

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 1st FEBRUARY 2010**

7pm - Presentation in the Council Chamber Libby Kirkley Bryan, Technical Officer, Recycling Development, HBC on results of the Mobile Recycling trial for Knaresborough Town Centre

PRESENT **Chair:** Councillor M Clemmitt (Mayor)

Councillors: J Batt, J Burdett, R Hall, K Hawkins, B Holbrook, L Powell, J Walton, A Willoughby.

Staff present: Sarah Greaves, Nicola Smith

Also present: Maggie Gell (Knaresborough Post)

The Chair welcomed everyone to the Presentation and thanked Libby Kirkley-Bryan and Debbie Rowe, HBC for giving up their time to come and talk to Knaresborough Town Council.

The representatives from HBC began by thanking Knaresborough Town Council for allowing them to come and talk about the results of the Mobile Recycling trial for Knaresborough Town Centre which ran from the middle of October 2009 to 22nd December 2009.

HBC were keen to trial the mobile recycling initiative, so that any hiccups or minor issues could be addressed before a full launch. In order to promote the trial, postcards were door dropped detailing the dates, time and venue of the recycling trial (7am –10 am alternative Tuesdays in the centre of Knaresborough – Stone Cross).

Representatives explained that the results and feedback from the trial was good and although not quite as successful as had been hoped, this was possibly due to the very cold weather experienced during December 2009. Results of the trial also showed that whilst the people were recycling, they also spoke to representatives about environmental issues on a wider level.

The representatives confirmed the Mobile Recycling in Knaresborough will continue on a permanent basis, but with the slightly amended operational hours of 7.30am – 10.30am at the Stone Cross. They also advised that they are working hard to try and site a mobile recycling vehicle at Knaresborough House as an alternative location on the same days of the week (alternate Tuesdays) and that mobile site locations will also be used to promote other aspects/areas of recycling(e.g. battery recycling) with colleagues from other areas being in attendance to answer any queries perhaps on carbon emissions, litter etc.

Councillors then had the opportunity to ask questions about the results and feedback from the trial including:

Q – What volume of material was collected?

A – 0.1 ton. Not a huge volume, but encouraging and means that the message is getting out there.

Q – As there are a large number of recycling areas around now, is there a definite list on the HBC website?

A – There is an area of the website which will give you your nearby recycling areas. This can be accessed by entering your location or postcode. It also gives the details of what can and cannot be accepted in those recycling areas. The information on the website does not at present give information with regards to individual retailers facilities for recycling

Q - When will there be a facility to recycle plastics?

A –The mobile recycling vehicles only have 5 compartments for the recycling materials and these must stay completely separated. At present, there is no local sorting facility for plastics and as such, the mixed plastics would then have to be sent overseas for sorting and recycling, which would be costly.

Q – When will the mobile recycling in Knaresborough restart?

A – 30th March 2010.

Q – Can tinfoil be recycled?

A – Yes. Tinfoil, cans, bottle tops also.

The Chair brought the presentation to a close and thanked the representatives for their informative presentation.

7.30 pm – COUNCIL MEETING

PRESENT **Chair:** Councillor M Clemmitt (Mayor)

Councillors: B Asquith, J Burdett, J Batt, R Hall, K Hawkins, B Holbrook,
L Powell, J Walton, A Willoughby and C Willoughby

Staff present: Sarah Greaves, Nicola Smith

Also Present: Maggie Gell, County Councillor Bill Holt, Wendy Sanderson,
Simon Shaw,

Late Arrivals: None

Early departures: None

The Chair welcomed everyone to the meeting and thanked all for attending.

C 10/16 ITEM 1 – APOLOGIES

Apologies were received from Councillors R Archibald, P Godsell, J Hawkins, L Lever.

C 10/17 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Councillor J Walton	Prejudicial – Item 7 – Planning application 6.100.2714 Mr & Mrs A Howard
Councillor C Willoughby	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Councillor J Burdett	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information

C 10/18 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED : That the minutes of the Council Meeting held on Monday 11th January 2010 be approved as a correct record and signed by the Chair.

