

MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 16 NOVEMBER 2009

PRESENT **Chair:** Councillor M Clemmitt (Mayor)

Councillors: R Archibald, J Batt, P Godsell, R Hall, J Hawkins, B Holbrook, L Lever, L Powell, A Willoughby and C Willoughby (7.55 pm)

Late Arrivals: Councillor C Willoughby (7.55 pm)

Early departures: None

C 09/224 ITEM 1 – APOLOGIES

Apologies were received from Councillors B Asquith, J Burdett, K Hawkins and J Walton.

C 09/225 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor J Hawkins Item 14d – Member of Town Twinning Committee

Councillor J Batt Item 8c – Member of NYCC

Councillor A Willoughby Item 6 (planning application 6.100.40.F.LB) – Prejudicial
Item 14c– Vice Chair of Renaissance Knaresborough

Councillor L Lever Item 6 (planning application 6.10040.F.LB) – Member of Knaresborough in Bloom

Councillor P Godsell Item 14d – Member of Town Twinning Committee

Councillor R Hall Item 14c – Member of Renaissance Knaresborough

Councillor M Clemmitt Item 8a – Known to members of Knaresborough Town Football Club
Item 14d – Member of Town Twinning Committee

C 09/226 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED :- That subject to the following amendment, the minutes of the Council Meeting held on Monday 26 October 2009 be approved as a correct record and signed by the Chair:

Minute C 09/220 a) – Add “Councillors Powell and Clemmitt declared a prejudicial interest in this item and left the Chamber for the discussion and voting thereon.”

C 09/227 ITEM 4 – KTC PUBLIC SPEAKING SESSION

a) Mr C Parkes re item 8a) i) – Knaresborough Town Football Club – Application for Funding

Councillors asked Mr Parkes various questions relating to the application, including:

- why the accounts had not been audited (*not a requirement*)
- an explanation of the “Expenses” figure of £1435 under Expenditure
- amount of use of floodlighting (*Wednesday evenings for training plus once a fortnight for matches*)
- whether applications had been made to other organisations such as WREN (*yes but application declined*) and BIFFA (*no*) (*in the process of applying to FA for maximum of £20,000*)
- does the Club have other loans (*no*)

C 09/228 **ITEM 8 – CORRESPONDENCE**

- a) i) – Application for Grant Funding, Knaresborough Town Football Club – letter dated 19 October 2009 from Mr T Hewlett, Chairman

Councillors were not happy that the accounts as submitted had not been audited, especially when many organisations with much smaller throughput had provided audited accounts. It was therefore

RESOLVED: That consideration of the application be deferred until such time as audited accounts are submitted. (*unanimous*)

C09/229 **ITEM 4 – KTC PUBLIC SPEAKING SESSION**

- b) – Councillor A Willoughby (in the absence of Councillor C Willoughby) re. Item 6 - Planning Application 6.100.40.F.LB (Knaresborough in Bloom’s Listed Building application for the display of 3 non-illuminated wall mounted signs at Knaresborough Railway Station

Having declared a prejudicial interest in this item Councillor A Willoughby gave some background to the need for Listed Building approval and answered questions relating to the size and design. He then left the Chamber whilst the application was discussed and voted on.

(Councillor C Willoughby arrived during this item and, having declared a prejudicial interest, also left the Chamber for the discussion and voting thereon). She also declared a personal interest as a member of HBC and reserved the right to consider any same item at HBC in the light of any new information).

C09/230 **ITEM 6 – PLANNING APPLICATION 6.100.40.F.LB**

RESOLVED: KTC strongly support this application (*unanimous*)

C 09/231 **ITEM 5 - BUSINESS REMAINING FROM PREVIOUS MEETING(S)**

- a) Proposed Revision to Knaresborough Library Opening Hours

Both the current and the proposed opening hours were discussed and it was

RESOLVED: That KTC suggest that the current opening hours be maintained.

