

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 13 JULY 2009**

7.00pm – Presentation by Patricia McLaughlin, Parks Development Manager, HBC re. Items 5 and 9a) - proposed improvements to the play area at Fysche Hall Fields play area (close to Knaresborough Pool)

PRESENT **Chair:** Councillor M Clemmitt (Mayor)

Councillors: J Batt, J Burdett, P Godsell, R Hall, K Hawkins, B Holbrook, A Willoughby, and C Willoughby

Patricia McLaughlin explained that Fysche Field had a £100,000 budget for redevelopment as a result of a funding initiative given to NYCC by a Government Department, combined with a financial contribution from Play England.

The provision will focus on natural play and will be primarily (though not exclusively) for children between 8-13 years old, with a particular emphasis on attractiveness to young girls. The development will be a complete overhaul of the existing facilities, including landscaping of the entire area.

Consultations with local schools and organisations are ongoing, Forest School, King James and Henshaws being amongst those consulted. Nothing is cast in stone yet. After the consultations, the resulting designs will be taken out to consultation again.

7.30 pm – COUNCIL

PRESENT **Chair:** Councillor M Clemmitt (Mayor)

Councillors: J Batt, J Burdett, P Godsell, R Hall, K Hawkins, B Holbrook, A Willoughby, and C Willoughby.

ALSO PRESENT

Late Arrivals: none **Early departures:** none

C 09/136 ITEM 1 – APOLOGIES

Apologies were received from Councillors B Archibald, B Asquith, J Hawkins, L Lever, L Powell and J Walton

C 09/137 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information Item 15f – KTC’s representative for YLCA
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Councillor A Willoughby	Item 4a and 9i – Chair of Knaresborough Community & Police Group Item 13 – Member of Nidd Gorge Conservation Group
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Councillor C Willoughby	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
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Councillor J Burdett	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information Item 15c, 15e, 15k – Member of all organisations
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Councillor P Godsell	Items 15c, 15i – Member of both organisations
Councillor M Clemmitt	Item 7 – 2714 – Knows family Item 15c – Chair of Knaresborough/Bebra Town Twinning Committee Item 15i – Member of Safer Communities Partnership

C 09/138 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED: That, subject to the following amendments, the minutes of the Council Meeting held on 22 June 2009 be approved as a correct record and signed by the Chair.

Amendments:

- i) On page 1, under the heading of ALSO PRESENT, “County Councillor A Jones” to be replaced by “District Councillor A Jones”
- ii) On page 2, Item 4, 2nd paragraph, “She said she that thought it was disgraceful..” to be replaced by “She said that she thought it was disgraceful...”

The Chair moved to Item 5- To consider matters arising from the presentation by Patricia McLaughlin re. proposed improvements to the play area at Fysche Hall Fields play area.

Councillors agreed that the project had exciting potential but they need to see more. KTC would like to be consulted at all levels. KTC would also like all children in Knaresborough, not just those with special needs, to be consulted over their preferred options for the play area.

RESOLVED: that KTC welcome the scheme and look forward to future developments (unanimous)

The Chair thanked Patricia McLaughlin for her contribution to the meeting

The Chair moved back to Item 4

C 09/139 ITEM 4 – KTC PUBLIC SPEAKING SESSION

Jane Guymer, North Yorkshire Police – re item 9e) Application for funding

Ms Jane Guymer explained that the Community Idol competition was based on the same premise as Pop Idol and X Factor. It had started in Selby and York and had since been rolled out across the rest of North Yorkshire. Pupils from all senior schools are invited to participate. As well as the chance to perform, this event also provides opportunities for youngsters interested in working backstage to do so.

The district final of Community Idol 2008 at Selby Abbey saw some phenomenal talent. Alisha from King James School won and so this year her home area, i.e. the Harrogate district, will host this event. This will take place on Saturday 25th September 2009.

Jane Guymer needs to hire the Royal Hall in Harrogate at a discounted rate of £1938 (for the entire package) and it is this she requires funding for. She has also applied to the Harrogate Borough Council, Knaresborough Lions and North Yorkshire Youth Music Action Zone for grants.

She has already has a promise of a laptop from PC World and a day in a studio as the prize for the winner.

The chair thanked Jane Guymer

The Chair moved to Item 9e – Application for 2009/10 Grant Funding - North Yorkshire Police for the music competition “Community Idol 2009”

Concern was expressed that this is not a Knaresborough based organisation and as such it was up to the Chair to decide whether the grant application complied with Standing Order 5.18 (c) which states that ‘Funding applications must clearly be of benefit to the people of Knaresborough. If the applicant is not a wholly

Knarborough-based organisation it will be necessary to ring-fence any grant from the Council towards a Knarborough-based event, project, or activity’.

