

MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON MONDAY 8 OCTOBER 2007 AT KNARESBOROUGH HOUSE, KNARESBOROUGH

PRESENT Chair: Councillor J Burdett (Deputy Mayor)

Councillors: R Archibald, J Brankin, P Godsell, R Hall, J Hawkins, K Hawkins, L Powell, P Pye, A Willoughby, C Willoughby and L Yorke Davies

Late Arrivals: None

Early Departures: None

159 ITEM 1 – APOLOGIES

Apologies were received from Councillors B Asquith, M Clemmitt and P Guest.

160 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 4c and planning application 1447d Prejudicial Item 5d – Member of Community Centre Committee
Councillor J Hawkins	Husband Member of HBC Item 4c and planning application 1447d Prejudicial
Councillor J Brankin	Item 5b – prejudicial
Councillor A Willoughby	Items 9g and 14e – Member of Knaresborough in Bloom Item 7c(iii) – prejudicial
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information Items 9g and 14e – Member of Knaresborough in Bloom Item 7c(iii) – prejudicial
Councillor R Hall	Item 4c and planning application 1447d – Knows people in the audience
Councillor L Yorke Davies	Item 4c and planning application 1447d – treasurer lives at the back Item 6 planning application 1749i – use the shop, close to my home
Councillor P Godsell	Item 4a and 5a– Knows Mr Wright and the football club Item 5d – Member of Community Centre Community Item 6 - Planning Application 1447d – Knows resident Item 7c(iii) – Knows neighbour
Councillor J Burdett	Member of HBC – will consider any same item at HBC in the light of any new information

161 ITEM 3 - MINUTES OF PREVIOUS MEETING

The Minutes of the meeting held 24 September 2007 be deferred until 22 October 2007.

162 ITEM 4 – PUBLIC SPEAKING SESSION

(c) Mr Roy Beniston - on behalf of Knaresborough Residents Action Group re Item 6 Planning Application 1447D (LIDL).

(Having declared a prejudicial interest in the above item (4a) and item 6 Planning Application 1447D below Councillors J and K Hawkins left the Chamber and took no part in the discussion or voting thereon)

Mr Benniston reminded Councillors that the site was inappropriate for various reasons;- Traffic, impact on the town and area, safety issues, amenity values and planning rules and guidance.

Item 6 - Planning Application 1447D

RESOLVED: That KTC object on the grounds that it is not a suitable site, there will be a huge increase in traffic and will have a large negative impact on local housing.

(a) Mr A Wright – re Item 5 (a) Funding for Thistle Hill Project

Mr Wright reminded Councillors that they still needed £72,000 and the deadline for this to be in place was 5 December 2007.

Item 5(a) Funding for Thistle Hill Project -

RESOLVED: That KTC make a loan to Knaresborough Celtic for £20,000, secure on the Thistle Hill site interest free rate, for a period of 5 years.

(b) Mr Ian Fozard – re Item 9(d) Review of Traffic Regulation Orders – 90 Kirkgate /Station Road.

Mr Fozard spoke to Councillors about the traffic proposals for Kirkgate and Station Road in Knaresborough and its restrictions that could deter tourists.

Item 9(d) Review of Traffic Regulation Orders – 90 Kirkgate/Station Road

RESOLVED: That KTC strongly oppose the recommended changes as they do not meet the needs of residents or guests staying in that area.

(d) Councillor J Brankin re Item 5(b) Waste Transfer Station at Greystones Farm, Goldsborough

Councillor Brankin informed Councillors that although this was actually out of our area it did affect Knaresborough residents. There were worries of vermin, the fact that part of the field was a flood plane and the run off into the river.

(Having declared a prejudicial interest in the above item (4d) and item (5b) below Councillor J Brankin left the Chamber and took no part in the discussion or voting thereon)

Item 5(b) Waste Transfer Station at Greystones Farm, Goldsborough

RESOLVED: i) That KTC object on the grounds that we lack full information.

ii) That KTC defer this until the next Council meeting (22 October 2007).

iii) That KTC ask NYCC to defer their decision until KTC have had a look at the plans.

