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**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 12 FEBRUARY 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

7.30 pm – Council Meeting: Present: Chair: Councillor P Guest (Mayor)

Councillors: R Aspin, P Godsell, R Hall, B Hallam, J Hawkins, K Hawkins,
D Smith, J Smith, M Smith, C Willoughby and A Wright.

Late Arrivals: None

Early Departures: None

10078 ITEM 1 - APOLOGIES:

Apologies were received from Councillors H Lyon, J Jackson and R Pearson.

10079 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 7b(i) Prejudicial Item 11(a) - Prejudicial Item 12(i) - Member of Renaissance Knaresborough Item 12(j) - Member of Knaresborough in Bloom
Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information Item 11(a) - Personal - Same business Item 12(i) - Member of Renaissance Knaresborough
Councillor J Smith	Item 11(a) - Personal - In Same business
Councillor R Aspin	Items 4 and 5 – Neighbourhood Watch Co-ordinator Item 7(a) - Prejudicial Item 12(i) - Member of Renaissance Knaresborough Item 12(j) - Member of Knaresborough in Bloom
Councillor M Smith	Item 12(j) - Member of Knaresborough in Bloom
Councillor A Wright	Item 6(c) - Planning Application 2561- Helped with the application Item 7(f) - Personal – Own shop
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Item 10 (c) - Prejudicial Item 12(j) - Member of Knaresborough in Bloom
Councillor J Hawkins	Item 7c(i) - Prejudicial
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 7c(i) - Prejudicial

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10080 ITEM 3 - MINUTES OF COUNCIL MEETING HELD 29 JANUARY 2007

RESOLVED: That the Minutes of the Council meeting held on 29 January 2007 be approved as a correct record and signed by the Chair.

Councillor A Wright said that he would like to Record his vote against this item.

10081 ITEM 4 – KTC OPPORTUNITY TO SPEAK .

Inspector Andy Chapman started work in Knaresborough in April 2006 for Neighbourhood Policing Scheme. The boundaries have been adjusted to fit in with Council Wards. The Police would like further discussions on the Neighbourhood Policing Scheme with the Town Council and other groups/committees in Knaresborough.

10082 ITEM 5 – MATTERS ARISING FROM OPPORTUNITY TO SPEAK

RESOLVED: i) That the Clerk liaise with Inspector Chapman to organise a meeting for a Neighbourhood Policing Scheme presentation.
ii) That a list of groups/committees is obtained from Inspector Chapman.

10083 ITEM 6 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/00579/FUL 191.F*	O2 UK Ltd	Erection of replacement 7m high radio mast with 6 antennas and associated housing equipment – British Telecom Telephone Exchange, Park Row.	Check with HBC whether this replacement equipment is collectively within the guidelines.
07/00645/FUL 841.A*	Mr & Mrs Manning	Erection of rear conservatory – 12 Garside Road	No objections.
07/00332/LB 1259.I*	My Travel UK Ltd	Listed building application for the retention of 1 internally illuminated fascia sign and 1 non illuminated projecting sign to front elevation – Going Places, 54 High Street.	Object – the signs are neither small nor discreet and contrary to HBC draft SDG ‘7’
07/00616/FUL 1806.C*	Mr & Mrs J Goose	Erection of detached replacement garage with attached potting shed and games room over - Dinsdale Lodge, Lands Lane.	No objections.
07/00611/FUL 2502.A*	Mr & Mrs S Cale	Erection of single storey rear extension and front porch and conversion of garage to form additional living accommodation (Revised Scheme) – 7 St Robert’s Gardens.	No objections.
07/00446/FUL 2559*	Mr S Webster	Erection of single storey side extension - Hopewell House, Hay-a-Park.	No objections.
07/00485/CO N 2560*	G R & L M Bentley	Conservation area application for the demolition of bungalow – The Bungalow, Spitalcroft, Calcutt.	Defer until next meeting.
07/00624/FUL 2561*	Mrs Janet Salisbury	Conversion of retail unit (Use Class A1 – Shops) to form additional living accommodation – 6C Castlegate.	Object on grounds that it should only be approved if HBC feel it’s not viable for retail.