The Chair decided the application was legal as the proportion of money offered by KTC could be seen to represent the Knarborough students that will benefit from this initiative.

RESOLVED: that KTC grant the organisers of Community Idol 2009 £500, which is more in keeping with the proportion of Knarborough population.

(Unanimous)

The Chair moved back to Item 5

C09/140 ITEM 5 – TO CONSIDER MATTERS ARISING FROM THE PRESENTATION BY PATRICIA MCLAUGHLIN, PARKS DEVELOPMENT MANAGER, HBC RE. PROPOSED IMPROVEMENTS TO THE PLAY AREA AT FYSCHE HALL FIELDS PLAY AREA

See minute C09/138

C 09/141 ITEM 6 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)

a) Primary school provision in Knarborough

Although all parents appear now to have won their appeals to have their children go to a Knarborough School, it is only St John’s that has accommodated them. Some children were under appeal for Aspin and no one knows if they have won.

Councillor K Hawkins expressed concern that the school selection process was complicated and the public do not have full information on how it works. It was therefore

RESOLVED: that the Clerk write to NYCC to obtain full details on the selection process including the information provided to parents.

Councillor J Batt, as a member of NYCC, declared an interest in this item at this point (8pm)

C 09/142 ITEM 7 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knarborough stated hereunder, as indicated opposite each application:

<u>Reference</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>KTC Comments</u>	<u>Return by date</u>
09/02445/FUL 1921.C*	Mr and Mrs R Roberts	Erection of single storey front and rear extensions and first floor side extension (Revised Scheme) - 9 Appleby Grove	KTC object to this development because of the extra high fence. KTC feels it will detract from the visual enjoyment of walking up and down the street	14 July 2009
09/02168/LB 1931.L*	Mrs G Artola De Williams	Retention of external staircase and walkway to south elevation (revised scheme) - House in the Rock, 8 Crag Lane	No objections	16 July 2009

09/02168/LB 1931.M*	Mrs G Artola De Williams	Listed building application for the erection of external staircase and walkway to south elevation (revised scheme) - House in the Rock, 8 Crag Lane	No objections	16 July 2009
09/02084/FUL 2082.B*	Mrs Gillian Charters	Installation of solar panel to front elevation - Thornbury House, Forest Moor Road	No objections	8 July 2009. (Extension granted to 14 July 2009)
09/02502/FUL 2113.A*	Mr R Howells	Erection of single storey rear extension and replacement roof over existing single storey rear extension - 7 Scriven Road	No objections	17 July 2009
09/02417/FUL 2401.H*	Mr G Robinson	Erection of single storey east extension with terrace and green roof and installation of 2 solar panels to south elevation - 26 High Bond End	No objections	17 July 2009
09/00660/OUT 2627.B**	Ms K Hespini	Outline application for the erection of 3 terrace dwellings and detached garages with access and layout considered (site area 0.08ha) (revised scheme) - 10A Boroughbridge Road	KTC object to the poor layout of design. It is over intensive and the multiple vehicular crossings across the existing footway are unacceptable.	17 July 2009
09/02318/FUL 2712*	Mr and Mrs G Abeywardene	Erection of first floor side extension and single storey rear extension - 42 Rievaulx Avenue	No objections	8 July 2009. (Extension granted to 14 July 09)
09/02456/FUL 2713*	Mr S Middleton	Extension to front and rear dormer windows - 29 Park Way	No objections	17 July 2009
09/02484/FUL 2714*	Mr S Teggin	Retention of rear conservatory - 2 Ethel Crescent	No objections	17 July 2009
09/02494/FUL 2715*	Mr J Boulby	Erection of rear conservatory - 12 Inman Grove	No objections	22 July 2009
09/01456/FUL 2716*	Mr Shaun Woods	Erection of single storey side extension and pitched roof over detached garage - 41 Abbey Road	KTC object to the application because the raising of the garage roof will be very overbearing when walking on the road in front of it	22 July 2009

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

C 09/143 ITEM 8 - PLANNING CORRESPONDENCE:

- a) **Planning Enforcements**
- (i) Confidential Papers: (1)
 - (ii) Reports of Investigation(s):
 - Case No. 09/00237/ADVERT – Chadwick Park, Thistle Hill
 - Case No. 09/00143/LB – 4 Castlegate
 - Case No. 09/00074/PR15 – Sunray Fisheries, 18C Boroughbridge Road

RESOLVED: To receive and note all the above. KTC to write to Sunray Fisheries (now “JR”) and object to the fact that they have taken down unauthorised panels, only to replace them with three slightly smaller panels.