163 ITEM 5 MATTERS ARISING FROM PUBLIC SPEAKING SESSION

(a) **Funding for Thistle Hill Project** – To consider letter dated 1 October 2007 from Development Officer, Knaresborough Football Club.

RESOLVED: See minute number 162a

(b) **Waste Transfer Station at Greystones Farm, Goldsborough** –To note previous KTC resolution (Minute 10140 7(e) 11 April 2007), that ‘KTC supports this Recycling Centre so long as it meets other planning criteria’.

RESOLVED: See minute number 162d

(c) **Town Crier** – To consider a KTC Councillor to be a representative for the Town Crier.

RESOLVED: That Councillor J Burdett be the KTC representative for the Town Crier.

(d) **Community Centre** – To consider holding a KTC meeting at the Centre.

Councillor K Hawkins explained that KTC own this building but that it is leased to HBC for 80 years. It was felt that KTC should hold a meeting there for the benefit of those who were not familiar with it.

RESOLVED: That the Clerk look into this and arrange a suitable date.

164 ITEM 6 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/04932/FUL 661.D*	Mark Webster	Retention of 1.5m high boundary fence (Revised Scheme) – 1 Widdale Road.	Object on the grounds that it is contrary to policy and detrimental to visual amenity.
<i>(Having declared a prejudicial interest in the above item (4a) and item 6 Planning Application 1447D below Councillors J and K Hawkins left the Chamber and took no part in the discussion or voting thereon)</i>			
07/04760/FUL MAJ 1447.D**	LIDL UK GMBH	Erection of food store with associated landscaping and formation of new vehicular access (revised scheme) – York Road Nurseries, York Road.	Object on the grounds that it is not a suitable site, there will be a huge increase in traffic and will have a large negative impact on local housing.
07/04885/FUL 1749.I*	Mr G Hitch	Erection of side orangery – Sylvan House, 2 Tentergate Lane.	No Objections
07/04560/FUL 1992.B**	Mr & Mrs M Armstrong	Erection of 2 detached dwellings (Site Area 0.15 ha) (Revised Scheme) – Gatehill, Ripley Road.	No Objections
07/04781/FUL 2060.A.*	Mr Spedding & Ms Marsland	Erection of rear conservatory – 19 Manor Drive.	No Objections
07/04867/FUL 2316.C*	The Duchy of Lancaster	Change of use of disused offices (Use Class B1 – Offices) to form restaurant (Use Class A3 – Restaurant & Cafes) (Revised Scheme) – Castle Precinct Castle, Castle Yard.	No Objections
07/04871/LB 2316.D*	The Duchy of Lancaster	Listed building application for the conversion of disused offices (Use Class B1 – Offices) to form restaurant (Use Class A3 – Restaurant & Cafes), formation of mezzanine floor, internal walls and replacement windows and various internal and external alterations (Revised Scheme) - Castle Precinct Castle, Castle Yard.	No Objections
07/04729/FUL 2615*	Mr & Mrs Kyte	Erection of rear conservatory – 18 Borrowbydale Avenue.	No Objections
07/04774/FUL 2616*	Mr & Mrs Thompson	Erection of two storey and single storey rear extension – 8 Scotton Moor, Ripley Road.	No Objections
07/04813/FUL 2617*	Mr & Mrs Poole	Erection of rear conservatory – 4 Aspin Way.	No Objections
07//04882/ TPO 2618.TPO*	Mr Ross	Crown thin 1 Horse Chestnut, 2 Lime, 11 Sycamore, 1 Ash, 4 Maple and 1 Beech, crown 1 Ash, 1 Maple and 1 Horse Chestnut, felling of 1 Ash and crown lift of 1 Holly within W1 of Tree Preservation Order 25/2002 – 17 Chadwick Park.	Object strongly as the trees forma visual screen between the houses and the countryside.
07/04909/FUL 2619.*	Diane Webster	Retention of single storey side extension and conservatory and erection of 1.5m high fence – 2 Castle Ings Close.	Object to the 1.5m high fence as it is out of keeping with the area and contrary to policy. No objections to the side extension.