(As the recipient of the original consultation on this matter Councillor Batt offered to convey KTC’s response to the County Council)

C 09/232 **ITEM 6 – PLANNING APPLICATIONS**

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Reference</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>KTC Comments</u>
09/04416/FUL 6.100.30.B.FUL*	Mr & Mrs Harrison	Erection of 2 storey side extension with balcony – 41C Abbey Road.	KTC object on the grounds of over-development of the site in a Conservation Area.
09/04507/LB 6.100.40.F.LB*	Knaresborough in Bloom	Listed building application for the display of 3 non-illuminated wall mounted signs – Knaresborough Railway Station	KTC strongly support this application. <i>(unanimous)</i>
09/04440/FUL 6.100.80.A.FUL*	Mr & Mrs D Logan	Conversion of garage to form additional living accommodation with pitched roof over and single storey rear extension – 46A Aspin Avenue.	No objections
09/04321/FUL 6.100.517.A.FUL*	Mr J Pannitt	Erection of side porch and pitched over existing side utility and w/c – Valley View, 38 Aspin Avenue.	No objections
09/04171/TPO 6.100.1061.E.TPO*	Mrs N Calvert	Felling of 1 Sycamore tree and reducing of 1 Beech tree within area A6 of Tree Preservation Order 1/1959 – Kirkman Bank, High Bond End.	No objections
09/04316/ADV 6.100.1148.N.ADV*	Food Programme Delivery Orchid Group	Display of 1 externally illuminated fascia sign, 2 internally illuminated totem signs and 11 non illuminated informative signs – Knaresborough Service Station, Boroughbridge Road.	KTC object on the grounds that there are too many signs <i>(unanimous)</i>
09/04281/FUL 6.100.1264.B.FUL*	Mr A Welch	Installation of 6 replacement upvc windows – Flat 3 Church Mews, Church Lane.	No objections
09/04003/FUL 6.100.1503.H.FUL*	Mr & Mrs Graham	Erection of detached garage and boat store and enlargement of vehicle parking area by relocating retaining wall and 1m high railings on south-western boundary and installation of retractable bollards to north-eastern boundary – 12 Waterside.	KTC have no objections but would like to state that the choice of appropriate building materials is crucial.
09/04003/FUL 6.100.1503.I.FUL*	Mr & Mrs Graham	Listed building application for erection of detached garage and boat store and enlargement of vehicle parking area by relocating retaining wall and 1m high railings on south-western boundary and installation of retractable bollards to north-eastern boundary – 12 Waterside.	KTC have no objections but would like to state that the choice of appropriate building materials is crucial.
09/04466/PDUO 6.100.1706.F.PDUO O*	Mr & Mrs I Bowen	Conversion of roofspace to form additional living accommodation with the installation of 5 rooflights to front elevation and 10 rooflights to rear elevation – Old Nursery House, Rievaulx Court.	No objections
09/04103/LB 6.100.1931.N.LB*	Mrs G Williams	Listed building application for the erection of single storey rear extension – House in The Rock, 8 Crag Lane	No objections
09/04310/FUL 6.100.1931.O.FUL*	Mrs G Williams	Erection of single storey rear extension – House in The Rock, 8 Crag Lane.	No objections
09/04328/FUL 6.100.2401.I.FUL*	Mr G Robinson	Erection of single storey extensions to north and east elevations with green roof and installation of 2 solar panels to south elevation (revised scheme) – 26 High Bond End.	No objections

09/04493/FUL 6.100.2570.B.FUL*	Mr & Mrs Henry	Erection of single storey extension to north elevation (revised scheme) – The Old Byre, Bilton Hall Farm.	KTC object on the grounds that the property is in the Green Belt.
09/04434/FUL 6.100.2730/FUL*	Mr & Mrs Jefferson	Erection of single storey rear extension – 17 Aspin Avenue.	No objections
09/04486/FUL 6.100.2731.FUL*	Mr Howie	Erection of conservatory to rear – 6 Guinea Croft.	No objections
09/04299/FUL 6.100.2728.FUL*	Mr & Mrs Umpleby	Erection of rear conservatory – 1 Sovereign Fold.	No objections
09/04432/FUL 6.100.2729.FUL*	Mr & Mrs Loffill	Erection of single storey rear extension – 19 Aspin Avenue.	No objections

* Item for determination by Harrogate Borough Council (HBC) Head of Planning Services or Head of Planning Services/Chairman of Planning Committee.

