

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 16 JULY 2007 AT KNARESBOROUGH HOUSE, KNARESBOROUGH**

PRESENT Chair: Councillor P Guest (Mayor)

Councillors: R Archibald, B Asquith, J Brankin, M Clemmitt, P Godsell, R Hall, J Hawkins, K Hawkins, L Powell, A Willoughby, C Willoughby, L Yorke - Davies

Late Arrivals: None

Early Departures: None

62 ITEM 1 – APOLOGIES

Apologies were received from Councillors P Pye and J Burdett.

63 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Items 4a and 8a – wife is a member of an organisation that meets at the Cricket Club. Item 5 – Planning Application 2596 Prejudicial
Councillor J Hawkins	Husband is a member of HBC Items 4a and 8a – member of an organisation that meets at the Cricket Club. Item 5 – Planning Application 2596 Prejudicial Item 14k - Member of Town Twinning
Councillor M Clemmitt	Item 5 - Planning Application 2510A Prejudicial Planning Application 2596 Prejudicial Item 8b – Member of Lions Item 14k – Chair of Town Twinning
Councillor A Willoughby	Item 8b – Member of Knaresborough Lions Item 10a - Member of Renaissance Knaresborough and Steering Group
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information.
Councillor R Hall	Items 4a and 8a – member of another organisation that meets at the Cricket Club. Item 5 – Planning Application 2596 Prejudicial Item 8b – Prejudicial Item 10a - Member of Renaissance Knaresborough
Councillor L Yorke-Davies	Item 10a - Member of Renaissance Knaresborough

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Councillor P Godsell	Item 4a – Knows one of the speakers Item 5 – Planning Application 2596 Knows applicant Item 8b – Husband is a member of Lions Item 8d – Prejudicial Item 14k – Member of Town Twinning
Councillor P Guest	Items 4a and 8a – member of another organisation that meets at the Cricket Club. Item 5 – Planning Application 2596 Prejudicial Item 8b – Prejudicial Item 14k – Member of Town Twinning

64 ITEM 3 - MINUTES OF MEETINGS

- a) That the Unpublished Minutes of meeting held 4 June 2007 be approved as a correct record and signed by the Chair, with the following amendment:
Item 7a ii Councillor Guest left the chamber.
- b) That the Minutes of the Council Meeting held on 18 June 2007 be approved as a correct record and signed by the Chair with the following amendment:
Item 10d the sentence in brackets be removed.
- c) That the Minutes of the Council Meeting held on 2 July 2007 be approved as a correct record and signed by the Chair, with the following amendment:
Item 12 h the word 'badly' be removed.

65 ITEM 4 – OPPORTUNITY TO SPEAK

- a) Item 8a - Development of Knaresborough Cricket Club – Mr F Winspear and Mr N Holden on behalf of Knaresborough Cricket Club.

Mr Winspear told Councillors that the English Cricket Board set standards and that the Club were continuing to develop with these in mind. There are several groups that meet at the Club including a play group, WI and Lions. The kitchen is an outstanding area that needs to be developed; the minimum cost would be £4,000.

Councillors were then able to ask questions on whether other groups would be encouraged to meet at the club, and whether the kitchen would still cost the quoted amount with the discounts available.

Item 8a - Development of Knaresborough Cricket Club – letter date 18.6.2007 from Chairman, Knaresborough Cricket Club.

RESOLVED: That KTC confirm their previous decision and give £1,000 towards the kitchen, with the usual conditions attached; that the money would be returned if the work did not proceed.

- b) Item 9b - Jubilee Pavilion, Castle Grounds, Knaresborough – Mr T Maude.

Mr Maude informed Councillors that he wanted to ensure all Councillors understood the content of his letter. The original plan was drawn in September 2002. This continued with support from the Duchy of Lancaster, an application for Schedule Monument Consent, a planning application which was passed and then deferred subject to an Archaeological Survey and Scheduled Monument Consent being given. The Survey was completed earlier this year and it does not include a Performance Pavilion in the Castle grounds. To date it is 4 years since he donated money which could have earned £200 in interest. He had written to ask that his money be returned if the plans did not proceed, in March 2006.

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Councillors were then able to ask questions on: - costs that had been incurred and the amount in the Jubilee Pavilion bank account. It was suggested that as KTC have a policy that if the money is not spent on what it was provided for, then it is returned. Councillor Hall informed KTC that he had managed to create a document that included the relevant information on the Performance Pavilion. He would put this document together for KTC to study.

Item 9b - Jubilee Pavilion, Castle Grounds, Knaresborough – letter dated 27.6.2007 from Mr T Maude.