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

165 ITEM 7 PLANNING CORRESPONDENCE:

- a) **Planning Enforcements** – (i) Confidential Papers (*item taken in confidential session*)
(ii) Report of Investigations:
- 07/00470/PR15 – Whitfield Business Park, Manse Lane
 - 07/00491/PR15 – Dropping Well Estate
 - 07/00492/PR15 – 22 The Avenue
 - 07/00509/PR15 – Street Record, St James Roundabout-Harrogate Bypass

RESOLVED: To receive & note.

b) To note the following **WITHDRAWN APPLICATIONS:**

- (i) 6.100.2401.C.FUL – Erection of detached dwelling, detached garage, formation of new vehicular access and removal of 6 Apple trees, 2 Plum trees and 1 Mulberry tree within Knaresborough Conservation Area (site area 0.07ha) – Land to the rear of 1 Boroughbridge Road.
- (ii) 6.100.2560.CON – Conservation area application for the demolition of bungalow – The Bungalow, Spitalcroft, Calcutt.
- (iii) 6.100.2560.A.FUL – Erection of replacement of dwelling (Site Area 0.17ha) - The Bungalow, Spitalcroft, Calcutt.

RESOLVED: To receive & note

c) **Notice of Appeals** re HBC's refusal of Planning permission:

- i) 6.100.608.F.FUL – Erection of two storey extension and installation of two rooflights on side elevation – Norwood Homes (Valley Drive) Ltd, 74 High Street. (*KTC comments: KTC welcomes this*).
- ii) 6.100.1798.A.FUL – Conversion of granny annex to form 1 dwelling (Site Area 0.005ha) – S Callaghan, 33 Park Row. (*KTC comments: Object on the grounds of parking problems in that area.*)

RESOLVED: To receive & note

- iii) 6.100.1866.D.FUL – Change of use of land to form domestic curtilage – Mr B Palmer, Fawley, Ripley Road. (*KTC comments: If this land has been used solely as grass land (i.e. as a lawn or field with sheep) for the last 15 years or more, then KTC has no objection to the application.*)

(*Having declared a prejudicial interest in the above item (7c(iii)) above Councillors A and C Willoughby left the Chamber and took no part in the discussion or voting thereon*)

RESOLVED: To receive & note

d) **Tree Preservation Order:**

- i) No 56/2007 – 32 Woodpark Avenue – To note the order took effect on a provisional basis, on 25 September 2007.

Councillor L Yorke Davies declared a prejudicial interest in the item above.

(*Having declared a prejudicial interest in the above item (7d) above Councillor L Yorke Davies left the Chamber and took no part in the discussion or voting thereon*)

RESOLVED: To receive & note.

166 ITEM 8 - HBC PLANNING COMMITTEE – Opportunity to Speak –Tuesday 9 October 2007 at 2.00pm Crescent Gardens, Harrogate.

No applications for Knaresborough.

167 ITEM 9 – CORRESPONDENCE

(a) **Village Road Safety Schemes 2008/2009** – letter dated 19 September 2007 from Head of Highways and Transport, HBC.

RESOLVED: i) To defer this until the next Council meeting –(22 October)

ii) That the Clerk checks whether this concerns Knaresborough or not.

(b) **Charity Market Stalls** – letter dated 24 September 2007 from Knaresborough Oxfam Deputy Manager.

RESOLVED: This request needs to be put to HBC not KTC, move to next business.

(c) **Draft HBC Youth Participation Plan** – e-mail dated 24 September 2007 from Peter Crossley, Partnership Development Officer, HBC.

RESOLVED: To move to next business.

(d) **Review of Traffic Regulation Orders** – e-mail dated 25 September 2007 from Senior Engineer, (Traffic Management) HBC.

RESOLVED: - Number 85 – That KTC are happy to support this.

Number 86 – KTC request that HBC implement the 20 mile speed limit on Stockwell Road and Lane.

