

MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON MONDAY 3 DECEMBER 2007 AT KNARESBOROUGH HOUSE, KNARESBOROUGH

PRESENT Chair: Councillor P Guest (Mayor)

Councillors: R Archibald, , J Burdett, M Clemmitt, P Godsell, R Hall, J Hawkins, K Hawkins, L Powell, P Pye, A Willoughby, C Willoughby and L Yorke Davies.

Late Arrivals: None

Early Departures: None

217 ITEM 1 – APOLOGIES

Apologies were received from Councillors J Brankin and B Asquith.

218 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 9a – Member of Renaissance Knaresborough. Item 15d - Member of Renaissance Knaresborough
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 9b – Wife works for BBC
Councillor J Hawkins	Husband Member of HBC Item 9b – Works for part of BBC
Councillor A Willoughby	Item 9a – Member of Renaissance Knaresborough Item 15d - Member of Renaissance Knaresborough
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information.
Councillor L Yorke Davies	Item 9a – Member of Renaissance Knaresborough Item 15d - Member of Renaissance Knaresborough
Councillor J Burdett	Member of HBC – will consider any same item at HBC in the light of any new information.

219 ITEM 3 - MINUTES OF PREVIOUS MEETING

- RESOLVED:**(i) That with the following amendment, the Minutes of the meeting held 5 November 2007 be approved as a correct record and signed by the Chair.
Minute 188 – Declaration of Interest Mavis Clemmitt Item 15a Member of Town Twinning.
- (ii) That with the following amendment, the Minutes of the meeting held 19 November 2007 be approved as a correct record and signed by the Chair.
Councillor Jean Burdett late arrival 8.10pm.

220 **ITEM 4 – PUBLIC SPEAKING SESSION** - None – move to next item.

221 **ITEM 5 BUSINESS REMAINING FROM PREVIOUS MEETINGS** - None move to next item.

222 **ITEM 6 - PLANNING APPLICATIONS**

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/05698/FUL 319.G*	Future Lease Ltd	Conversion of redundant shop to form 5 flats, raising of roof height and erection of two storey rear extension (Site Area 0.013ha) – 91-93 High Street.	No objections. KTC welcomes this application.
07/05313/COU 527.M*	Mr Alpha Kebe	Retention of change of use of jewellers (Use Class A1 – Shops) to form cafe and bakery (Use Class A3 – Restaurants and Cafes) - 47A High Street.	No objections. KTC welcomes this application.
07/05781/COU 533.C*	Mr J E Mellors	Change of use of Art studio (Use Class A1 – Shops) to form tattoo and body piercing studio (Sui Generis) – 17 Castlegate.	No objections.
07/05658/FUL 2263.A*	Mr & Mrs D Murray	Erection of single storey side and rear extension – 30 Aspin Lane.	No objections.
07/05462/FUL 2600.A*	Mrs Exley	Conversion of detached garage to form annexe with single storey front extension (Revised Scheme) - 31 The Chase.	No objections.
07/05414/FUL 2626*	Mrs C Maude	Erection of rear conservatory – 10 Appleby Court.	No objections.
07/05671/OUT 2627**	Mrs Hespín	Outline application for the erection of 6 dwellings with layout and access considered (Site Area 0.08 ha) – 10A Boroughbridge Road.	No objections – request that Highways look at implications of extra traffic movement.
07/05726/FUL 2628*	Mr & Mrs Boyd	Erection of first floor side extension, front porch and conversion of garage to form additional living accommodation – 37 Rievaulx Avenue.	No objections.
07/05784/FUL 2629*	Barrie and June Whitham	Erection of 0.9 metre high boundary fence and 1.5 metre high gate – Metcalfe House, 2 Chadwick Park.	KTC Object – 1.5m high gate looks odd (difference in height between gate and fence) out of keeping, looks oppressive.
07/05824/TPO 2632*	Mr E T Ridpath	Remove 1 Beech and 1 Holly Tree, seedling remove 1 Beech tree, remove branch from Beech tree and crown clean 1 Maple tree within woodland W1 of Tree Preservation Order 25/2002 – 18 Chadwick Park.	No objections.