** Item for determination by Planning Committee.

(Full details of the above applications are available from HBC's website www.harrogate.gov.uk/planning)

C 09/233 **ITEM 7 - PLANNING CORRESPONDENCE:**

- a) **Planning Enforcements**
- (i) Confidential Papers: *(See unpublished minutes)*
 - (ii) Reports of Investigation(s):

- Case No. 09/00479/PR15 – 60 Chain Lane

RESOLVED: Receive and note.

- b) To note the following Tree Preservation Order

Tree Preservation Order 49/2009 – Larchfield, Abby Road – to note the order took effect, on a provisional basis, on 26 October 2009.

RESOLVED: Receive and note.

- c) To note the following application **approved** by HBC (subject to conditions) **contrary to KTC's observations:**

6.100.265.M.FUL – Conversion of roof space to form additional living accommodation with raising of roof height and gables and erection of 3 dormer windows to east roofslope, 4 rooflights to the west roofslope, 1 window to the southern gable end elevation and garden room to the east elevation – Abbey Mill, Abbey Road (*KTC objected to this application on the grounds of loss of visual amenity, impact on the street scene and that it would look overpowering due to the close location of the property to the road*).

RESOLVED: Receive and note.

- d) Planning Application 6.100.1214.C.FUL – copy letter dated 25 October 2009 from Ms S Chapman to Mr G Bell, Head of Development Control.

An email received 16 November 2009 from Stuart Mills, Planning Dept., HBC explaining the reasons for various decisions in relation to local cafes and coffee shops was tabled at the meeting.

RESOLVED: That a letter be sent to Ms Chapman (enclosing a copy of Mr. Mills' email), expressing the Town Council's full support and sympathy for her in her endeavours to try to set up a business in the Town centre and assuring her that the Town Council is not biased in any way towards either the larger chains or smaller businesses (*unanimous*).

e) Planning Application 6.100.597 – "Hillside", Slingsby Avenue – Correspondence from Roger France, Principal Planner HBC dated 29th October 2009 & emails between Mrs C Cook & Mr R France dated 4th & 5th November respectively.

RESOLVED: To receive and note.

f) To note date of next **HBC Planning Committee - Tuesday 24th November 2009 at 2.00pm**, Crescent Gardens, Harrogate.

RESOLVED: To receive and note.

Councillor C Willoughby reported that "The Crescent" at Bond End is due to be considered at the above meeting.

C 09/234

ITEM 8 – TO CONSIDER THE FOLLOWING CORRESPONDENCE:

a) Applications for grant funding:

i) Knaresborough Town Football Club – Letter dated 19th October 2009 from Mr T Hewlett, Chairman.

See item 4 – KTC Public Speaking Session

ii) Ripon Salvation Army – Letter received 28th October 2009 from Captain Stephen Noble.

RESOLVED: That the Clerk write to Captain Stephen Noble advising that KTC regrets it is unable to support Ripon Salvation Army but suggests that he approach Knaresborough Lions and Knaresborough Rotary Club.

b) New Play Area at Hay-a-Park - Email from Mr K Robinson dated 28th October 2009 re anti social behaviour.

RESOLVED: That a letter be sent to Mel Greaves, HBC asking whether it might be possible for floodlighting to be installed at this new play area. (*unanimous*)

c) NYCC Budget & Council Plan Consultation - letter dated 20th October 2009 from Chief Executive.

RESOLVED: Receive and note.

d) County Area Committee for Harrogate District - Election to fill five vacancies for Parish Councils Representatives - Letter dated 4th November 2009 from Assistant Chief Executive, NYCC.

RESOLVED: Receive and note.

(Councillor J Batt advised that he would take the matter up again with NYCC regarding KTC's wish, as a larger Parish Council, to have an automatic place upon the Area Committee).

e) Neighbourhood Profile Guides – Letter dated November 2009 from Head of Volunteering, North Yorkshire Police.

RESOLVED: To receive and note.

C 09/235 **ITEM 9 –REPORTS/MINUTES OF COMMITTEES AND WORKING GROUPS**

- a) To approve recommendations of KTC Footpaths Working Group meeting held 7th October 2009.

