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**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON  
MONDAY 12 MARCH 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

**PRESENT**    **Chair:**            Councillor P Guest (Mayor)

**Councillors:** R Aspin, P Godsell, R Hall, B Hallam, J Hawkins, K Hawkins, J Jackson, H Lyon, R Pearson, D Smith, J Smith, C Willoughby and A Wright.

**Late Arrivals:** H Lyon, 7.35pm and J Hawkins 8.45pm    **Early Departures:** None

**10108 ITEM 1 - APOLOGIES:**

Apologies were received from Councillor M Smith.

**10109 ITEM 2 - DECLARATIONS OF INTEREST**

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 12(c) – ‘Friend’ of Bebra Gardens Item 10 – Member of Renaissance Knaresborough
Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information Item 10 - Member of Renaissance Knaresborough Items 13(e) and 13(f) – Member of Town Twinning
Councillor J Smith	Items 13(e) and 13(f) – Member of Town Twinning
Councillor R Aspin	Item 10 - Member of Renaissance Knaresborough Items 12(c) and 13(g) – ‘Friend’ of Bebra Gardens Items 13(e) and 13(f) – Member of Town Twinning
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information Item 5 - Planning application 1992.A and B governor at neighbouring school. Item 5 – Planning application County Matters 197, Governor at school and employed by NYCC Item 8(a) – HBC on the Scrutiny Committee Items 12(c) and 13(g) – ‘Friend’ of Bebra Gardens
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 6(c) – Tree Preservation Order – had discussions with neighbour.
Councillor R Hall	Item 5 – Planning Application 2563 – Lives opposite
Councillor P Godsell	Item 5 – Planning Application 556.O – attend functions at Football Club. Items 13(e) and 13(f) – Member of Town Twinning

**10110 ITEM 3 - MINUTES OF COUNCIL MEETING HELD 26 FEBRUARY 2007**

**RESOLVED:** That the Minutes of the Council meeting held on 26 February 2007 be approved as a correct record and signed by the Chair subject to the:

- Deletion of Councillors H Lyon and C Willoughby from list of those present at Wheelie Bins presentation.
- Addition of Councillor P Godsell's Declarations of Interest
  - Item 6 – Planning Application 556.O – attends functions at Football Club.
  - Items 6 Planning Application 2517.A – knows applicant.
  - Items 14(c) – husband works for Harrogate & District buses.
- Unpublished Minute 10102(b) – deletion of the word “dramatically”.

**10111 ITEM 4 – OPPORTUNITY TO SPEAK**

Mr M Wood, Mr T Lennox and Mr B McCabe all spoke re planning application 208.C. FUL – 13 Stockwell Road.

This is the second application for development, the site is a long narrow field and the boundaries are only 1½ metres from the gable end and encroach on adjoining properties. There are flooding problems and the orchard at the back of the said property drains excess water. The present building is only single storey, but the planning application proposal will be two storey. The flats will look straight down into neighbours' gardens.

**RESOLVED:** To reiterate what KTC have said before: object on the grounds of:

- 1) Over intensification
- 2) Tandem development
- 3) Detriment to street scene  
and add to that the following:-
- 4) Traffic movement problems (it was noted that HBC have not included St Margaret's Road in the new traffic signalling arrangements)
- 5) Flooding issue – site is prone to flooding
- 6) Privacy issue as properties over look gardens due to height
- 7) Adding to the side (gable end) overshadows adjacent gardens and is oppressive.

**UNANIMOUS**

**10112 ITEM 5 - PLANNING APPLICATIONS**

**RESOLVED:** That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/01180/ FUL 137.A*	Mr G A E Wilcox	Erection of detached double garage – 20 Wetherby Road.	No objections
07/00304/ FUL 208.C**	NPD Ltd	Erection of detached dwelling and one pair of semi-detached dwellings, formation of access and associated hard and soft landscaping (Site Area 0.08 ha. Revised Scheme) – 13 Stockwell Road.	Object – See Minute 10111 (above)
07/01125/ FUL 481.G*	Mrs D Elliott	Erection of two-storey side and first floor link extension (Revised Scheme) – Riviera, 47 Abbey Road.	Object – to increase in overall footage of property due to size and massing, particularly in elevated position.

