

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON MONDAY
14 JULY 2008 AT KNARESBOROUGH HOUSE, KNARESBOROUGH.**

PRESENT **Chair:** Councillor P Godsell (Mayor)

Councillors: R Archibald, J Burdett, M Clemmitt, R Hall, B Holbrook, K Hawkins, L Powell, S St John-Jones, J Walton, A Willoughby, C Willoughby and L Yorke-Davies.

Late Arrivals: None

Early departures: None

The Mayor welcomed the new Councillors. Councillors B Holbrook, S St John-Jones and J Walton all signed the Declaration of Acceptance of Office.

466 ITEM 1 – APOLOGIES

Apologies were received from Councillors B Asquith and J Hawkins.

467 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins Member of HBC – will consider any same item at HBC in the light of any new information.

Councillor C Willoughby Member of HBC – will consider any same item at HBC in the light of any new information.

Councillor J Burdett Member of HBC – will consider any same item at HBC in the light of any new information
Item 15(e) Councillor is a Member of Harrogate and Ripon Council for Voluntary Services.

Councillor L Yorke-Davies Item 7b (ii) Councillor Knows applicant.

Councillor M Clemmitt Item 7b (ii) Councillor Knows applicant.
Item 12 reference 54 Prejudicial.

468 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the meeting held on Monday 30 June 2008 be approved as a correct record and signed by the Chair.

469 ITEM 4 - KTC PUBLIC SPEAKING SESSION

None.

470 ITEM 5 - BUSINESS REMAINING FROM PREVIOUS MEETING(S)

a) To consider possible Agenda Items for Consultation Meeting with Parish Councils Wednesday 10 September 2008, and representatives from KTC able to attend.

(The Clerk pointed out that the HBC deadline for questions from KTC was the 22 August 2008).

Councillors A Willoughby, S St John-Jones, M Clemmitt, P Godsell, L Yorke-Davies and L Powell put forward their names for attending this meeting.

(Councillor Clemmitt has since advised that she is no longer able to attend due to work commitments)

It was agreed that the following questions would be considered at the meeting of KTC 28 July 2008:-

- (i) Community Centre – Can anything be done to smarten the appearance – including the car park?
- (ii) Rural Safety Scheme – sign for speed warning – how can we get these in Knaresborough?
- (iii) Castle Girls School – concern re utilization – could this be used for community use?
- (iv) Performance Area – Are Officers familiar with how slow this is going? And do we have the full support of the Officers?
- (v) Allotments – there is a shortage of available land in Knaresborough. Can HBC provide land for this purpose?
- (vi) Recycling – There are some areas in the town that get recycling, whilst others get none. Can more be provided?

471 ITEM 6 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
08/02948/ TPO 186.A*	Mr M Vickers	Removal of 2 lower branches from 2 Poplar trees within Group G1 of Tree Preservation Order 37/2007–7 Archers Meadow, York Road.	No Objections
08/02731/ FUL 685.N*	Alton Cars Ltd	Erection of single storey side extension with 2 extract chimneys – Knaresborough Body Repairs, Manse Lane.	No Objections
08/02872/ TPO 1990.A*	Mr Derek Rowe	Dead wooding of 2 Beech Trees, 2 Holly Trees and 1 Lime Tree within group G7 of Tree Preservation Order 05/2008 – 3 Appleby Avenue.	No Objections
08/02908/ TPO 2070.B*	Mrs Chapalow	Crown clean and reduction of 1 Sorbus Aria, tree T43 of Tree Preservation Order 5/2008 – 23 Appleby Crescent.	No Objections
08/02679/ FUL 2084.C*	Mr P Temple	Erection of first floor side extension and installation of rooflight to front elevation (Revised Scheme) – 6 St Robert's Road.	No Objections
08/02759/ FUL 2542.C*	F C Enhancements Ltd.	Conversion of dwelling to form 3 flats with erection of raised terrace to rear (south) elevation (Site Area 0.02ha) – 2 Waterside.	KTC Object–This is a very dominant building in an important position on the town's riverfront. We object to the raising of the wall adjacent to the public park as this will reduce the amenity of the public park and will affect views of 'High Bridge' - a listed structure and a Scheduled Ancient Monument. This will detract from views in this tourist area of the town. The proposal has new windows in the ends of the house overlooking public areas, the bridge and the public park. This is inappropriate and will reduce the enjoyment of these public areas. Converting this one house into three flats would increase traffic on Waterside, a road where traffic is restricted in order to improve the enjoyment of pedestrians. The proposal would result in an impractical parking situation due to the need to enter Waterside to then find the three spaces are full, resulting in more traffic movements. The proposal would be acceptable if the wall was not raised, fewer windows over looked public areas and if residents' cars were parked in the adjacent Conyngham Hall car park.

