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**9638 ITEM 3 - MINUTES OF THE COUNCIL MEETING HELD 12 DECEMBER 2005**

**RESOLVED:** That the Minutes of the Council meeting held on 12 December 2005 be approved as a correct record and signed by the Chair.

**9639 ITEM 4 – OPPORTUNITY TO SPEAK (None)**

**9640 ITEM 5 – PLANNING APPLICATIONS**

**RESOLVED:** That observations be made to the Planning Authority, upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
48.J.FUL	Knaresborough Cricket Club	Retention of two bay cricket practice area with synthetic playing surface and 4.2m high frame and netting – Knaresborough Cricket Club, Aspin Lane.	No objections
<i>(Councillor M Smith declared a prejudicial interest in planning application 6.100.125.E, left the Council Chamber and took no part in the discussion or voting thereon.)</i>			
125.E.FUL*	Mr C Houseman	Erection of replacement agricultural building – Three Gates Farm, Cass Lane.	No objections
<i>(Councillor M Smith returned to the Council Chamber.)</i>			
155.Q.OUTMAJ**	United Co-operatives Ltd	Outline application for the erection of a new supermarket including associated car parking with siting and access considered (site area 1.35 ha) – Yorkshire Co-Operative Ltd, Chain Lane.	Support proposal in principle
247.I.FUL*	Mr Graham Wood	Conversion of first floor storage area and second floor flat to create 4 x 1 bed and 1 x 2 bed flats and alterations to ground floor to form 2 retail units and new shop front (site area 0.01ha) – 34/35 High Street.	Support the proposal
247.J.LB*	Mr Graham Wood	Listed Building application for the installation of 2 external doors and various internal alterations to form 2 shop units and 4 x 1 bed and 1 x 2 bed flats – 34/35 High Street.	No objections
735.AB.FUL*	Claro Precision Engineering Ltd.	Erection of single storey side extension to warehouse – Manse Lane.	No objections
818.B.FUL*	Mr & Mrs Ellithorne	Erection of single storey side and rear extension (revised scheme) – 19 Widdale Road.	No objections

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1331.F.FUL*	Mr R J Levine	Erection of first floor side extension to form 1 flat, pitched roof over existing flat roof and replacement of external staircase, formation of new window and door and hard landscaping. (Revised Scheme) (Site Area 0.06ha) – Former Dental Clinic, Chain Lane.	No objections
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*(Councillors J Cooke and K Hawkins declared a prejudicial interest in planning application 6.100.1685.I, left the Council Chamber and took no part in the discussion or voting thereon.)*

1685.I.FULMAJ **	Barratt Homes Ltd	Variation of conditions 15 and 16 of Permission 6.100.1685.G.REMMAJ to allow Colebrook Meadows to be used as a temporary construction access for a 12 month period – Former Nursery Site Off Halfpenny Lane	Object – the existing conditions should be retained in the interests of road safety and the amenity of existing residents.
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*Councillors J Cooke and K Hawkins returned to the Council Chamber.*

2072.A.FUL*	Mr & Mrs Humberstone	Erection of 1 dormer window to rear and 1 dormer to window to side – 3 Tentergate Road.	No objections
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2338.C.FULMA *	Volkswagen Group	Erection of car showroom including workshop, bodyshop, valet area and bin storage with associated access, parking and 2.4m high fencing (Site Area 1 ha) – Land at Grid Ref 436768/456345 St James Retail, Business and Industrial Park.	The Council notes that this proposal would further increase the number of car showrooms, in this location, and result in the loss of local industrial and employment land.
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2479.FUL*	Mr Smith	Erection of rear conservatory to replace single storey extension – 22 Stockwell Grove.	No objections
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2480.FUL**	Mr and Mrs T Clifton	Erection of 1 end of terrace dwelling and felling of 1 Ash tree and 2 Fir trees within the Knaresborough Conservation Area (site area 0.012ha) – Land adjacent 71 Briggate.	No objections
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<u>County Matters</u> <u>324</u>	NYCC	Retention of Elliott Prefabricated Unit 5 at King James's School – King James Road.	No decision
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\* Item for determination by Head of Planning Services or Head of Planning Services/Chairman of Planning Committee. NY  
\*\* Item for determination by Planning Committee

**9641 ITEM 6a –PLANNING ENFORCEMENTS**

**RESOLVED:** To receive and note the following -

- i) Confidential papers – see unpublished minutes.
- ii) Report of investigation - 05/00532/PR15 – Abbey Road

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**9642 ITEM 6b – WITHDRAWN APPLICATIONS**

**RESOLVED:** - To receive and note the following – 6.100.2111 – Retention of 12 No. stables at land comprising OS Field No. 6310, Cass Lane.

**9643 ITEM 6c – DECISION CONTRARY TO KTC OBSERVATIONS**

Ref - 6.100.298.P.ADV – Display of 3 internally illuminated fascia signs to front elevation, 2 non –illuminated fascia signs to front elevation and internally illuminated free standing 4m high sign - Knaresborough Toyota Ltd, York Road. (*KTC objected on the grounds that the proposed illumination, particularly sign 3 (rear), will have a detrimental impact upon the amenity of residents in the nearby caravan park.*)

**RESOLVED:** To receive and note.

**9644 ITEM 6d – PLANNING APPLICATION 6.100.1685.H.FULMAJ**

Ref - To consider letter dated 19 December 2005 from Deputy Team Leader Major Development, HBC.

**RESOLVED:** To advise HBC that the Town Council has no objections to planning application 6.100.1685.H.FULMAJ.

**9645 ITEM 6e – HBC PLANNING COMMITTEE**

Ref - To note meeting of HBC Planning Committee to be held at 2.00 pm on Thursday 5 January 2006 at Crescent Gardens (note: no applications relating to Knaresborough).

