



Henshaws is currently running on a deficit and Mr Hopkins has been charged with turning it around and realising its potential as a visitor attraction.

Mr Hopkins outlined the future plans for Henshaws, Knaresborough (the largest of the whole Henshaws group) which included the creation of a new Visitor's Centre. The centre will encompass:

- a shop featuring items made on the premises and by other small local suppliers
- information relating to Henshaws and the wider Knaresborough community
- information relating to blindness

Local volunteers from King James's School will work in the shop enabling them to gain valuable experience. This initiative will help Henshaws and also the local economy.

Members thanked Phill Hopkins for coming to speak to the meeting.

The Chair moved to Item 5a

**ITEM 5a - Application for Funding from the Commercial Manager, Henshaws Society for Blind People**

**RESOLVED:** that KTC grant the full amount of £3000 to Henshaws

b) Councillor Anne Jones re: **Jacob Smith Park** (See Item 11c)

Although the official public meeting is on 3<sup>rd</sup> March 2009 at St Mary's school, Councillor Jones referred to a pre-public meeting organised by Mrs Pat Jones, Cabinet Member and Patrick Kilburn, Head of Parks and Open Spaces, HBC. Patrick Kilburn's secretary will inform the Clerk of the date of the pre meeting once it has been decided. Councillors agreed it is important that KTC is well represented at the pre-public meeting. The exact number of Councillors who will be invited to attend is not yet certain.

The Chair moved to Item 11c on the agenda

**ITEM 11c) Jacob Smith Park meeting re-scheduled for 3 March 2009 at St Mary's school**

**RESOLVED:** that the Clerk is given delegated authority to contact Councillors to represent KTC at the Jacob Smith Park pre-public meeting

*(Unanimous)*

**C 09/35      ITEM 5 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)**

a) **Application for Funding from the Commercial Manager, Henshaws Society for Blind People**

See minute number C 09/34

b) **To note Mayoral Nomination 2009/10**

It was noted that this year is a Lib.Dem. nomination – the name to be announced at Council in due course.

c) **Harrogate Borough Council Electoral Cycles** – Letter dated 9 January 2009 from the Head of Legal and Democratic Services, HBC

It was felt that while this does not affect Knaresborough directly, if the proposals went ahead, KTC elections may take second place to the Borough elections which would be held at the same time.

**RESOLVED:** to submit the comment that KTC would prefer no change to the current system. *(Unanimous)*

**d) Knaresborough Public Toilets** (Proposer: Councillor R Hall):

Concern was expressed at the lack of communication from HBC with KTC about their plans for public toilets in Knaresborough.

**RESOLVED:** That the Clerk writes to HBC saying that KTC welcomes the proposal to bring forward by four years the work to refurbish the toilets. Nevertheless, they would like answers to the following questions:

1. Why was the work to the bus station toilets brought forward by 4 years?
2. Why did HBC inform other groups in Knaresborough and have yet to inform Knaresborough Town Council, the democratically elected body, of this decision? KTC would like to have input into the design and layout of the new toilets.
3. What is the new timetable for the refurbishment of all the public toilets in Knaresborough?
4. When will the work to the bus station toilets commence?
5. If this work clashes with the Bed Race weekend, will there be portable toilets available at the bus station?
6. KTC would like to request that a representative of Harrogate Borough Council come to a Town Council meeting to explain the plans for Knaresborough public toilets in person.

*(Unanimous)*

**C 09/36      ITEM 6 – PLANNING APPLICATIONS**

**RESOLVED:** That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>	<u>Return by date:-</u>
09/00253/FUL 44.F*	Lee Stewart Bailey	Erection of replacement single storey office building (Use Class B1-Business) for skip yard and utility room for Victoria Cottage – Victoria Cottage, Thistle Hill	<b>KTC comment:</b> The Town Council would wish to see the Hawthorn Hedge retained as it is in a rural area	20 February
09/00348/FUL 594.C*	Mr and Mrs Mark Nesti	Erection of single storey side extension (Revised Scheme) – 3 Cresthome Close	No objections	24 February
08/05727/LB 725.F*	Mrs K Easton	Listed building application for the re-pointing of front and side elevations and internal alterations to include the removal of wall and installation of balustrade – 4 and 4a Castlegate	No objections	6 February (Have agreed with HBC postponement of submitting comments until 17 <sup>th</sup> February)
09/00151/FUL 1414.C*	Mr Eric Allanson	Erection of first floor side extension – 15 Crestholme Close	No objections	17 February
09/00267/FUL 1513.E*	Mr A Kitchen	Erection of detached two storey double garage with office accommodation over – Greylands Cottage, Forest Moor Road	<b>KTC object</b> on the grounds that this is a development in the Green Belt (and looks more than “working from home”)  <i>(Unanimous)</i>	13 February
09/00192/COU 1568.G*	Mr Chris Hill	Retention of business use of units (Use Class B1- Business) – Units 5 and 6 Halfpenny Close	No objections	10 February
09/00220/FUL 2123.D*	Mr and Mrs David Broady	Replacing of roof and diverting of soil pipe to east elevation and reopening window to west elevation – Hunters Lodge, 1 Vicarage Lane	No objections	20 February