RESOLVED: i) That the money donated by Mr T Maude (£1,000) be paid back in full.
 ii) That the Clerk enquire whether the Civic Society want their money returned.
 iii) That a Performance Area Committee meeting is called as soon as possible to report on Councillor Hall's comments.
 iv) That following the committee meeting and report, a full discussion then take place with Councillors.

c) Item 8b Lions Club of Knaresborough - County Councillor Bill Hoult

County Councillor Hoult informed Town Councillors that North Yorkshire Police (along with Police Forces all over the country) were bringing in the 1996 Police Act which allows them to charge for certain events. Some events are entitled to 50% and 100% reduction, for example charity events and events like Remembrance Day parades. County Councillor Hoult has put forward a motion:-

‘This Council views with concern the introduction of charges by North Yorkshire Police in connection with the policing of charitable non profit making events within our local communities.

These charges appear to have been introduced without consultation under the powers contained in section 25 of the Police Act 1996.

This Council believes that the police withdrawal by the police from active assistance to local communities in regard to organisational advice, provision of road signs, barriers etc will have a detrimental affect on community relations and social cohesion.

This Council believes that this action will also place an additional burden on both Knaresborough Town Council, Harrogate Borough Council and the North Yorkshire County Council and therefore calls upon North Yorkshire Police to provide 100% abatement of such charges for charitable and non commercial events.’

8b) The Lions Club of Knaresborough – letter dated 2 July 2007 from President, Knaresborough Lions Club.

RESOLVED: i) To adopt the motion put forward by County Councillor Hoult with the addition; where it is stated ‘an additional burden on HBC’ add the words ‘KTC’.
 ii) That a letter is sent to NYCC, HBC, the Police and the Lions president informing them of the adopted motion.

66 ITEM 5 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/03419/FUL 10.B*	Mr & Mrs J H Green	Erection of side extensions to rear dormer window – 10 Netheredge Drive.	No Objection
07/02656/TPO 481.H*	Bruce Reid	Ivy removal and thinning of 2 Lime trees within woodland W5 of Tree Preservation Order 1/1959 – 47 Abbey Road.	No Objection

07/03274/FUL 984.D*	Mr D Rawlings	Erection of single storey rear and side extensions to detached garage and conversion to form ancillary living accommodation (Revised Scheme) – 19A Manor Road.	No Objection
07/03262/FUL 1171.A*	Mr & Mrs D Field	Erection of single storey side and rear extension – 26 Princess Avenue	No Objection
07/00500/LB 1213.C*	Carolyn O’Connell	Listed building application for conversion of cellar to form additional living accommodation with internal alterations to include the installation of staircase and removal of 1 wall – 21 Kirkgate.	No Objection
07/03366/TPO 1322.N*	Mr E T Ridpath	Crown thinning and trimming of 2 holly trees and 5 unknown species and felling of sycamore tree within woodlands W1 of Tree Preservation Order 25/2002 – Thistle Hill Nursing Home, Thistle Hill.	Object on the grounds that KTC wish to preserve the visual screen between the homes and the countryside.
07/03113/FUL 1686.G*	Mr & Mrs A Pickering	Erection of two storey rear extension to replace garden room – Ridgefield Cottage, Forest Moor Road.	KTC would object to this application if it extends over the existing footprint in any way.
07/02786/FUL 1711.A*	Hinchcliffes Property Associates	Conversion of retail unit (Class A1 – Shops) to form 2 ground floor retail units (Use Class A1 – Shops) and 2 first floor apartments (Use Class C3 – Dwellings) (Site3 Area 0.007ha) - 19-21 High /Street.	KTC welcome the 1 st floor apartment, but object to the splitting of a shop (1 large to 2 small) as this restricts businesses that may want to move there, there is also a shortage of large retailers in Knaresborough.
07/03369/CO U 1711.B*	Mrs Tracy Woodall	Change of use from retail unit (Use Class A1 – Shops) to cafe (Use Class A3 – Cafes) – 19-21 High /Street.	KTC object to the change of use as it is within the Core Shopping Area of the town.
<i>(Councillor Clemmitt declared a prejudicial interest in the planning application 2510 below, left the Council Chamber and took no part in the discussion or voting thereon.)</i>			
07/03414/FUL 2510.A*	Mr & Mrs R Boston	Erection of 1.5m high front boundary wall and railings and 1.8m high gates – Braeside, Ripley Road.	No Objection
<i>(Councillor Clemmitt returned to the chamber)</i>			
07/01516/FUL 2584*	Mr Scott Davison	Erection of two storey said extension and pitched roof to porch – 11 Manor Drive.	KTC object on the grounds that the gable makes it overbearing and has a negative impact on the street scene.
07/03229/FUL 2591*	Mr & Mrs McGillan	Erection of single storey rear extension - 24 The Avenue.	No Objection
07/02757/FUL 2592*	Webster Partnership – Mr S Webster	Conversion of cart shed to form 1 dwelling with single storey rear extension and installation of new package treatment plant (Site Area 0.09ha) – Hopewell House, Hay-a-Park.	No Objection
07/03265/FUL 2593*	Mr S Young & Ms J Wake	Erection of first floor side extension – 2 Appleby Way.	No Objection
07/03258/FUL 2594*	Christopher C Clissitt	Erection of first floor side extension – 13 Rievaulx Court.	No Objection

