

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 2 JULY 2007 KNARESBOROUGH HOUSE KNARESBOROUGH**

PRESENT Chair: Councillor P Guest (Mayor)

Councillors: B Asquith, J Brankin, M Clemmitt, P Godsell, R Hall, J Hawkins,
K Hawkins, L Powell, P Pye, A Willoughby, C Willoughby, L Yorke - Davies

Late Arrivals: None

Early Departures: None

Councillor J Hawkins asked the Chair if item 11g could be moved and considered at item 10.

50 ITEM 1 – APOLOGIES

Apologies were received from Councillors R Archibald and J Burdett.

51 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 8e Knows persons involved. Item 11f Member of Renaissance Knaresborough Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590A Prejudicial
Councillor J Brankin	Item 6b Lives close by
Councillor J Hawkins	Item 8e friend of the person Partner is member of HBC Item 11f Member of Arts Group Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590a Prejudicial
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 8e friend of the person involved. Item 11f Partner is a Member of Arts Group Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590A Prejudicial
Councillor A Willoughby	Item 11f Member of Renaissance Knaresborough Partner is Member of HBC. Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590A Prejudicial
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Item 11f Husband is a Member of Renaissance Knaresborough Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590A Prejudicial

2766

Councillor M Clemmitt	Item 10b and 11e Member of Community and Police Group
Councillor P Pye	Item 8e Member of HBC Standards Sub Committee.
Councillor R Hall	Item 11f Member of Renaissance Knaresborough Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590A Prejudicial
Councillor L Yorke-Davies	Item 5 Planning Applications 210C and D, 1269J and K, 2590 and 2590A Prejudicial
Councillor P Godsell	Item 9c Member of King George V Playing Fields (Estate) Committee. Item 10b and 11e Member of Community and Police Group

52 ITEM 3 - MINUTES OF MEETINGS

It was noted that consideration of the Minutes of the Council meeting held on 18 June 2007 would be deferred until the next meeting.

53 ITEM 4 – OPPORTUNITY TO SPEAK

a, Councillor J Hawkins – re planning applications 210, 1269, 2590

(Councillors P Guest, K Hawkins, R Hall, C Willoughby, A Willoughby, and L Yorke-Davies left the Chamber. The Clerk asked for nominations to take the chair and Councillors voted that P Godsell took the chair for these items).

Councillor Hawkins spoke in support of these applications and reminded Councillors that KTC had given a grant of £900 towards these windows.

(Councillor J Hawkins left the chamber for the remaining items)

b, Miss J Barton – re planning application 2590 - 53 Kirkgate.

Miss Barton gave her objections to the imitation window planned for 53 Kirkgate, and reminded Councillors that it was a Georgian listed building. In her opinion the subject matter should relate to the history of the town.

c, Mr M Firth – re planning applications – 210, 1269, 2590.

Mr Firth the project manager for Renaissance Knaresborough informed Councillors that the windows had lead on from the success of the FEVA's trompe l'œil. The paintings were intended on being up for a longer period than previously, (2-5years) but that they were fittings not fixtures.

Councillors were able to ask questions on whether the owners were in support of the paintings, what link the animal paintings had to the history of the town and the time span of the pictures.

Following the above opportunity to speak, members considered the relevant planning applications.

With reference to planning applications 07/03151/FUL. 210.C and D, and 07/03146/FUL 1269.J and K.

RESOLVED: The Town Council has no objections.

With reference to planning application 07/03144/FUL 2590 and A, following the Chair's casting vote.

RESOLVED: that the Town Council has no objections.

(Councillors P Guest, R Hall, K Hawkins, J Hawkins, L Yorke-Davies, A Willoughby and C Willoughby came back to Chamber, Councillor P Guest resumed the chair.)