* Item for determination by Harrogate Borough Council Head of Planning Services or Head of Planning Services /Chairman of Planning Committee.

** Item for determination by Planning Committee

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10084 ITEM 7 - PLANNING MATTERS & CORRESPONDENCE

- a) **Planning Enforcements** – (i) Confidential Papers (see unpublished minutes)

RESOLVED: To receive and note.

(Having declared a prejudicial interest Councillor R Aspin left the Chamber for the duration of the above 7(a) and took no part in the discussion or voting thereon).

- b) **WITHDRAWN** planning application:

- i) 6.100.405.H.FUL – Erection of two storey side and rear extension – Uncle Toms, 22 Waterside.

RESOLVED: To receive and note.

(Having declared a prejudicial interest Councillor P Guest left the Chamber for the duration of the above 7(b) and took no part in the discussion or voting thereon). (Councillor J Hawkins took the Chair).

- c) To note the following **Appeals Decisions:**

- i) 6.100.2489.A.FUL – Erection of three dwellings and altered vehicular access (site area 0.061 ha)(Revised Scheme) – Mr R Edwards, The Glen, Halfpenny Lane. **Appeal allowed**

RESOLVED: To receive and note

(Having declared a prejudicial interest Councillors J Hawkins and K Hawkins left the Chamber for the duration of the above 7(c)(i) and took no part in the discussion or voting thereon).

- ii) 6.100.2496.A.FUL – Erection of two storey side and conservatory to rear (Revised Scheme) - Mr & Mrs Lister – 24 St Margaret's Road. **Appeal allowed**

RESOLVED: To receive and note

- d) **Application approved by HBC (subject to conditions) contrary to KTC observations:**

- i) 6.100.2474.D.FUL – Erection of two storey side and rear extensions and front dormer window (Revised Scheme) – Roughstones, Forest Moor Road.

RESOLVED: To receive and note.

- e) **Tree Preservation Order:**

- i) No. 4/2007 – The Bungalow, Spittal Croft – To note the order took effect on a provisional basis, on 25 January 2007.

RESOLVED: To receive and note.

- f) **Shopfronts Design Guide:**

- i) Consultation on Guidance Sheet SDG 7 (Illuminated Signs) – letter received 1 February 2007 from Principal Conservation Officer, HBC.

RESOLVED: To notify HBC of the following comments concerning SDG 7:-

a) The Town Centre is not defined in the draft document, In the case of Knaresborough, the Town Council asks that this should be defined as the Core Shopping area and High Street.

b) The Policy on the Town Centre of Knaresborough should be amended with the following additional words:- 'In exceptional cases, the following may be permitted: Small discreet internally illuminated external signs'.

c) The wording 'internally illuminated signs is ambiguous. HBC should make it clear in the policy by referring throughout to 'internally illuminated external signs'.

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- ii) High Street, Knaresborough – copy of letter sent by Ms S Muir to Editor of Knaresborough Post.
RESOLVED: i) To contact HBC and ask them to consider possibility of having a policy for the colour of paint for shop fronts in the Core Shopping Area.
 ii) That the Clerk contact Ms Muir informing her of the above.
- g) **Hay-a-Park, Knaresborough** –letter dated 2 February 2007 from Head of Parks and Open Spaces, HBC.

RESOLVED:

- i) That the Clerk contact HBC to thank them for all their help.
 ii) To draw their attention to the proposed Bridle Path linking between Breary Flat Lane and Hay-a-Park Lane that was included in the conditions imposed upon the planning consent given to the Halfpenny Lane.
 iii) That the Clerk write to P Kilburn, Head of Parks and Open Spaces, HBC asking a condition to be added which should read ‘land should be kept unfenced and open to the public when the pitch is not being used’.

Councillor Wright feels that as KTC have agreed with HBC that the pitches would be given to rugby & tennis instead of football pitches he was resigning as one of the Council’s representatives on the Knaresborough Football Partnership - item for next agenda ‘new representative for Knaresborough Football Partnership’.