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

223 ITEM 7 PLANNING CORRESPONDENCE:

a) **Planning Enforcements** – (i) Confidential Papers (*item taken in confidential session*)

(ii) Report of Investigations:

- 07/00563/PR15 – 19 – 21 High Street
- 07/00579/PR15 – 51A Abbey Road
- 07/00605/LB – 62 High Street
- 07/00606/LB – 54 High Street

RESOLVED: To receive and note.

b) **Notice of Appeals** re HBC's refusal of Planning permission:

(i) 6.100.2550.B.FUL (Appeal Ref: APP/E2734/A/07/2056681/WF) – Erection of 2 semi-detached dwellings with vehicle access and parking off Spitalcroft (Site Area 0.04ha) (Revised Scheme) – Jane Fryer, Land to the South of 4 Middleton Cottages, Blands Hill, Calcutt.

(ii) 6.100.394.A.FUL (APP/E2734/A/07/2058526/WF) – Erection of two storey side extension and pitched roof to front porch – Mandy Fuller & Simon Dadswell, 2 Park Gate.

RESOLVED: To receive and note.

c) **To note applications approved by HBC (subject to conditions) contrary to KTC observations:**

(i) 6.100.394.C.FUL (07/04999/FUL) – Erection of two storey and single storey side extension and pitched roof to front porch (Revised Scheme) – 2 Park Gate. (*Note: KTC object as the building line has come forward; over-intensive use of this plot.*)

(ii) 6.100.1580.C.FUL (07/05122/FUL) – Erection of single storey front and side extension – 4 Park Way. (*Note: KTC object, building in front of building line and out of keeping with street scene.*)

RESOLVED: To receive and note.

d) To Note the following **WITHDRAWN APPLICATION**

i) 6.100.2619.FUL - Retention of single storey extension and conservatory – 2 Castle Ings Close.

RESOLVED: To receive and note.

e) **Tree Preservation Orders:**

i) No. 73/2007 – Woodlands at Knaresborough Anglers Club, Ripley Road – To note the order took effect on a provisional basis, on 16 November 2007.

ii) No. 74/2007 – Hillside, Slingsby Avenue – To note the order took effect on a provisional basis, on 21 November 2007.

RESOLVED: To receive and note.

224 ITEM 8 - HBC PLANNING COMMITTEE – Opportunity to Speak –Tuesday 5 December 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- i) 6.100.2606.A.FUL (07/05333/FUL) – Erection of 1 pair of semi-detached dwellings (Site Area 0.1ha) (Revised Scheme) – Birkdale Developments Ltd, Eddystone, King James Road.

225 ITEM 9 – CORRESPONDENCE

(a) Knaresborough Public Toilets – letter dated 12 November 2007 from Chief Facilities Manager, HBC.

RESOLVED: That the Clerk writes to HBC with the following points :-

- 1) Not just one but all the toilets in Knaresborough need refurbishing, they are not of a standard people would expect in the 21st century. Knaresborough is a tourist town; many who come here are elderly, and we need good provisions in the town.
- 2) Request that the refurbishment for Knaresborough is brought forward to the front of the list as Knaresborough is a bigger tourist area than any other area on the list.
- 3) Signage is inadequate – the Bond End toilets have no indication that it is a ladies toilet.
- 4) Waterside is the stated option, whose option? If the toilets are to go here, what would happen to Gail's café as these toilets are always used?
- 5) KTC would like to be consulted before decisions are made rather than after.
- 6) KTC would like more information on how HBC are going to make the toilets less prone to vandals, and on anti social behaviour.
- 7) Have HBC investigated the toilets on the continent?
- 8) KTC would like HBC to attend a Council meeting to talk about improvements in Knaresborough.

(b) BBC Breathing Places Grant – letter dated 16 November 2007 from BTCV York Project Officer, BTCV.