54 ITEM 5 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

2767

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/03151/FUL 210.C*	Renaissance Knaresborough	Installation of two painted panels to front elevation – 16 & 18 High Street.	No Objections.
07/03154/LB 210.D*	Renaissance Knaresborough	Listed Building application for the installation of two painted panels to front elevation - 16 & 18 High Street.	No Objections.
07/02811/FUL 394.A*	Mandy Fuller & Simon Dadswell	Erection of two storey side extension and pitched roof to front porch – 2 Park Gate.	No Objections.
07/03074/TPO 481.I*	Gerry Mallon	Crown lift 2 Sycamore trees within woodland W5 of Tree Preservation Order 1/1959 – Riviera, 47 Abbey Road.	No Objections.
07/03146/FUL 1269.J*	Renaissance Knaresborough	Installation of two painted panels to front elevation – Blind Jacks, 19 Market Place.	No Objections
07/03147/LB 1269.K*	Renaissance Knaresborough	Listed Building application for the installation of two painted panels to front elevation - Blind Jacks, 19 Market Place.	No Objections.
07/03008/RG3 1781.G**	Harrogate Borough Council	Erection of replacement porch to rear elevation and reinstatement of four windows – Conyngham Hall, Bond End.	No Objections.
07/03011/SOS LB 1781.H**	Harrogate Borough Council	Listed Building application for the erection of replacement rear porch and various external alterations including the reinstatement of four windows - Conyngham Hall, Bond End.	No Objections.
07/02959/RG3 1781.I**	Harrogate Borough Council	Erection of rear conservatory to form two offices - Conyngham Hall, Bond End.	No Objections.
07/03007/SOS LB 1781.J**	Harrogate Borough Council	Listed building application for the erection of rear conservatory to form two offices, with various internal alterations including the removal of 1 wall to form new doorway with installation of 1 door - Conyngham Hall, Bond End.	No Objections.
07/03037/TPO 1954.G*	Mrs Jackie Hargrave	Crown clean of 1 Copper Beech tree and 2 Lime trees, and crown reduction of 1 Hawthorne within Area A1 of Tree Preservation Area 12/1990 – West Lodge, Ripley Road.	No Objections.
07/02848/FUL 2568.A*	Mr & Mrs Benecke	Erection of two storey side extension and front porch with new vehicular access (Revised Scheme) – 1 Scotton Moor, Ripley Road,	No Objections.
07/02968/FUL 2575.A*	Ms L J Young	Erection of detached stable block with formation of hard-standing (Revised Scheme) – Land at Grid reference 435039 456685 Briggate.	KT C object on the grounds of half brick as brick is a more permanent fixture.
07/03030/TPO 2589.TPO*	Mr Hare	Felling of 1 Horse Chestnut tree within group G4 of Tree Preservation Order 1/1959 – Land adjacent to Threegates, Forest Moor Road, Forest Moor.	No Objections.
07/03144/FUL 2590*	Renaissance Knaresborough	Installation of two painted panels to front elevation – 53 Kirkgate.	No Objections.

07/03145/LB Renaissance Listed Building application for the installation of two No Objections.
2590.A* Knaresborough painted panels to front elevation - 53 Kirkgate.

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

55 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE

- a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

RESOLVED: To receive and note.

- b) **Tree Preservation Order**

- i) No. 37/2007 – Riverside Park, York Road – To note the order took effect on a provisional basis, on 15 June 2007.

RESOLVED: To receive and note.

- c) **To note application approved by HBC (subject to conditions) contrary to KTC observations:**

- i) 6.100.1259.J.ADV – Display of 1 non-illuminated fascia sign and 1 non-illuminated projecting sign to front elevation (Revised Scheme) – Going Places, 54 High Street. (*Note KTC object – the fascia board is too large/deep for the style of building and the pale background colour is inappropriate and contrary to HBC guidelines*).
- ii) 6.100.1259.K.LB - Listed Building application for 1 non-illuminated fascia sign and 1 non-illuminated projecting sign to front elevation (Revised Scheme) – Going Places, 54 High Street. (*Note KTC object on same grounds as above*).

RESOLVED: To receive and note.

56 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 3 July 2007 at 2.00pm Crescent Gardens, Harrogate.

- a) 6.100.208.D.FUL – Erection of two apartments and detached dwelling, formation of access and associated hard and soft landscaping (Site Area 0.08 ha) (Revised Scheme) – 13 Stockwell Road.

RESOLVED: That Councillor K Hawkins represent the Town Council at the above meeting.

57 ITEM 8 – COMMUNICATIONS AND MATTERS ARISING

- a) Internal Audit of Accounts for the Financial Year Ending 31 March 2007 – letter dated 6 June 2007 from Principal Partner, Yorkshire Audit. Attachment and notes from Mazars External Auditor.

RESOLVED: i) That KTC agree to internal audit plan.

ii) That KTC act as sole trustees for King George V Playing Field.

iii) That the Clerk ascertain whether the Town Council are Trustees in any other capacity.

- b) Harrogate and Knaresborough Northern Relief Road – letter dated 11 June 2007 from Client Manager – Roads, NYCC.

RESOLVED: to receive and note, and that the Clerk notify the public of this at the next Annual Town Meeting.

2769

- c) Carriageway and Footway Thin Surfacing 2007/08 – Various Locations – letter dated 11 June 2007 from Chief Engineer (Highways), HBC.

RESOLVED: to receive and note

- d) Knaresborough Castle – Conservation Management Plan – letter dated 21 June 2007 from Museums Arts & Strategy Manager, HBC.

