

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 10 SEPTEMBER 2007 AT KNARESBOROUGH HOUSE, KNARESBOROUGH**

PRESENT **Chair:** Councillor P Guest (Mayor)

Councillors: B Asquith, J Burdett, M Clemmitt, P Godsell, J Hawkins,
L Powell, P Pye, A Willoughby, C Willoughby and L Yorke-Davies

Late Arrivals: None

Early Departures: None

129 ITEM 1 – APOLOGIES

Apologies were received from Councillors J Brankin, R Hall, K Hawkins and R Archibald.

130 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor J Hawkins	Husband is a member of HBC. Item 6 – Planning Application 2401c and d Prejudicial Items 4b and 12a (i) and (ii) Prejudicial
Councillor M Clemmitt	Item 4c – Employed by Harrogate District Foundation Trust Items 4b and 12a (i) and (ii) Prejudicial
Councillor P Pye	Item 4c – Husband works for Strategic Health Authority Items 4b and 12a (i) and (ii) Prejudicial
Councillor A Willoughby	Items 4d and 7f – Prejudicial Item 8b – Member of Ramblers Association Item 11 – Member of Renaissance Knaresborough and Castle Project.
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information Items 4d and 7f – Prejudicial Item 9d - Prejudicial
Councillor B Asquith	Items 4b and 12a (i) and (ii) Prejudicial
Councillor L Powell	Items 4b and 12a (i) and (ii) Prejudicial
Councillor L Yorke-Davies	Items 4b and 12a (i) and (ii) Prejudicial Item 6 – Planning Application 2401c and d Prejudicial Item 11 – Member of Renaissance Knaresborough
Councillor P Godsell	Item 6 – Planning Application 2401c and d Prejudicial Items 4b and 12a (i) and (ii) Prejudicial Item 10a – Husband is a bus driver Item 12b – Town Council Representative for King George V Committee

Councillor J Burdett	Member of HBC – will consider any same item at HBC in the light of any new information. Items 4b and 12a (i) and (ii) Prejudicial
Councillor P Guest	Items 4b and 12a (i) and (ii) Personal interest Item 11 – Member of Renaissance Knaresborough and Castle Project.

131 ITEM 3 - MINUTES OF PREVIOUS MEETING

The Minutes of the meeting held 29 August 2007 be deferred until 24 September 2007.

132 ITEM 4 – OPPORTUNITY TO SPEAK.

- (a) CLAD Safety – re Proposed Development between St James' Park and Grimbald Bridge, Knaresborough – (Item 7e.)

Mr Trevvett told Councillors about the proposals for a new development at St James Retail Park and Grimbald Bridge. The new proposal has taken into consideration the comments made previously by KTC and HBC.

ITEM 7e - Proposed Development between St James' Park & Grimbald Bridge – Clad Safety - letter dated 3 September 2007 from Partner, Clad Safety.

RESOLVED: To thank Mr Trevvett for his time and to receive and note at this stage.

- (c) Mr. John Forster - report on work as Public Governor for Knaresborough & East constituencies of the Harrogate & District NHS Foundation Trust.

Mr Forster and Mrs Hewitson spoke about their work as governors for the Foundation Trust. The hospital is one of only 5 in the country nominated for the best health provider.

ITEM 5 – Matters arising from Opportunity to Speak

RESOLVED: To thank Mr Forster and Mrs Hewitson for their time and to receive and note.

- (d) Cobbling Park Square (Item 7f).

(Having declared a prejudicial interest in the above item (4d) Councillor C Willoughby left the Chamber and took no part in the discussion or voting thereon)

- (i) Councillor A Willoughby informed Councillors that due to the 1835 Highways Act Park Square was classed as a private road and has the same status as Green Dragon Yard.

(Having declared a prejudicial interest in the above item (4d) Councillor A Willoughby left the Chamber and took no part in the discussion or voting thereon)

(ii) Mrs S Muir on behalf of the residents association told Councillors that they had been trying to raise funds to resurface the road. The square is close to the High Street and is an eye sore. A costing of £20,000 was done by HBC, but if the cobbles were used from the Market Place then the cost would be lower. The Clerk read sections of letters dating back to 2001 where KTC had asked for the cobbles to be used on Park Square. In a letter from HBC in June 2006 HBC stated that 5 tonnes of cobbles remained.

ITEM 7f - Re-cobbling Park Square – letter dated 4 September 2007 from Mrs S Muir

RESOLVED: (i) That KTC contact HBC to request a costing of the work based on using some of the cobbles and then bring the item back to KTC for consideration on helping financially.