07/03493/FUL Mr & Mrs Robinson Erection of single storey side extension – 32 Sterling Chase No Objection
2595*

(Councillors Clemmitt, Guest, Hall, J Hawkins and K Hawkins declared a prejudicial interest in the planning application below 2596, left the Council Chamber and took no part in the discussion or voting thereon.)

(Councillor P Godsell took the chair for the item below – planning application 2596)

07/03496/FUL Mr & Mrs Moore Erection of rear conservatory – 72 Aspin Oval. No Objection
2596*

(Councillors Guest, K Hawkins, Godsell and Burdett returned to the chamber, Councillor P Guest resumed the Chair.)

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

67 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE

a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

(ii) Report of Investigations:

- 07/00306/PR15 – The Oaks Lands Lane.
- 07/00301/PR15 – 2 Park Gate.

RESOLVED: To receive and note.

b) To note the following **WITHDRAWN** planning applications:

- (i) 6.100.2309.A.OUT – Outline application for the erection of 2 storey club house and changing facility with layout considered (Site Area 0.01ha) – Land comprising OS field 2769 Hay-a-Park Lane – Knaresborough RUFC.

RESOLVED: To receive and note.

c) **Application approved by HBC (subject to conditions) contrary to KTC observations:**

- i) 6.100.2581.FUL – Erection of two conservatories, one to side and one to rear – Mr & Mrs S Bromberg, 16 Chadwick Park.

RESOLVED: That the Clerk find out what conditions were attached to this for HBC to pass this planning application.

68 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 17 July 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- a) 6.100.1781.G.RG3 – Erection of replacement porch to rear elevation and reinstatement of four windows - Conyngham Hall, Bond End.
- b) 6.100.1781.H.SOSLB – Listed building application for the erection of replacement rear porch and various external alterations including the reinstatement of four windows – Conyngham Hall, Bond End.

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69 ITEM 8 - TO CONSIDER THE FOLLOWING REQUESTS FOR FUNDING

- a) Development of Knaresborough Cricket Club – letter dated 18 June 2007 and last audited accounts year ended September 2006, from Chairman, Knaresborough Cricket Club.

(See minute 65a)

- b) The Lions Club of Knaresborough – letter dated 2 July 2007 from President, Knaresborough Lions Club.

(See minute 65c)

- c) Request for Revenue Grant 2007/08 – letter dated 2 July 2007 and accounts submitted to the office from Treasurer, Knaresborough Silver Band.

RESOLVED: i) That KTC give the Silver Band a retrospective £360 for the year 2006/7 and the same amount for this year (2007/8 – total £720).
ii) Write for confirmation that the Silver Band will be attending the Christmas Lights switch-on Friday 30.11.07 and the Nativity (Check Churches Together for a date)

(Councillor Godsell declared a prejudicial interest in the item below 8d, left the Council Chamber and took no part in the discussion or voting thereon.)

- d) Fundraising Campaign – letter dated 9 July 2007 from Chairman, The Knaresborough Players.

RESOLVED: That the Clerk contact the Chair of Knaresborough Players and explain that KTC need to see a set of (audited) accounts

(Councillor Godsell returned to the chamber)

70 ITEM 9 – COMMUNICATIONS AND MATTERS ARISING

- a) Play Strategy – Consultation – letter dated 26 June 2007 from Head of Parks & Open Spaces, HBC.

RESOLVED: i) That the Clerk contacts HBC to say that KTC welcome the increase in expenditure in play areas.
ii) That KTC welcome a focal play area in the town centre in principle.
iii) That KTC would like to see play areas for all ages and all abilities but with the emphasis on the older child.
iv) That KTC would oppose the closure of any play area in Knaresborough.