(Unanimous)

- b) To note the following application **approved** by HBC (subject to conditions) **contrary to KTC’s observations:**

i) 6.100.2550.C.FUL – Erection of detached dwelling (Site Area 0.08ha) – Land to the South of 4 Middleton Cottages, Blands Hill, Calcutt (*KTC comments: “KTC object as the design will not enhance the visual amenity of the area”*)

RESOLVED: To receive and note

(Unanimous)

- c) To note the following **appeals** which were **dismissed** by The Planning Inspectorate:
- i) 09/00016/REFPP – Erection of 1 attached dwelling (site area 0.016ha) – 32 Meadow Road
 - ii) 09/00028/REFPP – Erection detached dwelling and formation of new vehicular access (Site Area 0.01ha) (Revised Scheme) – 32 Meadow Road

RESOLVED: To receive and note

(Unanimous)

- d) To note date of next **HBC Planning Committee** - Tuesday 21 July 2009 at 2.00pm, Crescent Gardens, Harrogate

The date of the above meeting was noted. No representative from KTC to attend.

C 09/144 ITEM 9 – CORRESPONDENCE

- a) Proposed improvements to the play area at Fysche Hall Fields play area (close to Knaresborough Pool) – email received on 28 May 2009 from the Parks Development Manager, HBC

See Minute C 09/139

- b) Urgent Health & Safety Works Knaresborough Castle and Bebra Gardens - consideration of funding the short fall for additional works – letter received from the Principal Parks Officer, Harrogate Borough Council

Councillor A Willoughby reminded the meeting that KTC had asked for this opportunity to contribute money to the railings to ensure that they were of good quality rather than a second-rate job done solely to meet Health & Safety standards.

Some Councillors were concerned that this might set a precedent where HBC consider KTC to be willing to contribute to projects that actually HBC should themselves be paying for. They also thought the sum required represented a large proportion of the grants budget.

RESOLVED: that for the sake of the quality of the railing, KTC agrees to contribute £4000 towards it

- c) Historic Towns Forum – application for membership letter dated 29 June 2009 from the Director of Historic Towns Forum

RESOLVED: that KTC will not join the Historic Towns Forum

(Unanimous)

- d) Improvement works at Gracious Street – email received on 19 June 2009 from the Horticultural Officer, Parks Division, Harrogate Borough Council

RESOLVED: that KTC will convey to the Horticultural Officer that it has no objections to this. However, since the old seats are not in bad condition, it would like to see them moved down to the steps between the Castle and Waterside or elsewhere in Knaresborough

Requests for 2009/10 Grant Funding:

- i) North Yorkshire Police for the music competition “Community Idol 2009” - application dated 29 June 2009

See Minute C 09/138

C 09/145 ITEM 10 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS

- a) To approve all the recommendations of KTC Community Services Committee meeting held 29 June 2009

The Clerk noted a change to Page 3 of the Terms of Reference which were attached to the Community Services Minutes. This was to accurately reflect the correct dates of the Christmas Lights meetings.

The sentence “Normally only at the first meeting in October, and the second and fourth meetings each year” to be replaced with “Normally only at the meeting in August/September and the first and third meetings each year”

These changes will need to be considered at the next Community Services Meeting.

Councillor K Hawkins expressed concern about the resurfacing of the Community Car Park and asked whether KTC could ask the successful contractor to guarantee that the work will reduce or at least not make the flooding there any worse.

Councillor R Hall said that work with such a guarantee would be beyond our budget. He did say that he had spoken to Chris McGonigle who had confirmed that the proposed King George V cycle path was now in fact going ahead, so the possibility of linking construction in with the cycle path was again a good possibility.

The Community Services Committee is to discuss this. In the meantime it was

RESOLVED: that the recommendations be approved with the exception of the recommendation in minute CSC 09/62 d) “That Councillor Hall seek a further two quotations, to the same specifications as those set out in the quotation already received, and that consideration then be given to all quotations simultaneously”, which will be reconsidered by the Community Services Committee.