10085 ITEM 8 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 13 February 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following applications relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- a) 6.100.2550.A.FUL – Erection of 2 semi-detached dwellings with new vehicular access (Site Area 0.01ha) – Land to the south of Middleton Cottages. (Application *withdrawn*)
 b) 6.100.2501.C.FUL – Erection of 1 detached dwelling with new vehicular access (Site Area 0.05ha) (Revised Scheme) – Land adjacent to 62 Boroughbridge Road.

10086 ITEM 9 – COMMUNICATIONS AND MATTERS ARISING

- a) **Green Dragon Yard** – e-mail dated 11 January 2007 from Chief Engineer (Highways), HBC. Item deferred from previous meeting.

It was felt that the specification for the laying of the cobbles was very badly written. The Contractor had not carried out the work according to the specification. Between the contractor and HBC a complete mess was made of the cobbles and that the only way to do a decent job is to take up the cobbles and relay them.

RESOLVED: That KTC write to the Chief Executive and Mr R Wade HBC pointing out that we do not feel that raking out mortar will achieve anything and we expect them to relay the cobbles. If they are unwilling to comply we will ask for our money to be returned. There are two examples of how we would like the job done and these can be viewed at Berry’s Passage and Anchor Yard. Councillor R Hall can supply specifications on how to lay cobbles – (Ray Wade has already been given a copy).

- b) **New Unitary Council for North Yorkshire?** – letter dated 31 January 2007 from Chief Executive’s Group, NYCC.

RESOLVED: That THE Chief Executive’s Group at NYCC be informed that KTC oppose a single Council for North Yorkshire but support a Unitary Authority on a smaller geographic area.

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10087 ITEM 10 –REPORTS AND RECOMMENDATIONS/MATTERS ARISING

a) Office Workload and Quotations for new Computers

RESOLVED: That in view of the nature of the matter to be discussed, this item be dealt with at the end of the meeting in Confidential Session, and subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the meeting be not open to members of the public.

b) Report of the Blind Jack Statue Working Group

RESOLVED: That the recommendations of the meeting held on 10 January 2007 be accepted:-

- i) That the Town Council receive and note this report.
- ii) That the Town Council accept the working group’s recommendation that the statue be located in the Market Place or at the Parish Church.

c) Report of Knaresborough Children’s Centre Parental Consultation Working Group held 18 January 2007 – and to consider nomination of a Town Council representative to the Educational Working Group. – Councillor K Hawkins was unable to attend the first meeting, but the Working group requires a representative and sub representative from KTC to attend the working groups.

RESOLVED: i) To inform NYCC that Councillor K Hawkins would be KTC’s representative and Councillor Godsell a Substitute.

10088 ITEM 11 – REQUESTED ITEMS

(Having declared a prejudicial interest Councillor P Guest left the Chamber for the duration of the item below (11a) and took no part in the discussion or voting thereon).

a) Lido Caravan Park Current Licensing Arrangements –

Many people on the Lido Park are residents of Knaresborough and want to change their status to become permanent residents which will give them more security. These residents help to contribute to the economy of the Town.

(Councillors J Smith and D Smith left the Chamber at this point)

RESOLVED: To write to HBC expressing our concern that a large percent of people in caravans are permanent residents there. The current arrangements are not in the residents or Knaresborough’s best interest. Request that HBC consider changing a proportion of the site to residential?

Recorded vote –	FOR	AGAINST	ABSTAIN
	Councillor Aspin		
	Councillor M Smith		
	Councillor Wright		
	Councillor Hallam		
	Councillor Willoughby		
	Councillor K Hawkins		
	Councillor J Hawkins		
	Councillor Guest		
	(8)	(0)	(0)

(Councillors J Smith and D Smith returned to the Council Chamber).

b (i) Purchase of a Painting – Work by artist Andrew Cheetham ‘Artist in Residence at Knaresborough Castle’.

Councillor Guest suggested that all Councillors go and see the exhibition for themselves.