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07/01216/ FUL 546.A*	Mr & Mrs Harvey	Erection of rear conservatory – 24 Orchard Close.	No objections
07/00280/ FUL 556.O*	Knaresborough A.F.C	Erection of spectator stand, single storey side extension to changing room <i>to form function room</i> and formation of new vehicular access – Manse Lane. ( <b>Amended Application</b> )	No objections
<i>Councillor Hawkins declared a personal interest in the above application (556.O)</i>			
07/01021/A DV 571.D*	Aah Plc	Display of 1 externally illuminated fascia sign and 1 externally illuminated projecting sign (Revised Scheme) – 34 High Street.	No objections
07/01104/F UL 703.K*	Mr P Richardson	Repositioning of 1 door and installation of vent to rear elevation – 87 High Street.	No objections
07/01109/L B 703.L*	Mr P Richardson	Listed building application for the repositioning of 1 door and installation of vent to rear elevation, internal alterations to include erection of 1 wall 87-89 High Street.	No objections
07/00869/F UL 1992.A**	K Talbot Esq	Erection of detached bungalow (Site Area 0.01ha) – Land to front of The Bungalow, Charlton Manor, Manor Road.	Object over access grounds Charlton Manor is narrow and prone to parking problem. If plans are passed a condition should be attached that it can not be turned into a separated property.
07/00867/F UL 1992.B*	K Talbot Esq	Erection of single storey rear and side extensions - The Bungalow, Charlton Manor, Manor Road.	No objections
07/00689/F UL 2535.A*	Mr T Crawford	Erection of 1.82m high fence – 35 Appleby Avenue.	Object – a high fence up against the pavement, would have a tunnelling effect.
07/00984/F UL 2562*	B C Stonard	Erection of detached agricultural building and associated access road – Land comprising field south of Thistle Manor, Thistle Hill.	Object – due to building on the Green Belt, also over size and massing, and design.
07/01128/F UL 2563*	Mr A F Parker	Erection of rear conservatory – 7 Grimbold Road.	No objections
County Matters 197	NYCC	Proposed retention of Elliott prefabricated Unit 3929 at Aspin Park CP School, Wetherby Road.	No objections
<i>(Councillor P Guest declared a personal interest in the item above – he is a Governor at the School)</i>			

\* Item for determination by Harrogate Borough Council Head of Planning Services or Head of Planning Services /Chairman of Planning Committee.

\*\* Item for determination by Planning Committee

## **10113 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE**

a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

(ii) Report of Investigation

07/00031/PR15 – 31A York Place

**RESOLVED:** To receive and note.

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b) To note the following **WITHDRAWN** planning applications:

- i) 6.500.133.E.FULMAJ – Change of use of land from touring caravans to allow siting of 40 static caravans with formation of access – The Lido Caravan Park, Wetherby Road.
- ii) 6.100.2504.A.FUL – Erection of single storey and first floor rear extension (Revised Scheme) – 6 Park Way.

**RESOLVED:** To receive and note

c) **Tree Preservation Order:**

- i) No. 84/2006 – Land adjacent to 62 Boroughbridge Road – Notice of Confirmation dated 5 March 2007, the effect of which is to bring the order into full operation.

**RESOLVED:** To receive and note

**10114 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 13 March 2007 at 2.00pm Crescent Gardens, Harrogate.**

**RESOLVED:** That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- a) 6.100.2420.A.FULMAJ – Conversion of outbuildings to form 12 dwellings and erection of 4 associated garage blocks (Site Area 0.44ha) (Revised Scheme) – Manse Farm, York Road.

**10115 ITEM 8 – COMMUNICATIONS AND MATTERS ARISING**

(a) Harrogate Borough Council – Car Parking Review – letter dated 20 February 2007 from Policy Support Officer, HBC.

**RESOLVED:** That any Councillor can go to the Review as an individual until KTC form a Policy.

(b) Street Naming: St James Business Park, Knaresborough – letter dated 21 February 2007 from Chief Engineer (Traffic), HBC.

**RESOLVED:** That the Clerk contact HBC to advise that the Town Council find the proposed name Grimbald Crag Link to be acceptable.

(c) Commuted Sums – letter dated 27 February 2007 from Head of Parks and Open Spaces, HBC. (Councillor A Wright declared an interest in the above matter, as he will have to contribute towards Commuted Sums as a Developer of property in the area.)

**RESOLVED:** To write to thank HBC, but add that if KTC identify anything that is needed, we hope that HBC would speed it through.

(d) Litterbins – letter dated 2 March 2007 from Environmental Cleansing & Enforcement Manager, HBC.

**RESOLVED:** To receive and note.

(e) Proposed Pitch Improvements at King George V Playing Fields, Knaresborough – letter dated 5 March 2007 from Head of Parks and Open Spaces, HBC.