RESOLVED: to write to HBC (Lois Toyne, Les Williamson (Director of Community Services), and Councillor Mrs Pat Jones (Cabinet Member) stating that KTC have not had enough paper copies, 1 for 15 Councillors is not enough. This is the most important building in this town and KTC need one copy for each councillor. KTC have experienced great difficulty in downloading this item electronically. (Once we have received the documents we will put this item back on the agenda to discuss it).

- e) Alleged Breach of the Code of Conduct – Notice advising of Standards Boards decision that no further action will be taken at present – letter dated 22 June 2007 from Principal Referrals Case Manager, The Standards Board for England.

The Clerk asked to speak at his point. She explained that the advice she had been given originally may have been wrong; she had since been advised that this item should be deferred.

RESOLVED: i) to defer this item

- ii) In order to avoid putting potentially libellous accusations into the public domain the Clerk is instructed that notifications from the Standards Board for England concerning alleged breaches of the Code of Conduct which are still under investigation, or where it has been decided that there is no further case to answer, should not be placed on the agenda.

58 ITEM 9 –REQUESTED/DEFERRED ITEMS

- a) Office Workload – Clerk to report.

The Clerk reported that the office lieu hours are as follows:-

The Clerk - 29.25 The Deputy Clerk - 16.25 The Admin Assistant - 10.25

RESOLVED: To receive and note.

- b) Appointment to Committee – To nominate one representative to Citizens Advice Bureau Body of Trustees. (Deferred from last meeting 18 June 2007)

RESOLVED: That Councillors would give their names to the Clerk if they were interested.

- c) Leasing of King George V Field for the football season 2007/8 - Councillor Godsell to report.

RESOLVED: i) That the Clerk put an advert in the Knaresborough Post as soon as possible with a suitable deadline.

- ii) That this item is put into the office diary for Feb – Mar

iii) That Knaresborough Celtic Football Club is notified of the above.

59 ITEM 10 –REPORTS/RECOMMENDATIONS/MATTERS ARISING

- a) Report of Employment Committee meeting held 11 June 2007 (confidential papers)

To defer this item until the end of meeting and hold in confidential session.

- b) Community & Police Group – Meeting held 19 June 2007 – Councillor P Godsell to give verbal report.

RESOLVED: That the Clerk contacts Inspector Chapman stating that KTC want the A59 deleted from satellite navigation systems.

- c) Yorkshire Rural Community Council – inviting us to apply for membership – Subscription Form e-mailed 15 June 2007.

RESOLVED: That KTC do not support this with membership.

60 ITEM 11 - TO RECEIVE THE FOLLOWING DOCUMENTS

- a) YLCA present - A Joint Training Conference for Parish and Town Councillors and Clerks to be held Friday 28 to Sunday 30 September 2007 at The Royal Hotel, Scarborough.
- b) YLCA Joint Annual Meeting to be held at Poppleton Community Centre, Upper Poppleton on Saturday 21 July 2007, commencing at 2pm.
- c) YLCA Minutes of the Joint Annual Meeting held 15 July 2006, also Annual Report and Accounts 2006 to 2007.
- d) White Rose Update June 2007.
- e) Knaresborough Community & Police Group – Minutes of 56th Meeting, held 6 March 2007 at King James's School.
- f) Minutes of Renaissance Knaresborough Executive Committee Meeting No.13 held 15 May 2007.
- g) Yorkshire Rural Community Council – inviting us to apply for membership – Subscription Form e-mailed 15 June 2007.

RESOLVED: i) To receive and note.

- ii) That the Clerk contact Sheena Spence to see if the YLCA can arrange a training session at Knaresborough House for KTC and neighbouring parishes.

61 ITEM 12 - INFORMATION EXCHANGE

- a) The Clerk – The Bebra post box is no longer in use. The post Office have made a final collection and returned the key.
- b) Councillor K Hawkins – attended a steering group meeting for Knaresborough Children's Centre recently – plans should be in place by next spring. Consultation with the public is ongoing.
- c) Councillor A Willoughby – Knaresborough Rugby Club have withdrawn their application.
- d) Councillor A Willoughby – HBC seem to have given permission for a band to perform at the same place as the Green Space festival, security stopped the playing. NYCE assumed they were in control and that what they said – went. (Clerk to check why this happened)
- e) Councillor C Willoughby – Yorkshire in Bloom will be judging Knaresborough on Thursday 12th July.
- f) Councillor C Willoughby – wanted to ask Councillors whether they thought membership of committees should be on the website.
- g) Councillor R Hall attended the AGM of Renaissance Knaresborough recently and was disappointed by the lack of Knaresborough Councillors, only 3 were present.
- h) Councillor P Guest – the flooding recently badly affected Knaresborough.

Meeting ended at 9.30 pm.