08/02707/ FUL 2644.A*	Mr & Mrs Walker	Erection of first floor rear balcony with terrace area under (Revised Scheme) – Coombe Cottage, 1 Castle Ings Close.	No Objections
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* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

472 ITEM 7 - PLANNING CORRESPONDENCE:

- a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)
(ii) Report of Investigation: (*none received*)
- b) To note the following applications approved by HBC (**subject to conditions**) **contrary to KTC observations:**
- (i) Erection of single storey rear extension and 1 front and 1 rear dormer windows (Revised Scheme) – 18 Hambleton Grove. (*KTC comments: KTC object – front dormer windows are too big, a dominant intrusive feature in the street and spoils the symmetry of the street.*)
(*Unanimous*)
- (ii) Limb reduction of 1 Horse Chestnut tree T6 of Tree Preservation Order 04/1995 – Sylvan House, 2A Tentergate Lane. (*KTC comments: Object – Suggest arboriculturist to look at this attractive tree. KTC would not like to see it drastically reduced.*)

RESOLVED: Receive and note.

473 ITEM 8 - HBC PLANNING COMMITTEE - Opportunity to Speak –Tuesday 15 July 2008 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following applications relating to Knaresborough are to be heard, be received and noted. (No Councillor from KTC to attend).

- a) 6.100.385.G.OUT – Outline application for the erection of 1 detached dwelling with access considered (Revised Scheme) – Land West of Parish Hall, The Parsonage.
- b) 6.100.2560.C.FUL – Erection of replacement dwelling (Site Area 0.17ha) (Revised Scheme) – The Bungalow, Spitalcroft, Calcutt.

474 ITEM 9 – CORRESPONDENCE

- a) Application for Variation to Premises Licence - Plompton Mill Bar, Lido Caravan Park.

RESOLVED: *KTC do not object to the variation.*

- b) Pavement Parking – e-mail dated 3 July 2008 from Inspector A Chapman, North Yorkshire Police.

RESOLVED: That the Clerk contact Inspector Chapman with the following:-

KTC do not consider a long email debate to be useful, nor a meeting to be necessary. We simply want to inform Inspector Chapman that the issue of cars parked on pavements was raised again by a member of the public at the town meeting and there was support from the people at that meeting, This is not a very high priority, but we ask that ask Knaresborough Police Officers are encouraged to deal with pavement parking when they come across it during their working day and when it is reported by the public.

- c) Tenancy and Management Agreement – Knaresborough House – letter dated 4 July 2008 from Solicitor to the Council, HBC.

RESOLVED: That KTC authorise the Clerk to sign the papers on behalf of KTC.

475 ITEM 10 - REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS

- a) Knaresborough Emergency Response Committee – Minutes of Meeting held 13 May 2008.

Councillor J Burdett moved that the minutes were a correct record of the meeting.

- b) Employment Committee Minutes of Meeting held 7 July 2008.

RESOLVED: To move the recommendations of the committee, subject to the following amendments:
Minute 30 and 31 should read ‘recommendations’ not ‘resolved’.