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**RESOLVED:** That the Clerk contacts Pat Kilburn to find out what progress has been made with the original application by the Football Partnership to West Yorkshire Football Association for development at Thistle Hill/King George V. KTC confirm that once this has been resolved, KTC have no problem with the maintenance costs for King George V.

**10116 ITEM 9a – REPORTS AND RECOMMENDATIONS/MATTERS ARISING**

a) Office Workload - Clerk to report.

The Clerk reported that the hours in lieu are as follows:- Admin Assistant hours are the same at 12. The Deputy Clerk's hours had risen at 22.75 and the Clerks hours to 21.5.

**RESOLVED:** To receive and note

b) Report of a Meeting of the Christmas Lights Working Group held 7 February 2007.

**RESOLVED:** To move the move the Minutes of the Working Group and with reference to number 8a - the Working Group to be renamed Christmas Events Working Group.

**10117 ITEM 10 – ACCOUNTS FOR PAYMENT – SCHEDULE OF ACCOUNTS 306**

**RESOLVED:** That the accounts for payments, amounting to £2,496.30 as detailed on Schedule of Accounts No.306 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (Councillors J Smith & R Aspin signatories).

**10118 ITEM 11 REQUESTED ITEMS**

a) New Representative for Knaresborough Football Partnership (Councillor Wright resigning.)

**RESOLVED:** Councillor K Hawkins will be the new representative for Knaresborough Football Partnership temporarily until the next elections (May 2007). The Mayor thanked Councillor Wright on behalf of the Council for all his work on the Partnership over the years.

*Councillor J Hawkins arrived at 8.45pm*

*(Councillor J Hawkins declared an interest in items 13(e) and (f) (Town Twinning). Cllr K Hawkins declared likewise)*

**10119 ITEM 12 ITEMS FOR INFORMATION**

a) Light Bulbs for Recyclers – letter dated 26 February 2007 from Cabinet Member (Environment), HBC.

b) The Sustainable Communities Bill Rally – Monday 26 March 2007, 7.00pm – 9.00pm – Methodist Central Hall, Storey's Gate, Westminster.

c) Friends of Bebra Gardens - next meeting Thursday 15 March 2007 at 7.00pm at The Loft, Green Dragon Yard.

d) Royal Hall Visits – Councillors wishing to visit the Royal Hall please notify the Clerk. The proposed dates are Wednesday 14 March 2007 and Tuesday 17 April 2007 at 10.00am.

e) NYCC – Road Traffic Regulation Act 1984 – Section 14(2) (As amended)

(i) Notice No. 103 - Temporary Prohibition of all Vehicles Kirkgate, Knaresborough - notice is given that from 06.00 hours on Sunday 25 March 2007 until 20.00 hours on Sunday 25 March 2007, no person shall cause any vehicle to proceed along Kirkgate, Knaresborough, from its junction with Market Place North to its junction with Jockey Lane.

(ii) Notice No. 104 - Temporary Prohibition of all Vehicles Waterside, Knaresborough – notice is given that from 06.00 hours on Wednesday 14 March 2007 until 20.00 hours on Friday 16 March 2007, no person shall cause any vehicle to proceed along Waterside, Knaresborough, from its junction with Briggate to its junction with Bridge Close.

**RESOLVED:** To receive and note

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**10120 ITEM 13 RECEIVE THE FOLLOWING DOCUMENTS**

- a) EU Inforegio News No.152, December 2006.
- b) EU Inforegio Community Strategic Guidelines 2007-13.
- c) The Clerk – Journal of the Society of Local Council Clerks - March 2007.
- d) Clerks & Councils Direct – Issue 50, March 2007.
- e) Knaresborough Town Twinning Annual Meeting – Minutes of meeting held 9 March 2006.
- f) Knaresborough Town Twinning Committee Meeting - Minutes of meeting held 11 January 2007
- g) Friends of Bebra Gardens – Minutes of meeting held on 22 February 2007.

**RESOLVED:** To receive and note.

**10121 ITEM 14 INFORMATION EXCHANGE**

- a) Councillor P Guest attended unveiling of Blue Plaque for Blind Jack at St John's Church (where Blind Jack used to live in a cottage).
- b) Councillor A Wright asked if KTC would write to the Police and family of man who was knocked over (hit and run) asking if there is anything KTC can do to help re publicity etc. (Councillor J Jackson declared a personal interest as she works for Police).
- c) Councillor Godsell reported that some of the graffiti had been removed at the Stockwell Shops.

Meeting ended at 8.55pm