09/00219/LB 2123.E*	Mr and Mrs David Broady	Listed building application for various external alterations including replacing roof, 2 windows, diverting soil pipe and blocking up window to east elevation, reopening window to west elevation, replacing window to south elevation, internal alterations include removal of 3 stud walls, 3 doors and installation of 1 wall and sliding doors – Hunters Lodge, 1 Vicarage Lane	No objections	24 February
09/00221/FUL 2698*	Mrs Wardle	Erection of rear conservatory – 34 Manor Drive	No objections	17 February

\* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

\*\* Item for determination by Planning Committee

### **C 09/37      ITEM 7 - PLANNING CORRESPONDENCE:**

- a) **Planning Enforcements** – (i) Confidential Papers: (2) (*See unpublished minutes*)  
(ii) Reports of Investigation(s):
- Case No. 09/00033/BRPC – Hay A Park Residential Development, Halfpenny Lane
  - Case No. 09/00017/PR15 – St Marys Roman Catholic Junior School, Tentergate Road
  - Case No. 09/00049/ADVERT – Chadwick Park, Thistle Hill

**RESOLVED:** To receive and note

- b) To note the following **NOTICE OF APPEAL** against HBC's refusal of planning permission

- i) 09/00006/REFPP – 6.100.385.G.OUT – (APP/E2734/A/09/2094602/WF) – Outline application for the erection of 1 detached dwelling with access considered (Revised Scheme) – St John The Baptist Church, Land West of Parish Hall, The Parsonage

**RESOLVED:** To receive and note

- c) To note the following applications approved by HBC (subject to conditions) **contrary to KTC's observations:**

- i) 6.100.265.L.FUL – Erection of detached garage – Abbey Mill, Abbey Road (*KTC comments: Knaresborough Town Council object as this would extend the cluster of buildings further into a rural part of the town. Knaresborough Town Council would like to point out that planning permission for a garage was passed in 1975. The garage that was subsequently built was later converted to living accommodation*)
- ii) 6.100.1321.D.FUL – Formation of replacement shop front including automatic entrance doors to front elevation – 36 High Street (*KTC comments: KTC object to this application for a replacement shop front as the design is inappropriate and unimaginative. The HBC policies and guidance notes suggest a recessed doorway in traditional materials, and state 'Aluminium is rarely suitable' but this proposal uses aluminium without a recessed door. This proposal will not enhance the appearance of our historic market town in a conservation area*)
- iii) 6.100.1321.F.FUL – Installation of ATM and security camera to front – 36 High Street (*KTC comments: KTC object to this application to install an access door in the side of this building. This access would be from private land not owned by the applicants. This alley off the High Street is busy with vehicles accessing various premises. Use of the proposed access door would obstruct this traffic and cause problems backing up along the High Street*)

**Note: the access door has been removed from this application so KTC's objections are no longer applicable**

- iv) 6.100.2697.LB – Listed building application for internal alterations to include alterations to staircase, installation of 3 new doors, removal of 6 doors and conversion of detached garage to form study – Byards Cottage, Boroughbridge Road (*KTC comments: KTC object to this as it would not like to see the garage turned into living accommodation*)

**RESOLVED:** To receive and note all the above

- d) **Tree Preservation Order No. 79/2008** – Le Herou, Abbey Cragg Way - to note that the order has been confirmed by Harrogate Borough Council on 29 January 2009

**RESOLVED:** To receive and note

- e) Harrogate Borough Council's Trees and Woodland Policy – Letter received from the Arboricultural Manager, HBC dated 5 February 2009

**RESOLVED:** that KTC write a letter to HBC stating:

- i) KTC feel that the 58 page Trees and Woodland Policy is too long, repetitive, badly written and in some places contradictory.
- ii) KTC feel that there are more than the two suggested reasons for removing trees e.g. particular trees may be inappropriate for urban areas (as is the case in Knaresborough Castle Grounds)

Councillors will also submit replies to the questionnaire individually.