C 10/19 ITEM 4 – KTC PUBLIC SPEAKING SESSION

**Wendy Sanderson, The Civic Society re Item 7, Planning Applications
6.1002658.C.FUL & 6.100.2658.D.CON** 2-10 Boroughbridge Road & 138 High Street.

Following the independent report produced by Hill Cannon, The Civic Society acknowledged the necessity to follow the recommendations for the demolition of the houses. However, they noticed the specifications on the amended Planning Proposals of October 2009 and ask that they are rigorously upheld and wished to draw attention to the follow points:

- That the existing blue slate roof is salvaged and re-used. Roof pitch to match the existing principle elevation.

- Existing chimney details replicated and chimney pots salvaged and reused.
- Existing stone work reclaimed for reuse.
- Original woodwork mouldings salvaged or re-replicated.
- Existing arch headed stonework salvaged and catalogued for reuse in new position, including the Gothic Revival carvings.
- Stone string course salvaged and reused.
- New brickwork made to match the original style/colour and texture.

The Knaresborough Civic Society and the Conservation Officer Naomi Kempton have worked hard to try to conserve this building. By using the original features mentioned above, this proposal goes a very long way to preserving the character of this important and familiar entrance into Knaresborough.

The Civic Society will of course be keeping a close watch on the progress of the building as specified in these proposals and that it is on these terms that The Civic Society reluctantly must follow the professional advice given and will keep in close contact with HBC.

Councillors then had the opportunity to ask various questions concerning the size of the mortar joints, re-usage of the stone etc.

The Chair as a matter of courtesy then moved to consider **Item 7 - Planning Application 6.100.2658.C & 6.100.2658.D**

Councillors felt that the existing KTC comments upon the previous planning applications submitted for 6.100.2658 were still valid it was proposed that KTC do not object to the application but reinforce our previous comments and the points made by the The Civic Society.

RESOLVED: KTC do not object to the application but would like to see conditions relating to the widening of the pavements and the following:

- That the existing blue slate roof is salvaged and re-used. Roof pitch to match the existing principal elevation.
- Existing chimney details replicated and chimney pots salvaged and reused.
- Existing stone work reclaimed for reuse.
- Original woodwork mouldings salvaged or re-replicated.
- Existing arch headed stonework salvaged and catalogued for reuse in new position, including the Gothic Revival carvings that are attached to the stone.
- Stone string course salvaged and reused.
- New brickwork made to match the original style/colour and texture.

Unanimous

The chair then invited **Mr Simon Shaw**, Town Crier to speak re **Item 14** - to review the appointment of the Town Crier.

In summary, Mr Shaw began by apologising for several mistakes made since being appointed Town Crier. He promised in going forward that he would play his part in sticking to the terms and conditions of his employment.

C 10/20

ITEM 5 – TO CONSIDER MATTERS ARISING FROM THE PRESENTATION BY TECHNICAL OFFICER RECYCLING DEVELOPMENT, HBC RECYCLING

Councillors were a little disappointed with the recycling levels achieved but hoped that the volumes recycled would increase as the scheme continued. The more items recycled, the lesser the amounts going landfill.

Councillors also expressed their disappointment that there was still no facility in place to recycle plastics.

RESOLVED: The Clerk to contact the Technical Officer requesting that KTC are updated in 6 months time upon the quantity recycled.

Unanimous

C 10/21 ITEM 6 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)

a) **Office Overview Report & Recommendations** – To consider the report tabled by Councillor Batt at the Extraordinary Meeting of Office Services Committee held 21 January 2010.

RESOLVED: To defer this matter and table the report at the next meeting when the minutes from the Extra Office Services Meeting held 21st January 2010 are ready for approval.