RESOLVED: That the Clerk pass this information on to the following groups, Knaresborough in Bloom, Renaissance Knaresborough, Nidd Gorge Knaresborough, the Rotary Club, local schools and any other groups the Clerk thinks may benefit.

226 ITEM 10 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS
None received.

227 ITEM 11 - REPORTS FROM THE CLERK

- a) Office Workload – **Staff lieu hours**

RESOLVED: To receive and note.

- b) **Budget for 2008/2009** – Clerk to ask Councillors if they have any large items they wish to be included in the budget. (Previous agenda item 5 November and 19 November 2007.)

That the Clerk and Councillor Hawkins are due to meet this week to discuss the budget and will hope to have a draft budget for the next Council meeting (17.12.07).

RESOLVED: To receive and note.

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- c) **2007/08 National Salary Awards** – to consider attached report.

RESOLVED: That KTC accept the increases for the Clerk, Deputy Clerk and Admin Assistant.
(That the Employment Committee look at this in more detail at their next meeting).

228 ITEM 12 - ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS (323)

RESOLVED: That the accounts for payments, amounting to £155.70 as detailed on Schedule of Accounts No.323 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors Godsell and Hall signatories*).

229 ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS

- (a) Town Newsletter: “That the Town Council produce a Town Newsletter without delay, to inform the people of Knaresborough of the Council's achievements since May 2007”.

Councillor C Willoughby is willing to undertake this with the help of Councillor A Willoughby and the office staff. Would all Councillors email any information they want included in the newsletter.

RESOLVED: That Councillor C Willoughby produce a newsletter for Knaresborough.

- (b) Sign for Town Notice board: “That the Town Council delegate authority to Councillor A Willoughby to commission a sign for the town notice board as per the illustration with deep yellow lettering on a dark brown background, up to a cost of £100”.

RESOLVED: That the Town Council delegate authority to the Clerk to commission a sign for the Town Notice board.

230 ITEM 14 INFORMATION EXCHANGE

- a) Councillor K Hawkins – Jacob Smith Park was handed over to HBC last week.
- b) Councillor K Hawkins – Mayoral Car Park sign has fallen off the wall.
- c) Councillor A Willoughby – a Public Consultation (Planning Brief) for the Cattle Market/Pickles site at Knaresborough House from 3.30-8pm this Wednesday.
- d) Councillor A Willoughby – Nidd Gorge Conservation Group Newsletter available (handed out to all Councillors).
- e) Councillor Hall – Christmas Market Committee was very successful – they plan to carry on next year.
- f) Councillor Godsell – next CAP meeting is Tuesday 11 December – any items please forward to Councillor Godsell or Clemmitt.
- g) Councillor J Burdett – The award for safer community project has been given award of £10,000 towards a Youth Shelter.
- h) Councillor Guest – the switch on of the lights was quite successful in view of the rain.
- i) Clerk – The counter in the office is being fitted at the moment, when complete everyone will need to come in through the door in the next office.
- j) Clerk – A painting has been given by a Mr John Raw – Councillors are happy for it to hang in the Clerks office for now.
- k) Clerk – an email concerning a painting of Knaresborough that is for sale has been seen in a gallery in Gloucester, pictures handed around to Councillors.
- l) Clerk – thanks to everyone who helped with the Light Switch On last Friday especially the Marshals who despite the pouring rain helped for hours.

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- m) Councillor A Willoughby – HBC are going to come back to KTC following a meeting about the trees on Hambaletton Grove.

231 ITEM 15 - RECEIVE THE FOLLOWING DOCUMENTS

- (a) E.U. “Inforegio News” – Newsletter September 2007.
- (b) Harrogate Borough Council – Strategic Plan 2005-2008 “Realising the Potential” - July 2007 Version.
- (c) Harrogate CVS and Ripon CVS Joint Monthly Mailing.
- (d) Renaissance Knaresborough Executive Committee – Minutes of Meeting held on 23 October 2007.

RESOLVED: To receive & note.

Meeting ended at 9.15pm