

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON  
WEDNESDAY 9 MAY 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

**PRESENT**    **Chair:** Councillor P Guest (Mayor)

**Councillors:** R Archibald, B Asquith, J Brankin, J Burdett, M Clemmitt, P Godsell, J Hawkins,  
K Hawkins,  
L Powell, P Pye, A Willoughby, C Willoughby, L Yorke - Davies

**Late Arrivals:** None

**Early Departures:** None

*The Mayor opened the meeting by welcoming all the Councillors and said that he was looking forward to working with them over the next four years.*

**10163 ITEM 1 – APOLOGIES**

Apologies were received from Councillor R Hall.

**10164 ITEM 2 - DECLARATIONS OF INTEREST**

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 9 - Nomination of Mayor Item 8b - Member of Renaissance Knaresborough Item 16 - Prejudicial
Councillor J Brankin	Item 5 - 2580 her Doctors Surgery
Councillor J Burdett	Member of HBC – will consider any same item at HBC in the light of any new information.
Councillor J Hawkins	Item 5 - 2580 her Doctors Surgery Partner is member of HBC.
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 5 - 2580 his Doctors Surgery
Councillor L Powell	Item 5 - 2580 her Doctors Surgery
Councillor A Willoughby	Item 8b - Member of Renaissance Knaresborough Item 16 - Prejudicial Partner is member of HBC.
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Item 16 - Prejudicial Plan 6c (i) - Property close to where I live. Item 8c - Employed by NYCC

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**10165 ITEM 3 - MINUTES OF MEETINGS**

**RESOLVED:** That the Minutes of the Council meeting held on 23 April 2007 be approved as a correct record and signed by the Chair.

**10166 ITEM 4 – OPPORTUNITY TO SPEAK**

None received.

**10167 ITEM 5 - PLANNING APPLICATIONS**

**RESOLVED:** That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/01993/FUL 382.M*	Spirit Group	Erection of timber shelter to rear – Crown Inn, High Street.	Object due to potential noise problems, increase in carbon footprint due to heating of an open shed, reduction in off street parking and concerns over fire safety.
07/02071/FUL 984.C*	Mr D Rawlings	Erection of single storey rear and side extensions to detached garage and conversion to form ancillary living accommodation – 19A Manor Road.	No Objections.
07/01451/FUL 1798.A*	S Caughan	Conversion of granny annex to form 1 dwelling (Site Area 0.005 ha) – 33 Park Row	Object on the grounds of parking problems in that area.
07/01977/FUL 1840.A*	Mr J Wilson	Erection of rear conservatory – 42 The Spinney	No Objections.
07/02060/FUL 2358.C*	Mr & Mrs R Hewitt	Erection of pitched roof over existing flat roof extension – 27 Woodpark Drive.	No Objections – KTC support this application.
07/02039/FUL 2576*	P Travers	Erection of side conservatory – Netherlands, Abbey Road.	No Objections.
07/01800/FUL 2577*	Mr & Mrs R Bent	Erection of single storey rear extension - 4 Flaxdale Close.	No Objections.
07/02135/FUL 2578*	Mr & Mrs Simpson	Erection of two storey side extension – 34 Bardale Close.	No Objections.
07/02000/TPO 2579*	Mr J Roberts	Crown lift and crown clean of 1 Beech Tree within area A1 of Tree Preservation Order 12/1990. 1Appleby Grove.	No Objections.
07/02163/FUL 2580*	Beech House Surgery	Installation of 1 air conditioning unit to side elevation – Beech House Surgery, 1 Ash Tree Road.	No Objections.
07/02221/FUL 2582.FUL*	Mrs B A Raistrick	Retention of replacement storage shed – Low Bridge Caravan Park, Abbey Road.	No Objections.

\* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

\*\* Item for determination by Planning Committee

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**10168 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE**

- a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

**RESOLVED:** To receive and note.

- (ii) Report of Investigations:

- 07/00173/PR15 – 1 Halfway Houses, York Road
- 07/00168/PR15 – 63 Briggate
- 07/00113/CONDEM – 12 York Place
- 07/00177/PR15 – Abbey House, 51 Abbey Road

**RESOLVED:** To receive and note.

- b) To note the following **WITHDRAWN** planning applications:

- (i) 6.100.2316.A.FUL – Change of use of disused offices (Class B1 – Offices) to form restaurant (Use Class A3 – Restaurant & Cafes) – Castle Precinct, Castle Yard.
- (ii) 6.100.2316.B.LB – Listed Building application for the conversion of disused offices (Class B1 – Offices) to form restaurant (Use Class A3 – Restaurant & Cafes), formation of mezzanine floor, internal walls and replacement windows and various internal and external alterations – Castle Precinct, Castle Yard.