Unanimous

C 10/22 ITEM 7 – TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS RELATING TO KNARESBOROUGH AND MAKE SUCH OBSERVATIONS AS MAY BE APPROPRIATE:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>KTC Comments</u>
6.100.543.L.FUL 09/05340/FUL *	DPE SSAS	Erection of replacement entrance porch to front elevation – Executive Recruitment Solutions International, Colebrooke Court, Halfpenny Lane.	No objections
6.100.1614.BA.ADV 09/05282/ADV *	Mill Garages Nissan	Display of new fascia board and 2 internally illuminated and 1 non illuminated fascia signs to front and side, 3 flags and flagpoles to entrance and 8 non illuminated free standing sign – Mill Garages, St James Retail Park, Grimbald Crag Road.	No objections
6.100.1707.C.FUL 09/04830/FUL *	Mr M Craig	Erection of single storey rear extension to existing garage – Nidd Cragg Cottage, 31 Waterside.	No objections
6.100.2068.B.FUL 09/05233/FUL *	Miss S Macgillivray	Erection of two storey side extension – 10 Hambleton Close.	No objections
6.100.2316.E.COUC 09/05190/COU *	Martihal LLP	Change of use from offices (Use Class B1 – Business) to Use Class D1 non residential institutions – Castle Precinct, Castle Yard.	No objections
6.100.2658.C.FUL 10/00180/FUL **	Winston UK Ltd	Demolition of 6 terrace houses and erection of 4 houses and 3 flats (Site Area 0.086ha) (revised scheme) – 2-10 Boroughbridge Road and 138 High Street.	No objections <i>(see Item 4 – Public Speaking session)</i>
6.100.2658.D.CON 10/00187/CON **	Winston UK Ltd	Conservation area application for the demolition of 6 terrace houses (revised scheme) – 2-10 Boroughbridge Road and 138 High Street.	No objections <i>(see Item 4 – Public Speaking session)</i>

6.100.2740.FUL 10/00150/FUL *	Mr & Mrs A Howard	Erection of detached replacement garage – 12 Stockdale Walk. <i>Councillor Walton left the chamber for this item and took no further part in the discussion or voting thereon.</i>	No objections
6.100.2741.FUL 10/00262/FUL *	Mr G Midson	Erection of dormer window to front elevation installation of two velux roof light windows to rear and conversion of loft to form additional living accommodation – 19 Grimbald Road. <i>Councillor Powell declared an interest in this item.</i>	No objections

* Item for determination by Harrogate Borough Council (HBC) Head of Planning Services for Head of Planning Services/Chairman of Planning Committee.

** Item for determination by Planning Committee.

(Full details of the above applications are available from HBC's website www.harrogate.gov.uk/planning)

C 10/23 ITEM 8 – PLANNING CORRESPONDENCE

a) **Planning Enforcements –**

(i) Confidential Papers: (2) (see unpublished minutes)

RESOLVED: To receive and note.

(ii) Reports of Investigation(s):

- Case No. **09/00579/PR15** – Orchard Spring, Ripley Road.
- Case No. **09/00568/LB** – 2A Cheapside.
- Case No: **09/00583/PR1** – 6 Stockwell Lane (investigation ongoing).
- Case No: **09/00584/PR1** – Abbey Mill, Abbey Road (investigation ongoing).

RESOLVED: To receive and note.

b) To note the following **withdrawn applications:**

i) **6.100.49.G 09/04826/FUL** – Erection of 8 dwellings (site area 0.19ha) – Land West of 19 Halfpenny Lane.

ii) **6.100.2734.PDU CO 09/04952/PDU CO** – Conversion of garage to form additional living accommodation - 26 Sterling Chase.

RESOLVED: To receive and note.

c) **Town and Country Planning Act 1990: Section 247 Stopping Up of Highway at Blind Lane** – to note that the above Order applies to a length of Blind Lane, commencing 23 metres north east of the north eastern boundary of No. 29 The Avenue and extending in a north easterly direction for a distance of 23 metres.

RESOLVED: To receive and note.

C 10/24 ITEM 9 – TO NOTE DATE OF NEXT HBC PLANNING COMMITTEE – 2ND FEBRUARY 2010 AT 2.00PM CRESCENT GARDENS, HARROGATE.