(Unanimous)

- b) To approve the recommendation of KTC Emergency Response Working Group Meeting held on 16 June 2009

RESOLVED: that the recommendation be approved

(Unanimous)

- c) To approve the recommendations of KTC Footpaths Working Group held on 24 June 2009

RESOLVED: that the recommendations be approved

(Unanimous)

C 09/146 ITEM 11 - REPORTS FROM THE CLERK

- a) Urgent Decisions procedure training
b) Urgent Decisions procedure recruitment

RESOLVED: That both the above Urgent Decisions Procedures be approved

(Unanimous)

C 09/147 ITEM 12 - TO NOTE PAYMENTS AS PER SCHEDULE OF ACCOUNTS NO. 349

RESOLVED: That Payments as per Schedule of Accounts No. 349 totalling £5673.59 be noted. (*Unanimous*)

C09/148 ITEM 13 - OTHER MOTIONS SUBMITTED BY MEMBERS

That KTC write to Paul Casey, Arboricultural Manager, Harrogate Borough Council, expressing our support for the idea of a memorial wood on the grazing land at Conyngham Hall – Proposer: Councillor A Willoughby

Mr David Tankard has written twice to Melanie Benn on this issue and received no response. It turns out that she no longer works for HBC.

Cattle are still on the land even though the public access lease to grazing cattle was terminated 2 years ago. The cattle were not cared for over the winter.

Now is an excellent time to communicate to Paul Casey KTC's desire for improved public access to the grazing land at Conyngham Hall and support for the memorial wood.

RESOLVED: KTC to write to Paul Casey, HBC, enclosing a copy of the letter dated 23 August 2006 to Mr M Weeks, Head of Property Management, HBC, and pointing out that we've always been waiting for a response following the letter dated 6th September 2006 from Melanie Benn.

Responsibility for pursuing this in future will be given to the Footpaths Working Group.

(Unanimous)

C 09/149 ITEM 14 - INFORMATION EXCHANGE

- a) Councillor J Batt reported that he went to a meeting at the NYCC Starbeck office with a view to bringing forward the traffic plan. There is no possibility of this. The plan will commence in February 2010, will take 12 months and the implementation plan will cover a period of 2-5 years
- b) Councillor J Batt reported in relation to the Farmers' Market that he had negotiated a 30% discount on the cost of the "public notice" advertisement re. road closures.
- c) Councillor J Batt said he had circulated by e-mail the Press Release in respect of Tarmac relinquishing the Barr Lane site
- d) Councillor J Batt also informed Councillors that HBC are making five allotments available at Hawthorn Avenue and are in discussion with Viv Hall
- e) Councillor C Willoughby is collating responses to Chris McGonigle's email of 8 July 2009 re Halfpenny Lane Railway Bridge Traffic Signals with a view to sending off comments on the proposal soon.
- f) The Clerk gave Councillors a date for their diaries – the Parish Consultation meeting will be held on 16 September 2009
- g) The Clerk informed the meeting that the Annual Safer Communities Conference will take place on 29 September 2009
- h) The Clerk advised that Knaresborough Level Crossing gates are operational as of 3 July 2009
- i) The Clerk confirmed that KTC are recruiting a new Office Assistant and we're very sorry to see Suzanne leave

C 09/150 ITEM 15 – TO RECEIVE THE FOLLOWING DOCUMENTS

- a) Magazine Clerks & Councils Direct - July 2009 issue.

- b) Notification of the 35th National Conference of the Society of Local Council Clerks on Friday 23 October 2pm until Sunday 25th October at 2pm, Daventry, Northamptonshire.
- c) Minutes of the Knaresborough/Bebra Town Twinning Committee held on Thursday 14th May 2009 and Agenda for forthcoming meeting on 9th July 2009, 7.30pm, Knaresborough House. (copy previously emailed to all Councillors)
- d) Minutes of meeting of Friends of Jacob Smith Park Group, 3 June 2009 and constitution dated 10 June 2009.
- e) Agenda of Harrogate & District Access Group Quarterly meeting and AGM to be held in the North Room, St Mark's Church, Harrogate on Thursday 23 July at 2pm. Also minutes of the AGM held on 19 June 2008
- f) Yorkshire Local Councils' Associations Annual Report and Accounts 2008-9.
- g) Agenda of Joint Annual Meeting of the Yorkshire Local Councils' Associations at Poppleton Community Centre, Upper Poppleton, near York on Saturday 18 July 2009 at 2pm. Also minutes of the 2008 Joint Annual Meeting held on 19 July 2008.
- h) Notification of the Annual Joint Regional Training Conference for Parish and Town Councillors and Clerks at The Royal Hotel, Scarborough on Friday 30 October to Sunday 1 November 2009.
- i) Knaresborough Community & Police Group – Minutes of the AGM & OGM held on Tuesday 24th March 2009 (copy previously emailed to all Councillors).
- j) Magazine The Clerk – July 2009 issue.
- k) Harrogate & Area Council for Voluntary Service – News letter The Funding Bulletin-July 2009 and Events Diary-July 2009
- l) Henshaws – Summer issue of Newsletter – Dispatches and Summer What's On Guide

RESOLVED: To receive and note all the above

(Unanimous)

Meeting ended at 9.15pm