

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 17 NOVEMBER 2008**

PRESENT **Chair:** Councillor P Godsell (Mayor)

Councillors: B Archibald, B Asquith, J Burdett, M Clemmitt, R. Hall, K Hawkins, J Hawkins,
B Holbrook, L Powell, J Walton, A Willoughby, C Willoughby and L Yorke-Davies.

Late Arrivals: none

Early departures: none

574 ITEM 1 – APOLOGIES

No apologies for absence were received.

575 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins Member of HBC – will consider any same item at HBC in the light of any new information.

Councillor J Walton Item 6 – Planning application 1214B – Member of Chamber of Trade.
Item 11 i) – Member of Blind Jack Statue Working Group.

Councillor A Willoughby Item 11 i) – Member of Blind Jack Statue Working Group.

Councillor C Willoughby Member of HBC – will consider any same item at HBC in the light of any new information
Item 11 i) – Member of Blind Jack Statue Working Group.

Councillor B Asquith Item 11 i) – Prejudicial.

Councillor R Hall Item 9c) – Prejudicial.

Councillor L Powell Item 11 i) – Member of Blind Jack Statue Working Group.

Councillor J Burdett Member of HBC – will consider any same item at HBC in the light of any new information.
Items 15d) – Member of Harrogate & Area Council for Voluntary Services.

Councillor L Yorke-Davies Item 11 i) – Member of Blind Jack Statue Working Group.

Councillor M Clemmitt Item 9c) – knows applicant.

Councillor P Godsell Item 9c) – knows applicant

576 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED: That, subject to the following amendment, the Minutes of the meeting held 27 October 2008 be approved as a correct record and signed by the Chair:

Minute 570 to read as follows:

(Having declared a prejudicial interest in parts of Item 11 (grants to Frazer Theatre and Town Twinning) Councillorsetc.

577 ITEM 4 – KTC PUBLIC SPEAKING SESSION

- a) Councillor R Hall re. Item 9c) Application for Funding – Knaresborough Christmas Markets

Councillor Hall explained that in addition to the electric lighting mentioned in the application form, the Christmas Market Committee needed various other items such as staging, a covered performance area with a gazebo on top, and possibly a PA system. The money requested by the Committee would be a contribution towards the purchase of some of those items.

(Move to Item 9c). (Having declared a prejudicial interest in this item, Councillor R Hall left the Chamber and took no part in the discussion or voting thereon).

578 ITEM 9c) – APPLICATION FOR FUNDING – KNARESBOROUGH CHRISTMAS MARKET COMMITTEE

There was some concern that the application form submitted by the Knaresborough Christmas Market Committee did not fully indicate what the money was to be spent on. It was also felt that as no constitution had been submitted, the reasons for this should have been given by way of letter and the composition of the Committee ought to have been made clear.

RESOLVED: That the Town Council agree in principle to give £920 to the Knaresborough *(nem. Con)* Christmas Market Committee upon receipt of:

- i) an amended application form which clearly states that in addition to electric lighting they also wish to purchase staging and a gazebo, and
- ii) a letter confirming what bodies the Committee is made up of and explaining why a copy of their Constitution has not been forthcoming.

(Councillor R Hall returned to the Chamber).

579 ITEM 5 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)

- a) To discuss how the Pedestrian Access to Knaresborough from the Appleby Estate might be improved *(complaint received from resident of Appleby Estate)*

Councillor Archibald outlined the problems of uneven footpaths which in places are on one side of the road only thereby making it necessary for pedestrians to cross from one to another. Several suggestions were put forward and note was made of Councillor Anne Jones' recent approach to the Chief Engineer, HBC who was going to make contact with the new Head of St. Mary's School to investigate the possibilities of creating a new access from High Bond End via the perimeter of the school resulting in a footpath connecting with Tentergate.

RESOLVED: i) That the Clerk write to the Chief Engineer, HBC asking him to assess the footpaths on Ripley Road and arrange for any necessary resurfacing work to be undertaken.