RESOLVED: That the recommendations of the Footpaths Working Group be approved.

- b) To approve recommendations of KTC Community Services Committee meeting held 2nd November 2009.

RESOLVED: i) That the recommendations of the committee be approved.

- ii) That in accordance with recommendation CSC09/95 c) ii) the Council set up an Allotments Working Group (Councillors A Willoughby, J Batt and R Archibald to be KTC representatives).

Councillor P Godsell requested that her opposition to the recommendation that KTC withdraw its offer of a loan to Knaresborough Celtic be noted.

- c) To approve recommendations of KTC Office Services Committee meeting held 12 October 2009.

RESOLVED: That the recommendations of the Office Services Committee be approved.

C 09/236 **ITEM 10 – REPORTS FROM THE CLERK**

None

ITEM 11 – TO NOTE PAYMENTS AS PER SCHEDULE OF ACCOUNTS No. 352

RESOLVED: That payments as per Schedule of Accounts No. 352 totalling £6,307.17 be noted.

C 09/237 **ITEM 12 – OTHER MOTIONS SUBMITTED BY MEMBERS**

Moat Handrail – motion from Councillor A Willoughby that “KTC respond to HBC informing them that we are happy for the revised plan to go ahead for the new handrail from the castle to the moat, in order to reduce undulations in the handrail”.

Consideration was given to Councillor Willoughby’s report and it was

RESOLVED: That the Clerk write to HBC informing them that KTC accept the revised plan to go ahead for the new handrail from the Castle to the Moat, in order to reduce undulations in the handrail.

C 09/238 **ITEM 13 - INFORMATION EXCHANGE**

- a) Councillor A Willoughby informed members that works to the **Railway Crossing gates** had been completed and they were once again fully operational.

- b) Councillor C Willoughby informed members of a **Knaresborough in Bloom** meeting being held in Knaresborough House on Tues 17th November 2009 and of a Maundy Events Sub- Committee meeting also being held in Knaresborough House (Committee Room) on Tuesday 1st December 2009. Councillor C Willoughby also went on to advise that the **charges for Knaresborough House** were being reviewed and that it was being proposed that ‘Organisations that benefit Knaresborough as a whole can use Knaresborough House free of charge’. Should the proposal go ahead, it could be of benefit to

organisations such as the Lions etc. It was suggested that the Clerk contact HBC Cllr. Andrew Jones to verify this.

c) Councillor L Powell advised that the area around St. John's Church was extremely treacherous on Remembrance Sunday and that most streets in Knaresborough appeared to be in a similar condition due to fallen leaves. The Deputy Clerk advised that HBC have a dedicated **Leaf Clearance** number and that this would be circulated to Councillors.

d) Councillor P Godsell informed members that she had received communication from the **Community Centre** advising that they were looking to reinstate a **Management Committee**. Councillor Godsell advised that she would be speaking with Councillor K Hawkins with regards to this matter in due course.

e) The Mayor (Councillor M Clemmitt) thanked all Councillors who attended the **Remembrance Day Service**.

C 09/239

ITEM 14 – TO RECEIVE THE FOLLOWING DOCUMENTS (available at the meeting or in the Clerk's office)

- a) Harrogate & Ripon Councils for Voluntary Service – Funding Bulletin & November 2009 Events Diary
- b) House of Commons Business, Innovation and Skills – Fifth Special Report of Session 2008-09 (Post Offices – securing their future: Government Response to the Business & Enterprise Committee's Eight Report of Sessions 2009-09)
- c) Renaissance Knaresborough Executive Committee Meeting No.40 - Minutes from 20th October 2009 (previously emailed to Councillors 2/11/2009).
- d) Knaresborough Town Twinning Committee – Report of Meeting held 10th September 2009.
- e) Knaresborough Silver Band – Letter of thanks to KTC for grant.
- f) Family Learning Day 2009 – Letter of thanks to KTC for grant.
- g) Country Air Issue 113 - Autumn 2009
- h) The Clerk Vol.41 No.6 – November 2009

RESOLVED: To receive and note.

Meeting ended at 9.04pm