(Councillors A and C Willoughby returned to the Chamber)

(b) Councillor B Asquith – re Blind Jack Working Group (Item 12a).
(Having declared a prejudicial interest in the above item (4b) Councillors J Hawkins, Clemmitt, Pye, Powell, Yorke-Davies, Godsell and Burdett left the Chamber and took no part in the discussion or voting thereon)
It was agreed that this item would be adjourned until next meeting so that Councillors and the Clerk could ask the Monitoring Officer for dispensation.

133 ITEM 5 MATTERS ARISING FROM OPPORTUNITY TO SPEAK

see minute number 132c

134 ITEM 6 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/04402/FUL 125.G*	Mr C Houseman	Erection of one replacement agricultural building - 3 Gates Farm, Cass Lane, Calcutt.	No Objections
07/04365/FUL 2401.C**	Mr & Mrs R Robinson	Erection of detached dwelling, detached garage, formation of new vehicular access and removal of 6 Apple trees, 2 Plum trees and 1 Mulberry tree within Knaresborough Conservation Area (site area 0.07ha) – Land to rear of 1 Boroughbridge Road.	KTC object on Highway grounds, there would be considerably more traffic on to High Bond End. Both the existing and new house would have access on to High Bond End the area is very close to the traffic lights.
07/04368/LB 2401.D*	Mr & Mrs R Robinson	Listed Building application for the removal of part of wall to form new vehicular access for proposed dwelling and 26 Bond End. – 16-22 and 26 Bond End.	KTC object on Highway grounds, there would be considerably more traffic on to High Bond End. Both the existing and new house would have access on to High Bond End the area is very close to the traffic lights.
07/04224/FUL 2523.A*	Ms L Codman	Erection of two storey and single storey rear extension – 88 Farndale Road.	No Objections
07/04334/FUL 2612*	Mr & Mrs G Limb	Erection of single storey rear extension – 6 Appleby Avenue.	No Objections
07/04301/FUL 2613*	Mr J Page	Erection of two storey rear extension – 3 Scotton Moor, Ripley Road.	No Objections

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

135 ITEM 7 PLANNING MATTERS AND CORRESPONDENCE:

a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

b) To note the following **WITHDRAWN APPLICATION:**

(i) 6.100.2600.FUL – Conversion of detached garage to form dwelling with single storey side extension (site area 0.04ha) – 31 The Chase.

RESOLVED: To receive and note.

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- c) Planning Service Peer Review Report – letter dated 21 August 2007 from Head of Planning Services, HBC.

RESOLVED: That a request is made to ask HBC (Head of Planning) to give KTC new Councillors some training on Planning Matters.

- (d) Knaresborough Conservation Area Appraisal – letter dated 24 August 2007 from Chief Planner (Forward Planning), HBC.

RESOLVED: To receive and note.

- (e) Proposed Development between St James' Park & Grimbold Bridge – Clad Safety - letter dated 3 September 2007 from Partner, Clad Safety.

(See minute number 132a)

- (f) Re-cobbling Park Square – letter dated 4 September 2007 from Mrs S Muir

(See minute number 132d)

136 ITEM 8 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 11 September 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following applications relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- (a) 6.100.2007.B.FUL – Erection of 3 terraced dwellings and attached bin store (Site Area 0.04ha) (Revised Scheme) Land between 10 – 14 Brewerton Street.
- (b) 6.100.2309.B.OUT – Outline application for the erection of two storey clubhouse and changing facility with layout considered (site area 0.01ha) (Revised Scheme) – Land comprising OS Field 2769 Hay-a-Park Lane.

137 ITEM 9 – COMMUNICATIONS AND MATTERS ARISING

- (a) Questions for the Leader and Chief Planning Officer of Harrogate Borough Council – letter dated 21 August 2007 from Deputy Chief Officer, YLCA.

RESOLVED: To receive and note.

- (b) Request for a Bus Shelter on Stockwell Road – letter dated 29 August 2007 from Director of Development Services, HBC.

RESOLVED: To defer this item until KTC have more information.

- (c) Charging for Policing Services – letter dated 29 August 2007 from Phil Willis MP.

RESOLVED: To receive and note.

- (d) King James's School – Request for sponsorship of "Campaign for Learning" event, 6/7 October 2007 – letter dated 20 July 2007 together with accounts from Advanced Skills Teacher and Associate Adviser to NYCC.

(Having declared a prejudicial interest in the above item (9d) Councillor C Willoughby left the Chamber and took no part in the discussion or voting thereon)

RESOLVED: That KTC support this and give a grant of £100.

(Councillor C Willoughby returned to the Chamber)

138 ITEM 10 – REQUESTED/DEFERRED ITEMS

- (a) Public Toilets (Bus Station) Knaresborough – Councillor Pye to report.

Councillor Pye spoke of the terrible conditions of the toilets at the bus station. She had been conversing with Nigel Thompson at HBC who has stated that the toilets are being monitored on a daily basis.