- b) Jubilee Pavilion, Castle Grounds, Knaresborough – letter dated 27 June 2007 from Terry Maude.

(See minute 65b)

- c) Support to Remembrance Day Celebrations – letter dated 3 July 2007 from Second in Command, Army Foundation College, Harrogate.

RESOLVED: i) That the Clerk forward this letter to the RBL (Paul Darley or Alan Pitchfork)
ii) That the Clerk notify the Army Foundation re the above.

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- d) Results of Parish Council Survey – Restructuring of Local Government – letter dated 2 July 2007 from Chief Executive, HBC

RESOLVED: To receive and note.

71 ITEM 10 – REQUESTED/DEFERRED ITEMS

- a) To nominate a representative for RMT Project Steering Group for Development Brief.

RESOLVED: i) That Councillor Hall be the KTC representative for the Steering Group
ii) With A Willoughby representing the Built Environment Group and P Guest representing the Transport Theme Group.

- b) To consider results of KTC questionnaire re Trees on Hambleton Terrace and Hambleton Grove - Clerk to report.

The Clerk informed Councillors that 23 questionnaire replies had been received, and out of those 20 had ticked box 6 'That the existing trees be retained and the footpaths repaired'. 6 had also ticked option 2 'I would not agree to have a tree planted in my front garden'

RESOLVED: That the Clerk forward the survey results to HBC and organise a press release in the Knaresborough Post.

72 ITEM 11 – EMERGENCY RESPONSE WORKING GROUP

- a) To consider appointing Councillor Brankin to this group – Clerk to report.

The fact that Councillor Brankin lives near York Road; it was felt that she should be added to the Emergency Risk Committee.

RESOLVED: That Councillor Brankin be added to the Emergency Risk Committee.

73 ITEM 12 – ACCOUNTS FOR PAYMENT – SCHEDULE OF ACCOUNTS 314

RESOLVED: That the accounts for payments, amounting to £590.14 as detailed on Schedule of Accounts No.314 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors Godsell and Hall signatories*).

74 ITEM 13 - REPORTS/RECOMMENDATIONS/MATTERS ARISING

- a) Report of King George V Playing Field (estates) Committee held 25 June 2007.

(*Copy of report handed out at meeting*)

RESOLVED: To move the report, with the following amendment:- that item 6 will be discussed at the next meeting of the King George V Playing Field (estates) Committee .

75 ITEM 11 - TO RECEIVE THE FOLLOWING DOCUMENTS

- a) EU "Regions for economic change" March 2007.
b) The Clerk – Journal of the Society of Local Council Clerks – July 2007.
c) 'Country Air' – The Newsletter of Yorkshire Rural Community Council, Summer 2007.
d) Clerks & Councils Direct – Issue 52, July 2007.
e) SLCC – The Institute of Local Council Management – Supporting Professionals.
f) YLCA – 'Joining the Council' Training Seminar – additional seminar to be held at Grassington on Tuesday 4 September 2007.

- g) YLCA Assembly Digest Issue 6, June 2007.
- h) NALC – Cracking the Code, meeting to be held on 19 July 2007, Hilton, Birmingham Metropole, booking form available from Clerk's office.
- i) Harrogate CVS and Ripon Joint Monthly Mailing.
- j) North Yorkshire Fire & Rescue Authority –The Corporate Plan 2007/2008
- k) Knaresborough Town Twinning Committee Meeting– Minutes of meeting held 17 May 2007.
- l) Harrogate Borough Council Financial Results 2006/07.

RESOLVED: To receive and note.

76 ITEM 12 - INFORMATION EXCHANGE

- a) The Clerk reminded Councillors that on 30.7.07 there would be a presentation by Lidl.
- b) The Clerk informed Councillors of the date for the Annual Parish Consultation meeting – 12.9.07.
- c) The Clerk read a letter from the YLCA re Councillor Training – they were considering a request from KTC to hold a training event in Knaresborough. They were inquiring whether Councillors would be around in August for a training event.
- d) The Clerk gave a date of 26.9.07, 6.30pm for Councillor Training at Crescent Gardens, Council Offices, Harrogate.
- e) Councillor K Hawkins told Councillors that Councillor Godsell and he had met up with Otley Farmers Market and would like to bring this item to the next Council meeting (Item request for agenda)
- f) Councillor Asquith queried who to ask about scaffolding that had been erected and was blocking off the pavement, Councillors advised her to contact Mike Wickens at HBC.
- g) Councillor C Willoughby handed out Knaresborough Links Youth leaflets containing events for children over the summer holiday.

Meeting ended at 9.40