**RESOLVED:** To receive and note.

- (c) **Application approved by HBC (subject to conditions) contrary to KTC observations:**

- (i) 6.100.1803.B.FUL – Retention of 1.98 metre high vehicular access gates with hard standing to rear and alterations to boundary wall to increase height to 1.93 metres – 1 Kings Road.

**RESOLVED:** That the Clerk contacts Tim Richards Head of Planning at HBC to ask for details on why this was passed contrary to KTC's objections.

**10169 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 8 May 2007 at 2.00pm Crescent Gardens, Harrogate.**

It was noted that no member of KTC had attended the above meeting at which the following application for Knaresborough had been discussed.

- a) 6.100.2066.G.FUL – Erection of 1 detached dwelling with new vehicular access (site area 0.057ha Revised Scheme). Land to rear of Brampton, 23 Crag Lane.

**10170 ITEM 8 – COMMUNICATIONS AND MATTERS ARISING**

- a) Training of Meeting Procedures, Administration and electoral Issues – letter dated 24 April 2007 from Head of Legal & Democratic Services, HBC.

**RESOLVED:** That the Clerk ask HBC if there were any spare places as 7 councillors from KTC would be interested in attending.

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- b) Standards Sub-Committee – Application for Dispensation – e-mail dated 30 April 2007 from Solicitor to Harrogate Borough Council

**RESOLVED** :To receive and note.

- c) North Yorkshire County Council's Bid to Run all Council Services - Invitation to consultation meeting on 14 May 2007 – letter dated April 2007 from Office of Chief Executive, HBC.

**RESOLVED**: That Councillors should make a note of this date and that this item should go on the agenda for the 23 May 2007.

**10171 ITEM 9 – NOMINATION OF MAYOR – CIVIC YEAR 2007/08**

It was noted that under the Mayoral points system it fell to the Lib Dem group to nominate the Mayor for the ensuing year. It was noted that their nomination was Councillor P Guest.

**10172 ITEM 10 - KTC BANK ACCOUNTS – SIGNATORIES** – Clerk to Report

**RESOLVED**: That Councillors J Brankin, M Clemmitt, and A Willoughby become new signatories to KTC Nat West deposit and current accounts.

**10173 ITEM 11 - ANNUAL MEETING OF KNARESBOROUGH TOWN COUNCIL (KTC) (MAYOR-MAKING), 18 MAY 2007**

**RESOLVED**: That the draft Order of Proceedings and Schedule of Appointments, as amended, be adopted for the annual meeting of the council to be held on 18.5.2007

**10174 ITEM 12 - REGISTRATION OF FINANCIAL AND OTHER INTERESTS** – Clerk to report.

The Clerk distributed the forms for the Registration of Financial and Other Interests, and pointed out the deadline of the 5<sup>th</sup> June to return the forms.

**10175 ITEM 13 -REPORTS AND RECOMMENDATIONS/MATTERS ARISING**

- a) **Office Workload** – Clerk to report.

The Clerk reported that the lieu hours were as follows:- Clerk's hours 21.30 – Deputy Clerk's hours 14.45 and Admin Assistant's hours 15.45.

Councillor K Hawkins requested a meeting of the Employment Committee and asked the Clerk to organise this.

**10176 ITEM 14 - TO CONSIDER THE FOLLOWING REQUESTED/DEFERRED ITEMS**

- a) Footpaths at Castle – Paving solution gravel encased in resin – Councillor R Hall to report.

**RESOLVED**: That this item be deferred until 23 May 2007 as Councillor Hall was not present.

**10177 ITEM 15 – ITEMS FOR INFORMATION**

The Clerk pointed out that the plans Councillors had previously requested were on display for Castle School, NYCC had pointed out that neither comments nor planning permission was needed.

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**10178 ITEM 16 – ACCOUNTS FOR PAYMENT – SCHEDULE OF ACCOUNTS 310**

**RESOLVED:** That the accounts for payments, amounting to £1,475.07 as detailed on Schedule of Accounts No.310 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors P Godsell and P Guest signatories*).

**10179 ITEM 17 – TO RECEIVE THE FOLLOWING DOCUMENTS**

- a) European Union Regional Policy Guide January 2007
- b) YCLA Advice Note – New Code of Conduct, No. 016
- c) Harrogate CVS and Ripon CVS Joint Monthly Mailing.
- d) Clerk & Councils Direct, May 2007

**RESOLVED:** To receive and note.

**10180 ITEM 18 - INFORMATION EXCHANGE**

- a) King James's Knaresborough Fun Run was Sunday 13<sup>th</sup> May. Councillor C Willoughby
- b) There is work going on at the moment in the moat, by the City of York gardeners as part of the investigation process in to the stability of the land in that area. Councillor C Willoughby
- c) Pat Kilburn (HBC) wants to do a presentation on Bebra Gardens on the 4<sup>th</sup> June 2007 commencing at 7pm. The Clerk
- d) Query as to the supply or replacement of ID badges. Councillor Godsell

Meeting ended at 8.50