Councillors worried over where they could hang any painting where everybody can appreciate it.

RESOLVED: That in the absence of a place to hang it KTC would not consider purchasing a painting.

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b (ii) **New Logo.**

RESOLVED: That KTC decided not to proceed with this.

c) **Vandal Proof Metal Litter Bins** – (Item 10076g refers.) –

RESOLVED: That the Clerk contact HBC asking them to replace the old bins in Knaresborough Town Centre (when vandalised) with metal vandal resistant ones (similar to HBC town centre).

10089 ITEM 12 - TO RECEIVE THE FOLLOWING DOCUMENTS

- (a) White Rose Update – January 2007.
 - (b) YLCA 'Elections' Advice Note – Number 025.
 - (c) YLCA - Notice of meeting on Monday 12 February 2007 at 7.30pm at Harrogate Council Chamber.
 - (d) YLCA - Minutes of Joint Executive Board held on 9 September and 28 October 2006.
 - (e) YLCA - Minutes of Harrogate Branch Meeting held on 16 October 2006.
 - (f) YLCA - Assembly digest Issue 4, January 2007.
 - (g) YLCA - 'In the Chair'- A Training Series for those interested in the Chairing of Parish and Town Councils March/April 2007. Cost £100 + VAT per delegate.
 - (h) York & North Yorkshire Playing Field Association Newsletter Winter 2006-07
 - (i) Renaissance Knaresborough Executive Committee – Minutes of Meeting held 16 January 2007.
 - (j) Knaresborough In Bloom Committee – Minutes of Meeting held 28 November 2006.
- (Councillor P Guest reported that he couldn't download a document from the White Rose as he had no password. The Clerk was asked to check whether the office have a password.
It was suggested that the Knaresborough Post be approached to print an article from the White Rose, January 2007 headed 'Become a Parish/Town Councillor at the age of 18 – now you can')
- RESOLVED:** To receive and note.

10090 ITEM 13 – INFORMATION EXCHANGE

- a) **'Meet the Funder Event'** at King James's School this event will be held over two days Tuesday 12 and Wednesday 13 February 2007. (Councillor Guest)
- b) A lady in Italy has been in touch with the Mayor with a query about starting **Town Twinning** (Item to be tabled for next Agenda). (Councillor P Guest)
- c) **Skipton Mayor's Charity Civic Dinner** – This event is organised by Skipton Town Council support staff. The Mayor of Knaresborough requests that additional support is given to his Charity Ball by KTC staff. (Item to be tabled for next Agenda). (Councillor P Guest)
- d) **Mayor's Allowance** - (Item to be tabled for next Agenda). (Councillor P Guest)
- e) **Safer Communities Scheme** – Request for extra lighting at Frazer Theatre and Knaresborough House has been turned down reason - this should be done by the owner of the building. (Councillor D Smith)
- f) Letter re **Public Toilets at Bus Station** which close at 6.00pm. (Item to be tabled for next Agenda). (Councillor D Smith)
- g) **Green Waste Wheelie Bins** – Information received by District Councillors. (Councillor D Smith)
- h) KTC requested funding from O2 re **Horseshoe Field Bridge** this requested was refused by O2. (Councillor R Aspin)
- i) **Sponsored Walk in aid of Follifoot Riding School** – amount raised was £430. (Councillor Aspin)
- j) Copy of a **questionnaire re Edwardian Weekend** was given to all Councillors. This has been delivered to all the businesses in Knaresborough and staff are now in the process of collating these. (Councillor A Wright)
- k) **Knaresborough in Bloom** - Meeting Tuesday 20 February 2007 (Councillor C Willoughby)
- l) Frazer Theatre - start of the **Trompe L'oeil** – invite everyone to come along and have a go at painting Saturday 17, Sunday 18, Monday 19, Tuesday 20 and Thursday 22 February. (Councillor P Godsell)

10087(a) OFFICE WORKLOAD AND QUOTATIONS FOR NEW COMPUTERS

Move into confidential session - (See Unpublished Minutes)

Move out of confidential session.

Meeting closed at 10.39pm.