Number 87 – That KTC are happy to support this.

Number 88 - That KTC are happy to support this.

Number 89 - That KTC are happy to support this.

Number 90 - (*see minute number 162b*).

Number 91 - That KTC are happy to support this, but suggest that a parking attendant goes along at appropriate times and takes appropriate action.

(e) **Group 1 Parish Consultation Meeting, 12 September 2007** – letter dated 25 September 2007 from Senior Member Services Officer, HBC.

RESOLVED: i) (*All the items except point 3*) That the Clerk keeps a check on this and brings it back to KTC in December.

ii) (*Point no 3*) That 2 Councillors from KTC (Councillor K Hawkins and R Hall) meet with representatives from Ripon Council (Clerk to organise).

(f) **The Performance Pavilion**– letter dated 26 September 2007 from Knaresborough Civic Society.

RESOLVED: That a meeting of the Performance Area Committee Meeting is arranged as soon as possible to carry this forward.

(g) **Knaresborough-In-Bloom** – letter dated 1 October 2007 from Chair Knaresborough In Bloom.

RESOLVED: That KTC support this idea of good quality labels.

168 ITEM 10 – REPORTS FROM THE CLERK

a) Office Workload.

The Clerk informed members that the work load was still on the increase and that staff were struggling, October would be a difficult month as all staff had booked leave at some point. The lieu hours are as follows:- Clerk – 7.45, Deputy Clerk – 13.15, Admin Assistant – 14.30.

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b) Counter fitting to Clerk's Office – To consider installation of a counter for general public. The Clerk explained that the idea of having a reception centre in the smaller of the offices upstairs in order that staff are disturbed as little as possible and for safety reasons.

RESOLVED: That KTC move to go for the lower of the 2 quotes.

c) To consider Date of Annual Town Meeting 2008.

The Clerk pointed out that the date of the Annual Town meeting date for 2008 (10 March) coincided with a Town Council meeting.

RESOLVED: That KTC move that the Annual Town Meeting be held on Monday 3 March 2008.

169 ITEM 12 - ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 319

None submitted.

170 ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS

None received.

171 ITEM 14 INFORMATION EXCHANGE

- a) Councillor K Hawkins – on going problems at Conyngham Hall to be addressed by a month's extension of the winter barrier.
- b) Councillor P Pye – problems of glass and litter on the Cragg top footpath.
- c) Councillor A Willoughby last week Councillor Brankin and myself went to the HBC training session – new system of prejudicial interest where the Councillor has a chance to listen to the public speaker, then has his/her turn to speak before leaving for the discussion and resolution.
- d) Councillor Powell – cock fighting going on at Travellers site on Thistle Hill. (A query was raised as to whether she had informed the Police and RSPCA)
- e) Councillor Yorke –Davies – Police had been called to Jacob Smith Park twice last week as youths were causing a nuisance.
- f) Councillor Godsell asked Councillors **whether anyone was willing to help with the sale of poppies. Contact Paul Darley – on 01423 867793**
- g) Councillor Burdett and Yorke Davies had attended a number of events on behalf of the Mayor recently and had received an **urgent appeal for volunteers in the Knaresborough area – please ring Clare Newton 01423 504074.**
- h) The Clerk informed Councillors that there is a meeting of the Christmas Lights working group Thursday 11th October at 10am.

172 ITEM 15 - RECEIVE THE FOLLOWING DOCUMENTS

- (a) EU . "Inforegio News" Newsletter July and August 2007.
- (b) 'Ways to Tackle Climate Change' – Guide available from DEFRA at <http://defra/environment/climatechange/uk/publicsector/index.htm>.
- (c) Harrogate CVS and Ripon CVS Joint Monthly Mailing.
- (d) Knaresborough Community & Police Group Minutes of the Meeting held at King James's School, Tuesday 19 June 2007.
- (e) Knaresborough In Bloom Committee - Minutes of meeting held 26 June and 24 July 2007.

RESOLVED: To receive & note.

Meeting ended at 9.55pm