Please note that the following applications relating to Knaresborough are to be considered at this meeting:

a) 6.100.1422.G.RG3 – Conversion of common room to form 2 flats (Site Area 0.1ha) 5-7 Stockwell Lane. *KTC comments - no objections - Officers recommendations - approve subject to conditions.*

b) Larchfield, Abbey Road - Confirmation of Provisional Tree Preservation Order No. 49/2009.

RESOLVED: To receive and note (no member of KTC was able to attend).

C 10/25 ITEM 10 – TO CONSIDER THE FOLLOWING CORRESPONDENCE:

None.

C 10/26 ITEM 11 – REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS

None.

C 10/27 ITEM 12 – REPORTS FROM CLERK

- a) Mayoralty 2010/11 –
i) To note position re. Mayoral points as at 1 January 2010

RESOLVED: To receive and note.

- ii) Civic Heads' Training Seminar Bradford Metropolitan Council Tuesday 16 March 2010.

RESOLVED: To receive and note.

C 10/28 ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS

- a) Motion from Councillor John Batt

"Knaresborough Town Council calls upon Harrogate Borough Council to effect immediate repairs and refurbishment of the kitchen in Knaresborough House. This utility is used by the public and is considered to be an eyesore, dangerous and unhygienic."

Members raised concerns regarding (but not limited to) the gradient of the steps into the kitchen, the looseness of the supporting handrail, the cooker not working properly, the hygiene of kitchen/crockery, the lack of food preparation area and alarmingly, reports of the electrics in the kitchen working intermittently.

Members generally felt that the present conditions of the kitchen in Knaresborough were poor and despite the building not being owned by KTC, this did not reflect well on the Town Council. Knaresborough House is also an Emergency Response Centre and all considered, Councillors unanimously felt that it was imperative that these facilities were brought up to date/standard immediately.

RESOLVED: That the Clerk writes to HBC stating the following: "Knaresborough Town Council calls upon Harrogate Borough Council to effect immediate repairs and refurbishment of the kitchen in Knaresborough House. This utility is used by the public and is considered to be an eyesore, dangerous and unhygienic."

Unanimous

C 10/29 ITEM 14 – TO REVIEW THE APPOINTMENT OF THE TOWN CRIER

This item was taken in confidential session at the end of the meeting (**see unpublished minutes**).

C 10/30

ITEM 15 – INFORMATION EXCHANGE

- a) Councillor A Willoughby informed all that the Wooden Bridge at Horseshoe Fields was back in operation.
- b) Councillor C Willoughby advised that a Maundy Sub Committee meeting was being held on Monday 8th February at 7.30pm in the Chamber, Knaresborough House to discuss Maundy events and anyone wanting to help was welcome to come along.
- c) Councillor R Hall informed everyone that all that he was meeting Ray Wade at 10am Wednesday 3^d February 2010, at the Community Centre to specifically look at and discuss the flooding issues there and requested that anyone interested should come along.
- d) Councillor C Clemmitt reported upon a successful fundraising event for COGS (Centre of Gracious Street) & reminded all of the upcoming Quiz Night (including pie & pea supper) on February 20th. Councillor Clemmitt thought it a good idea perhaps for KTC to submit a team in the quiz.
- e) The Clerk reported that Councillor Lever had resigned from her position on the Community Services Committee.
- f) The Clerk informed members that an invitation had been received from Ripon for a Valentine Party – further information available from The Clerk.

C 10/31

ITEM 16 – TO RECEIVE THE FOLLOWING DOCUMENTS (available at the meeting or in the Clerk's office)

- a) SLCC CPD & Regional Conference Programme 2010
- b) Clerk & Councils Direct, January 2010
- c) "NY times", February 2010
- d) "The Clerk", January 2010
- e) "Country Air", Winter 2010

RESOLVED: To receive and note.

Meeting closed 8.45 pm

SIGNED BY CHAIR