

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH ON WEDNESDAY 7th APRIL 2010 7.30p.m.**

PRESENT

Chair: Councillor K Hawkins

Councillors: B Archibald, J Hawkins, B Holbrook, L Powell, A Willoughby, C Willoughby

Staff present: The Clerk (Nicola Smith), Assistant (Sarah Greaves)

Also Present: Maggie Gell

Late Arrivals: None **Early departures:** None

In the absence of a Chair, The Clerk took the Chair at the start of the meeting.

C 10/58 Item 1 - To receive Apologies for inability to attend the meeting

Councillors B Asquith, J Batt, J Burdett, M Clemmitt, R Hall, P Godsell, L Lever and J Walton gave their apologies

In line with Standing Order 1.4(b) the Clerk asked Councillors to elect a Chair for the meeting. Councillor K Hawkins volunteered to take the Chair for the meeting.

RESOLVED: That Councillor K Hawkins chairs the meeting from hereon

Unanimous

C 10/59 Item 2 - Councillors' Declarations of Interest

All declarations are personal, unless otherwise stated.

Councillor K Hawkins	Personal - Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Councillor C Willoughby	Personal - Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information Item 6- Planning NYCC324 – Prejudicial – Employed by NYCC and on the Governing Body.

C 10/60 Item 3 - To consider and if thought fit, approve as a correct record

a) the **Minutes** of the Council Meeting held on **Monday 15th March 2010**

RESOLVED: That the minutes of the Council Meeting held on Monday 15th March 2010 be approved as a correct record and signed by the Chair.

Unanimous

C 10/61 Item 4 - KTC Public Speaking Session

None

C 10/62 Item 5 - Business Remaining from Previous Meeting(s)

None

C 10/63 Item 6 - To consider the following Planning Applications relating to Knaresborough and make such observations as may be appropriate:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>KTC Comments</u>
<i>Councillor C Willoughby left the Chamber for the item below NY/2010/0074/FUL and took no part in the voting or discussion thereon.</i>			
NY/2010/0074/FUL	NYCC	Erection of a concrete sports equipment storage building measuring 5.56m in length and 4.42m wide and 2.58m high, consisting of a steel door and pitched concrete roof - King James's School	KTC object on the grounds that the location of the building on the site has not been identified Unanimous
6.100.617.TCON * 10/01247/TCON	Miss J Hopton	Felling of 1 Pine, A Cypress, 1 Purple Plum and 1 Sycamore tree – The Moorings, Abbey Road	No objections
6.100.788.L.CON ** 10/00841/CON	Barkisland Homes Ltd	Conservation Area application for the demolition of workshop and rear extensions of public house – The Station Hotel, 19 Finkle Street	KTC object on the grounds there has been no reason to why this is being demolished and no application to build anything on the site. Unanimous
6.100.873.F.FUL * 10/01192/FUL	Mr N May	Retention of replacement 1.65m high boundary fence, 2.35 metre high entrance walls and 2.4 metre high gates to front – Orchard Springs, Ripley Road	KTC object on the grounds that the fence, walls and gates are too high, and there is no reason as to why this is needed.
6.100.1098.A.COUC * 10/00788/COU	Mrs F Larcum-Wright	Retention of use of former travel agent (Use Class A1 – shops) as nail bar/beauty therapist (Use Class A2 – professional services) – 5 Castlegate	No objections
6.100.1153.A.FUL * 10/00947/FUL	Mr & Mrs K Kordyca	Raising of roof height and extension to hipped roof to form gable ends with the erection of two dormer windows to side elevation and pitched roofs over attached garage and conservatory to side elevations – 29 The Avenue	No objections
6.100.1498.C.FUL * 10/00868/FUL	Mrs J Mather	Erection of two storey side extension, first floor rear extension and single storey front extension – 45 Aspin Park Crescent	No objections
6.100.2581.B.AMEN DS* 10/00904/AMENDS	Mr J Dixon	Application for a Non Material Amendment for pitched roof over rear extension and alterations to window arrangements in relation to Planning Permission 07/02196/FUL – erection of two conservatories, one to side and one to rear – 16 Chadwick Park	KTC reiterate their previous objection to this application as it is still in the Green Belt area and will enlarge the footprint of the house.

* Item for determination by Harrogate Borough Council (HBC) Head of Planning Services or Head of Planning Services/Chairman of Planning Committee.

** Item for determination by Planning Committee.

(Full details of the above applications are available from HBC's website www.harrogate.gov.uk/planning)

C 10/64 Item 7 - Planning Correspondence

- a) **Planning Enforcements** – (i) Confidential Papers: (1) *See unpublished minutes*
- (ii) Reports of Investigation(s):
- Case No: 10/00047/PR15 – The Lido Caravan Park
 - Case No: 10/00043/PR15 – Land Comprising OS Field 4283 Forest Moor Road
 - Case No: 10/00039/BRPC – 6 Castle Mills, Waterside

RESOLVED: To receive and note.

Unanimous

- b) To note the following application **approved** by HBC (**subject to conditions**) **contrary to KTC observations:**

- i) 6.100.2734.A.PDUCCO –. 26 Sterling Chase – Conversion of garage to form additional living accommodation with dropping of kerb to form new vehicular access (*Note: KTC objected on the grounds of loss of on street parking*)

RESOLVED: To receive and note.