476 ITEM 11 – REPORTS FROM THE CLERK

- a) Staff lieu hours.

The Clerk reported that the staff lieu hours were as follows:- Admin Assistant 3.75 hours, Deputy Clerk 17.25hours and the Clerk 24 hours.

- b) Budget Update as at 14 July 2008.

The Clerk handed out a sheet with a budget update as of 14.7.08. A query was raised over the figure for office rent, as this was showing an over spend. The Clerk informed Councillors that this couldn't be correct as the year 2007-2008 was lower than the previous year (Councillor Hawkins to investigate).

477 ITEM 12 – ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 336

(Having declared a prejudicial interest in account no 54, Councillor M Clemmitt left the Chamber and took no part in the discussion or voting thereon).

RESOLVED: That the accounts for payments, amounting to £589.07 as detailed on Schedule of Accounts No.336 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors Godsell and Hall signatories*).

478 ITEM 13 - OTHER MOTIONS SUBMITTED BY MEMBERS

- a) Licence Agreement – Land on Waterside

RESOLVED: “That the Knaresborough Town Council Clerks investigate the possibilities with the Estates Division of HBC, regarding KTC entering into a ‘licence’ agreement to give KTC control and responsibility for maintenance of the riverbank land between the land leased to ‘Marigold’ café and the land owned privately at Castle Mills, alongside Waterside in Knaresborough. The plan would be to open up views of the river and viaduct and to improve the area with the provision of a quality railing along the road edge. When funds are available, opening up of the land would be envisaged to provide public level access from the road for walking alongside the river and provide a public seating area looking out over the river. And that the Clerks enquire with Estates Department as to the possible costs and responsibilities which would be involved”.

Unanimous

479 ITEM 14 – INFORMATION EXCHANGE

- a) **Salt Grit Bins** – Harrogate have not taken these in for the summer NYCC leave their bins out over the summer, Harrogate are adopting a similar procedure. (Councillor A Willoughby)
- b) **Knaresborough in Bloom** – receiving the Judges on Thursday 17 July (extended Judging Yorkshire in Bloom) Summer Gardens will be judged on Monday 21 and Tuesday 22 July. Knaresborough in Bloom meeting Tuesday 22 July. (Councillor C Willoughby).
- c) **Request for agenda item – Lack of Effective Policing in Knaresborough** (Councillor Hall).
(the Clerk explained that if Councillors wanted an item on the agenda – a motion was required as per standing orders (2.5). The Clerk reminded Councillors that the agenda for the next meeting would go out on Tuesday 22 July 2008)
- d) **Yorkshire Show** – Otley Town Partnership were promoting Otley and Harrogate Farmers Markets (query over Knaresborough Market (Councillor Powell). *(The Clerk informed Councillors that a letter had been sent to HBC but that no reply had been received, a follow up would be sent).*
- e) **Tourist Information** – Harrogate Tourist Information Office had very little information for Knaresborough (Councillor Burdett)
- f) **Privet Hedge** – Bond End/Boroughbridge Road needs immediate attention (Councillor Yorke-Davies)
(this would not be cut by HBC as it is privately owned and has recently been sold- the hedge is due to be removed) (Councillor A Willoughby said that he would cut it tomorrow)

480 ITEM 15 - TO RECEIVE THE FOLLOWING DOCUMENTS

- a) 'Country Air' – Newsletter of Yorkshire Rural Community Council.
- b) Clerks and Councils Direct, July 2008.
- c) 'The Playing Field' - York & North Yorkshire Playing Fields Association Newsletter, Spring 2008.
- d) Society of Local Council Clerks – 34th National Conference 2008, Community Leadership: Our Challenge, 2pm Friday, 17 October until 2pm Sunday 19 October 2008, Wokefield Park, Nr. Reading, Berkshire.
- e) Harrogate and Area Council for Voluntary Service and Ripon CVS newsletter and mailings, July 2008.

RESOLVED: Receive and note.

Meeting ended at 9 pm