*(Unanimous)*

**C 09/38      ITEM 8 - HBC PLANNING COMMITTEE - TUESDAY 17 FEBRUARY 2009 AT 2.00PM CRESCENT GARDENS, HARROGATE.**

The date of the above meeting was noted. No applications relating to Knaresborough.

**C 09/39      ITEM 9 – CORRESPONDENCE**

- a) **Advertising on the website and newsletter**– email received from D. Mugridge, Bag It Up Ltd on 21 January 2009

**RESOLVED:** that the Clerk writes back to say KTC does not accept any promotional material for inclusion in its newsletter or website. KTC suggests that Bag It Up Ltd contact Knaresborough Online to see if they can help.

- b) **Post Offices – Securing Their Future Consultation** – Option to make KTC submission available to press or to publish it elsewhere - email from the Committee Assistant, Business and Enterprise Committee 23 January 2009

**RESOLVED:** that the Clerk write back stating KTC have no objections to its comments being published.  
*(Unanimous)*

- c) **Traffic Regulation Orders** – Items dealt with under delegated powers - letter from the Chief Engineer (Traffic), HBC dated 28 January 2009

*(During the course of discussion on this item Councillors Lever, Batt and Godsell declared personal interests in items relating to the areas where they live)*

**RESOLVED:**

i) that KTC objects to a proliferation of very short lengths of yellow lines and asks are double yellow lines actually required adjacent to dropped kerbs in view of new legislation which we believe is expected?

*(Unanimous)*

ii) KTC agreed that the following comments relating to individual proposals be submitted to Harrogate Borough Council:

- 121 **Scriven Road, Knaresborough - KTC Comment:** No Objections  
 122 **Hazelheads Lane, Knaresborough - KTC Comment:** No Objections  
 123 **Frogmire Close, Knaresborough - KTC Comment:** No Objections  
 124 **Park Gate, Knaresborough - KTC Comment:** No Objections

125 **Inman Grove, Knaresborough**

**KTC comment:** KTC objects to the proposed “No Waiting at Any Time” restrictions as they do not wish the town to have a proliferation of very short yellow lines.

In addition, KTC would like to ask whether, in light of the new legislation which makes it illegal to park adjacent to dropped kerbs, the yellow lines are still required.

*(Unanimous)*

- 126 **Victoria Avenue, Knaresborough - KTC Comment:** No Objections  
 127 **Alexandra Place, Knaresborough – KTC Comment:** No Objections  
 128 **Stockwell Road, Knaresborough – KTC Comment:** No Objections

129 **Tentergate Lane, Knaresborough**

**KTC Comment:** KTC would like to see the proposed “No waiting at any time” restrictions at the top of Tentergate lane be extended round into Woodpark Avenue up to and including 4 Woodpark Avenue.

130 **Station Road/Finkle Street/Kirkgate/Vicarage Lane, Knaresborough**

**1) Relocating of the existing parking from the north east side of Kirkgate to the south west side, providing an additional 4 spaces**

**KTC Comment:** KTC strongly objects to the relocation of the existing parking from the north east side of Kirkgate to the south west side for the following reasons:

- i) It would not be aesthetically pleasing to have a clutter of cars in front of the historic houses which form part of Knaresborough’s conservation area
- ii) Having more parking spaces means less places for taxis and other vehicles to drop off and pick up passengers from the station
- iii) Large vehicles need that space to enable them to negotiate the corner into Hilton Lane safely

*(Unanimous)*

**2) Conversion of the existing single yellow line (8am to 6pm) restriction to double yellow line [No waiting at any time] along the narrow section of Kirkgate between Jockey Lane and Finkle Street**

**KTC Comment:** KTC strongly supports this

**3) Creation of one additional parking space on Finkle Street adjacent to former public house**

**KTC Comment:** No Objections

**4) Recommendation to reduce the maximum stay time of the controls for disc parking to 1 hour (currently 2 hours)**

**KTC Comment:** KTC objects to this recommendation

- i) Having different parking regulations on different streets would cause confusion amongst motorists and lead to annoyance when people get parking tickets without them even realising they were doing anything wrong.
- ii) It would also be very unpopular and could lead to an increase in traffic. Most people parking there require more than one hour. *(Unanimous)*

**5) Recommendation to increase the operational hours of the controls to 8.00am to 9.00pm [currently 8.00am to 6.00pm]**

**KTC Comment:** KTC objects to this recommendation as it would cause confusion amongst motorists and lead to annoyance when people get parking tickets without them even realising they were doing anything wrong.