Unanimous

- c) To note the following **Tree Preservation Order:**

- Order No 48/2009 – Nidd Crag Cottage, 31 Waterside

RESOLVED: To receive and note.

Unanimous

C 10/65 Item 8 - To note date of next HBC Planning Committee –13th April 2010 at 2.00pm Crescent Gardens, Harrogate

The Clerk informed Members that the applications for High Street and Boroughbridge Road 6.100.2658C.FUL was on the agenda, Councillor A Willoughby told KTC that he intended going and was willing to speak for KTC if they wanted him to.

RESOLVED: That Councillor A Willoughby attends the meeting on behalf of KTC and reiterates KTC's view on the application for Boroughbridge Road and High Street.

C 10/66 Item 9 - To consider the following Correspondence

- a) Letter dated 19th March 2010 from Stephen Prosser, Monitoring Officer, HBC – Members' Code of Conduct For Parish Councillors Training

RESOLVED: i) That the Clerk contacts Stephen Prosser to request a training session in Knaresborough.
ii) That the Clerk asks neighbouring parishes whether they would be interested in attending.

- b) Letter dated 19th March 2010 from Chris Roberts, Team Leader – Public Transport, NYCC Review of Passenger Transport Services and Home to School Transport Services in Harrogate and Surrounding Area

RESOLVED: That the Clerk to writes to NYCC advising that KTC would like to see the addition of an earlier bus from Harrogate bus station to Carmires and Eastfield at approx 10.45 pm to allow theatre goers and people who have been out in Harrogate for the evening to get back to their homes without either a walk home from Knaresborough High Street or without having to wait for the current last bus.

Unanimous

c) Email dated 19th March 2010 from Inspector Andy Chapman – PC and PCSO of the year awards Public Nomination

RESOLVED: That Councillors contact the Clerk or Andy Chapman directly if they have any Recommendations/nominations

Unanimous

d) Letter dated 23rd March 2010 from Peter Jordan, Head of Legal and Democratic Services, HBC – Census 2011

RESOLVED: Receive and note

Unanimous

e) Letter dated 18th March 2010 from North Yorkshire Fire & Rescue Authority – IRMP Consultation Summary

RESOLVED: That Councillors complete the consultation and return to the Clerk for sending.

C 10/67 Item 10 - KTC Annual Meeting (Mayor-Making, Friday 14 May 2010)

- i) Draft Order of Proceedings
- ii) Appointments to Committees and Outside Bodies
- iii) Proposed Schedule of Meetings 2010/11

RESOLVED: It was agreed that the draft Order of Proceedings, Appointments to Committees, and Proposed Schedule of Meetings 2010/2011 as amended, be adopted for the Annual Meeting of the Council to be held on 14 May 2010.

C 10/68 Item 11 -Reports and Minutes of Committees and Working Groups

a) To approve the recommendations of the Office Services Committee meeting held Monday 15th February 2010

RESOLVED: KTC approves the recommendations of the Office Services Committee meeting held Monday 15th February 2010

b) To approve the recommendations of the Footpaths Working Group meeting held Wednesday 24th March 2010

RESOLVED: KTC approves the recommendations of the Footpaths Working Group meeting held Wednesday 24th March 2010

Unanimous

C 10/69 Item 12 - Reports from Clerk

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| a) | Urgent Decisions Procedure | i) Planning |
| | | ii) Authorising Maundy Payment |

RESOLVED: To receive and note.

C 10/70 Item 13 - To note Payments as per Schedule of Accounts No. 358

RESOLVED: That payments as per Schedule of Accounts No. 358 totalling £8513.91 be noted.

Unanimous

C 10/71 Item 14 - Other Motions submitted by Members

None

C 10/72 Item 15 - Information Exchange

- a) Councillor A Willoughby reported a very successful Maundy Event in town & that this proved to be very worthwhile with Knaresborough receiving publicity as a result of this. He thanked all members of the Maundy Working Group for their hard work.
- b) Councillor C Willoughby firstly made presentation of the Maundy Coins to KTC and secondly, reported that she had received an email from Councillor John Savage inviting Councillors to a Conference at Allerton Park in May 2010 on Waste Disposal Strategy. Councillor Willoughby advised that she would forward the email to KTC Councillors and the Office (anyone wanting to attend to respond to Councillor Savage directly).
- c) The Clerk reminded all about The Mayors 'Final Fling' Event on Saturday 8th May 2010. Tickets cost £25 and are available from the Mayor.

The Clerk reported that KTC had been approached from three separate groups/people with regards to presenting to KTC and asked members whether they would be interested in presentations from :

- HBC Dog Warden Service – regarding issues of dog fouling and stray dogs
- Feva – slides from last years Feva
- Seann Brennan – Challenges of Peak Oil & Climate change

Councillors would like to see all three presentations and asked the Clerk to arrange these.

- d) Councillor K Hawkins reported that Knaresborough had been mentioned in the March edition of the Dalesman under 'Walkers are Welcome'

C 10/73 Item 16 - To Receive the Following Documents

- a) The Clerk – Vol 42. March 2010
- b) Harrogate & Ripon Councils for Voluntary Service – Events Diary, Funding Bulletin. Events Diary and April 2010 Newsletter

RESOLVED: To receive and note.

Unanimous

Meeting Closed 8.20 pm