**RESOLVED:** To receive and note (no Member to attend the Planning Committee).

**9646 ITEM 7 – LICENSING ACT 2003**

a) Ref – letter dated 8 December 2005 from the Licensing Manager, HBC.

**RESOLVED:** To respond to the Licensing Manager, HBC confirming the Town Council's wish to be notified of all licence applications and that the use of e-mail, for notification, is acceptable. (*Note – Clerk to include all notifications under Documents Received or Information Exchange, in future agendas.*)

**9647 ITEM 8 – KNARESBOROUGH ALLOTMENTS SELF HELP SCHEME**

Ref - request for a grant in respect of improving the water supply to the Stockwell Road Allotments – Report of site meeting with Secretary, (KASHS) on Friday 16 December 2005 (*Written report of Councillor P Guest previously circulated.*)

**RESOLVED:**

1. That the comments of Councillor John Smith (*verbally conveyed at the meeting by Councillor M Smith*) be sent to the Secretary, KASHS,

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2. That KTC approve the scheme (*improved water supply*) in principle, providing that satisfactory assurances are received in respect of the work being carried out in accordance with the current regulations and that all Health and Safety issues will be addressed.
3. That, in the usual manner, KTC requests from KASHS a detailed specification and costing of the proposed scheme, a copy of the latest audited accounts and the specific amount of the grant required, to enable KTC to further consider and come to a decision on the request.
4. That, amongst other things, in coming to a decision KTC considers the amount of income received annually from KASHS (currently £598 p.a.), the outgoings (if any) in respect of its involvement with the KASHS and any previous grants made (none in the last 2/3 years).
5. That if a grant is awarded, it will be paid to KASHS on certification that the work has been completed in accordance with the agreed schedule.
6. That the comments of Councillor A Wright, as verbally conveyed to the Council at the meeting, be conveyed in writing to Councillor Guest and the Secretary of KASHS.

**9648 ITEM 9 – RENAISSANCE MARKET TOWN INITIATIVE (RMT)**

Ref - To consider draft Constitution for Interim Steering Group - letter dated 22 December 2005 from Head of Economic Development, HBC.

**RESOLVED:** To submit the following comments to the Head of Economic Development, HBC, in response –

1. Section 2.1, a – Include definition of *Knaresborough Renaissance Programme*.
2. Sections 2.1,d and 3 a – Clarify that the group should not be a policy making body.
3. Section 4, b – Delete.
4. Section 5 – Identify and clarify the relationship of the Partners, Executive and Membership. Re consider and differentiate between residents of Knaresborough and *others*. Members appear to have no powers – what benefits does membership bring?
5. Section 6.2 – Increase the number of democratically elected councillors to HBC – 2 and KTC – 3. All HBC and NYC councillors to be representatives of Knaresborough.
6. Section 6.2 – Identify origin/source of Youth representatives.
7. Section 6.2 – Define the *Theme Groups*.
8. Section 8.1 – Clarify voting powers.
9. Section 8.4 – Define/clarify.
10. Section 8.5 – Review – it should be the appointing body of the member to determine.
11. Section 13 – Include reference to the group being a partnership of 5 organisations and that the majority of these organisations should be in agreement to any changes.

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**9649 ITEM 9b – TO CONSIDER ANY OTHER RMT MATTERS**

*Note – Councillor R Hall advised that the ISG is to meet on 12 January 2006.*

**9650 ITEM 10 – KTC BUDGET AND PRECEPT FOR 2006/07**

**RESOLVED:** To defer detailed and final consideration to the Council's next meeting on 16 January 2006.

**9651 ITEM 11 – APPOINTMENT OF TOWN CLERK**

**RESOLVED:** That, with reference to KTC Standing Order No.10, the item be considered in confidential session – see unpublished minutes.

**9652 ITEM 12 – STAFF APPRAISAL SCHEME**

**RESOLVED:** That the Town Council implement a staff appraisal scheme, from May 2006, and delegates responsibility to the Employment Committee to devise a suitable scheme, in consultation with the Clerk and with reference to guidance from HBC Human Resources.

**9653 ITEM 13 – LOCAL COUNCIL AUDIT REGIME – PROPOSED CHANGES FROM 2006/07.**

Ref – Audit Commission consultation paper.

**RESOLVED:** To receive and note.

**9654 ITEM 14 – TO RECEIVE THE FOLLOWING DOCUMENTS**

**RESOLVED:** To receive and note the following documents:

- a) E.U. "Inforegio News" Newsletter No. 139, October 2005.
- b) YLCA "White Rose Update", December 2005.
- c) North Yorkshire Criminal Justice Board Newsletter, Issue 1.
- d) Knaresborough Town Twinning Committee – Minutes of meeting held 11 November 2005.

**9655 ITEM 15 - INFORMATION EXCHANGE**

- a) Community Conference: Saturday 21 January 2006 at King James's School.
- b) Knaresborough Castle Conservation Plan – tender documentation for the appointment of the consultant to undertake the Plan to be available by end of January 2006.
- c) Castle Junior and Manor Infants Schools – letter, regarding potential merger of schools and circulated to parents of pupils, read out by Councillor Willoughby. *Note – Councillor J Jackson declared a personal interest – employee of LEA (Admissions), Councillor R Aspin declared a personal interest – governor at Manor School, wife a governor at Castle School.*
- d) Trees at Long Walk – Councillor R Pearson reported on a positive initial meeting held with Mr A.Sayers, owner (reference minute 9620).

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**ITEM 11 – APPOINTMENT OF TOWN CLERK**

***RESOLVED:*** 1. To move into confidential session to consider item 11 –

See unpublished minutes.

2. To return to public session.

**The Meeting closed at 9.33pm**