KTC would like to request that the operational hours of the disc zone remain as 8am to 6pm *(Unanimous)*

**6) Provide guest permits for Gallon House guesthouse**

**KTC Comment:** KTC objects to this. It does not see any value in giving extra permits to anybody as it will only cause more congestion – there is not enough parking as it is.

KTC suggests that Harrogate Borough Council provide long stay permits which would allow users of Gallon House guesthouse to park at Conyngham Hall. *(Unanimous)*

**130 (cont) P263 Vicarage Lane**

**“Recommend that members give consideration to the proposals outlined and give further consideration to the issue of guest permits to all households within the residential parking zones and the extension of the Station Road zone to include the Mitre Hotel and other properties located along Station Road and vicarage Lane.”**

**KTC Comment:**

KTC objects to the Resident Zone being extended to include the Mitre Hotel as this would make the parking problems worse. It suggests that Harrogate Borough Council make parking permits for Conyngham Hall available to Mitre guests.

KTC strongly supports the recommendation for waiting restrictions to be introduced on Vicarage Lane *(Unanimous)*

**131 Finkle Street, Knaresborough**

**KTC Comment:** KTC supports this recommendation *(Unanimous)*

**132 Fisher Street, Knaresborough**

**KTC Comment:** KTC supports this recommendation *(Unanimous)*

**133 Cheapside, Knaresborough – KTC Comment:** No Objections

**134 Iles Lane, Knaresborough – KTC Comment:** No Objections

**135 Wetherby Road, Knaresborough - KTC Comment:** No Objections

**136 Grimbold Crag Close, Knaresborough - KTC Comment:** No Objections

**137 Waterside, Knaresborough**

**KTC Comment:** KTC would like to point out that they did discuss this and did formally comment on the proposal. They supported the recommendation and continue to do so *(Unanimous)*

**138 York Lane, Knaresborough**

**KTC Comment:** No objections but suggests that single yellow lines may suffice

**139 York Lane, Knaresborough - KTC Comment:** No objections

**140 Farndale Road, Knaresborough**

**KTC Comment:** KTC requests that Harrogate Borough Council defer any decision on this and carry out more consultation with residents *(Unanimous)*

**141 Manor Road - KTC Comment:** No Objections

**142 Stockwell Lane, Knaresborough**

**KTC comment:** KTC objects to the proposed “No Waiting at Any Time” restrictions as they do not wish the town to have a proliferation of very short yellow lines.

In addition, KTC would like to ask whether, in light of the new legislation which makes it illegal to park adjacent to dropped kerbs, the yellow lines are still required. *(Unanimous)*

**143 Whincup Avenue/Grove, Knaresborough**

**KTC Comment:** No Objections but KTC would like to reiterate its comments about double yellow lines. Are they really necessary adjacent to dropped kerbs?

**144 Park Drive, Knaresborough**

**KTC Comment:** KTC supports this recommendation

**145 Park Crest, Knaresborough**

**KTC Comment:** KTC would like to request that Harrogate Borough Council look at this again and not be put off by the objection of one household *(Unanimous)*

**146 Stockwell Road, Knaresborough - KTC Comment:** No Objections

**147 Stockwell Road, Knaresborough**

**KTC Comment:** KTC fully supports the school in its request for a 20mph speed zone area. KTC would like to remind Harrogate Borough Council that they are keen to have such zones outside every school in Knaresborough.

A further possibility would be for 20mph zones only during school times.

d) Commuted Sums – Letter dated 21 January 2009 from the Head of Parks and Open Spaces, HBC

**RESOLVED:**

- i) That KTC do not respond to this letter until after as many Councillors as possible have attended the training sessions about Commuted Sums. *(Clerk to diary it for a future agenda)*
- ii) That the Clerks ensure that as many places as possible are booked for Councillors on the Commuted Sums courses at the Cairn hotel, Harrogate (10 March) and at the Leisure Centre, Ripon (30 April)  
*(Unanimous)*

**C 09/40      ITEM 10 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS**

a) Minutes of KTC Office Service Committee Minutes held 2 February 2009

**RESOLVED:** That the recommendations of the Committee be approved. *(Unanimous)*

**C 09/41      ITEM 11- REPORTS FROM THE CLERK**

- a) Letter of thanks received from Lavina Beaumont, Admin Asst, for her retirement gift.
- b) Updated copy of Councillors' contact details circulated with agendas.