RESOLVED: That Nigel Thompson is asked to talk to KTC about the public facilities in Knaresborough and how to improve them.

- (b) Consultation on Harrogate Borough Council's Statement of Licensing Policy – Licensing Act 2003. (Deferred from meeting on 29 August 2007).

RESOLVED: (i) That KTC call upon HBC to continue to inform Parish Councils of licensing applications in their area.

- (ii) Also KTC draws HBC's attention to the fact that page 12 of the draft document (copy attached) makes no sense what so ever.

139 ITEM 11 CONSERVATION PLAN FOR THE CASTLE

Report by Councillor R Hall, to be tabled at meeting. (Item deferred from meeting on 29 August 2007).

RESOLVED: That KTC accept the document from Councillor Hall and send it as our response with slight alterations. (a copy of the response including the amendments is attached to the minutes)

140 ITEM 12 REPORTS AND RECOMMENDATIONS/MATTERS ARISING

- (a) Blind Jack Statue Working Group

(i) Minutes of Blind Jack Statue Working Group - meeting held on Friday 3 August 2007.
See minute number 132d

(ii) Report of Blind Jack Working Group (*To be taken in confidential session.*)
See minute number 132d

- (b) King George V Playing Field

- (i) Minutes of King George V Playing Field (Estates) Committee – meeting held on Thursday 23 August 2007.

RESOLVED: To move the minutes and to agree the recommendations of the committee.

a) That the committee recommends that the proper ungrade of King George V site be deferred and that KTC approach HBC for remedial works to be carried out next summer (08) to include sorting out the minor bumps and hollows in the pitch.

b) That the committee recommends an expert be brought in to advise on any drainage improvements for the site, which would also hopefully improve the flooding problems on Pasture Crescent.

c) That King George V Playing Field have its own bank account with the same signatories as KTC – the Clerk to expedite this.

d) It was established that KCFC have a home pitch for this year and decided that King George V playing field be re-advertised next February (2008) for the 2008-9 season. It was suggested a 3% rise on last years charge.

141 ITEM 13 OFFICE WORKLOAD

- (i) Clerk to report on staff lieu hours.

The Clerk reported that as at 10 September 2007 the lieu hours were as follows:

Clerk 7.5, Deputy Clerk 14.5 and Admin. Assistant 12.75.

142 ITEM 14 - ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 318

RESOLVED: That the accounts for payments, amounting to £1,069.15 as detailed on Schedule of Accounts No.318 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors Godsell and Guest signatories*).

143 ITEM 15 - RECEIVE THE FOLLOWING DOCUMENTS

- (a) The Clerk – Journal of the Society of Local Council Clerks – September 2007.
- (b) Clerks and Councils Direct, Issue 53, September 2007.
- (c) White Rose Update – August 2007. (To be e-mailed to all individual Councillors)
- (d) North Yorkshire Crown Prosecution Service Annual Update 2007.
- (e) NALC – Building the future of Local Communities – NALC Conference & Exhibition to be held at Bournemouth International Centre, 5 – 7 October 2007.
- (f) YLCA Supporting Larger Councils – Forum to be held at The Grove, Stockingate, South Kirkby, Thursday 8 November 2007, 10am – 3.30pm. To be e-mailed to all individual Councillors).
- (g) YLCA Assembly Digest Issue 7- July/August 2007.
- (h) Harrogate CVS and Ripon CVS Joint Monthly Mailing.

RESOLVED: To receive & note.

144 ITEM 16 INFORMATION EXCHANGE

- a) The Mayor said that times for Remembrance Day had moved forward to be at the war memorial for 11.00am the church service would begin at 9.45.
- b) The Mayor reminded Councillors that it was the Annual Parish Consultation meeting this Wednesday.
- c) Councillor Asquith spoke about the noise levels of the youth event at Henshaws on Friday night, she had received 11 complaints.
The Mayor felt that this event should not be criticised as it brought the kids off the streets.
- d) Councillor A Willoughby said that 2 members of the Horseshoe Fields Bridge Committee had met with Pat Kilburn and Pat Jones to discuss additional funding from HBC for the bridge. They will put this to the relevant people and we should know in October. They said it would show commitment if KTC could confirm it was also putting forward additional funding. (agenda item for the next meeting)
- e) Councillor C Willoughby Knaresborough in Bloom Meeting Tuesday 18th September at Knaresborough House.
- f) Councillor C Willoughby Knaresborough in Bloom Awards evening several awards went to Knaresborough – congratulations to Knaresborough in Bloom.
- g) The Clerk explained that there were new Declaration of Interest forms to complete from HBC.

Meeting ended at 9.40pm