**RESOLVED:** To receive and note

c) Jacob Smith Park meeting re-scheduled for 3 March 2009 at St Mary's school

See minute number C 09/34b

d) Staff lieu hours – Clerk 14 hrs, Deputy Clerk 15 hrs.

**RESOLVED:** To receive and note

**C 09/42      ITEM 12 - ACCOUNTS FOR PAYMENT SCHEDULE No. 344**

**RESOLVED:** That Payments as per Schedule of Accounts No. 344 totalling £14,390.32 be noted.  
*(Unanimous)*

**C 09/43      ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS**

None

**C 09/44      ITEM 14 - INFORMATION EXCHANGE**

- a) The Deputy Clerk re Knaresborough Christmas Markets - KTC has received a letter from the Treasurer, thanking KTC for their grant and stating that they had noted KTC's remarks about their need for a constitution.
- b) The Deputy Clerk reported that Janet Street Porter is to deliver a keynote speech at Harrogate District's 'Market Towns at Business' Conference being held at Conyngham Hall on 26 February 2009. Places still available – contact details for tickets circulated.
- c) Councillor C Willoughby - Knaresborough In Bloom meeting at 7.30pm, 24 February 2009, Knaresborough House
- d) Councillor B. Asquith requested the reopening of the railway gates be put on the next Agenda

- e) Councillor B Asquith reported a possible breach of listed building planning regulations at Gordon Reece Gallery, Finkle Street. She was advised to take this up with the Enforcement Section at HBC.
- f) Councillor B. Asquith drew attention to an election leaflet circulated by the Independent candidate making defamatory and incorrect statements re. the Town Council in relation to the Blind Jack statue.
- g) Councillor L Powell had attended the Yorkshire Local Councils' Associations meeting on 9 February 2009. NYCC's aim is to improve communication with Parish Councils. Council requested that the Clerk diary a reminder for the YLCA June meeting for which questions are to be submitted to Mr TP Richards, Head of Planning, HBC. Details of YLCA training dates will be sent to the Clerk shortly.
- h) Councillor J Burdett re 20mph speed limit outside King James' s School - the Chief Engineer, HBC has confirmed this will be part of the development there. (Ref: Minute C09/24g)vi))
- i) Councillor J Burdett has submitted a request to the Chief Engineer, HBC asking that the 30mph zone on the A59 be extended beyond the area outside Lidl, as far as Manse Lane. There have been some near accidents since the store opened.
- j) Councillor J Burdett spoke to Roy Firth, Emergency Risk Group. They have a funding of £5000 available for training (plus £5000 match-funding from HBC) which will be invaluable to those involved in the Emergency Plan. Training sessions for the Emergency Committee are planned for one of the last 3 weeks in June with the same format as before.
- k) Councillor J Burdett is still following up with Mel Greaves (Community Safety & Anti Social Behaviour Coordinator, HBC) re a light for the corner on the back of the Council Stores by the Youth Shelter and the moving of a waste bin nearer the Shelter.
- l) Councillor L Lever reported that there is now a red sign under the traffic lights at Boroughbridge Road junction warning people not to proceed unless they have a green light, but she believes it is too small and not being taken seriously by motorists. Also, work going on to repair a dangerous hole in the road there.
- m) Councillor P Godsell re unveiling of Blind Jack Statue on Sunday 22 February 2009 at 12 noon.

**C 09/45      ITEM 15 – TO RECEIVE THE FOLLOWING DOCUMENTS**

- a) Publication of the Inspector's report on the Examination into the Harrogate District Core Strategy is available online: [www.harrogate.gov.uk/harrogate-3161](http://www.harrogate.gov.uk/harrogate-3161) or in the Council offices and District libraries - letter dated 21 January 2009 from the Head of Planning Services, HBC.
- b) Renaissance Knaresborough Market Towns DVD available for borrowing from the Clerks office – Letter dated 22 January 2009 from the Senior Renaissance Market Towns Manager.
- c) Minutes of the Harrogate branch of the YLCA meeting held 13 October 2008. A further meeting was held on 09 February 2009 and the next meeting is on 22 June 2009.
- d) Harrogate & Area Council for Voluntary Service & Ripon CVS - Care in Action One Off Events Diary, Fundraising Bulletin, Newsletter February 2009 and supplemental documents.
- e) The Playing Field York and North Playing Fields Association Newsletter Winter 08-09 and supplemental documents.
- f) Events at Henshaws – Letter and leaflet received on 6 February 2009 from the Arts and Crafts Centre Manager

**RESOLVED:** Receive and note.

**(Unanimous)**

Meeting ended at 10pm