- ii) To note the discussions taking place with St. Mary's School as outlined above. (*unanimous*).

(*Councillor Archibald to keep complainant informed of KTC's actions in this matter*)

580 ITEM 6 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
08/05010/LB 548.D*	Dacre Son & Hartley Ltd.	Listed building application for the replacement of eroded stonework and timber frame with stone panel to the north elevation – 97 High Street.	No Objections
08/05154/FUL 865.J*	Mr D Pitt	Erection of external staircase to north elevation - Beech Hall, 62 High Street.	No Objections
08/04688/FUL 1214.B*	Mr Sonny Patel	Change of use of vacant retail unit (Use Class A1 Shops) to coffee shop (Use Class A3 Restaurants and Cafes) and installation of condenser unit and 2 rooflights to rear – 18 Market Place.	The Town Council support this application (despite it being in the core shopping area) because of the large number of empty shops in the town generally and because we feel that this application would help liven up the town centre and attract more people.
08/04614/FUL 1382.D*	Mr Baird	AMENDED APPLICATION Erection of two detached dwellings and formation of new vehicular access (Site Area 0.14ha) (Revised Scheme) – Little Paddock, Lands Lane.	Object to this application on the grounds that adding an extra driveway does not enhance the street scene and we would prefer to see the new dwellings served either by the existing driveway to Appledoorn or by modification of the driveway which serves Little Paddock. (<i>Unanimous</i>)
08/04316/FUL 2551.A*	Mr Ian Homes	AMENDED APPLICATION Erection of 2 flats (Site Area 0.03ha) – 41 Stockwell Drive.	Object on the grounds of insufficient on-site parking and insufficient on-street car parking in the vicinity.
08/04960/FUL 2686*	Mr Robert Ormerod	Erection of single storey rear extension – 43 Briggate.	The Town Council wishes to express its concerns that this extension might be over-looking neighbours' gardens. (<i>Unanimous</i>)
08/05134/FUL 2687*	Mr P Evans	Erection of single storey front extension – 11 Farndale Road.	Object – This would make the street scene look very odd; the size and massing is too big. (<i>Unanimous</i>)
08/05216/FUL 2688*	Mr Malcolm Hay	Erection of two storey side extension and attached garage to side – Gates House, Ripley Road.	No Objections
08/05233/FUL 2689*	Mr P Robinson	Erection of two storey side extension and detached garage to rear - 24 Pasture Crescent	No Objections

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

581 ITEM 7 - PLANNING CORRESPONDENCE:

- a) **Planning Enforcements** – (i) Confidential Papers - (*See Unpublished minutes*)
 (ii) Report of Investigation(s):-
 08//00494/ADVERT – High Street

RESOLVED: To receive and note

- b) To note the following applications approved by HBC (**subject to conditions**) **contrary to KTC observations**
- i) 6.100.2682.COU – Change of use of land to form extension to domestic curtilage – 3 Chadwick Park. (KTC comments: *Object – the proposal will bring more Green Belt land into domestic curtilage, it should be left as natural habitat. (Unanimous)*)

RESOLVED: To receive and note

- c) To note the following **WITHDRAWN PLANNING APPLICATIONS:**

- i) 6.100.2542.B.FUL – Conversion of dwelling to form 3 flats with erection of 3 storey side and rear extensions and raised roof height (Site Area 0.029 ha) – 2 Waterside.
- ii) 6.100.2685.RG3 – Erection of single storey rear extension – 4 Hawthorn Avenue.
- iii) 6.100.2684.FUL – Conversion of first and second floor offices to form 1 apartment (Site Area 0.018ha) – 50 High Street.

RESOLVED: To receive and note.

- d) **Appeal Decisions**

- i) Appeal reference number APP/E2734/A/08/2081901/WF – Council Ref. No. 6.100.1789 –
 11 Appleby Way - Erection of first floor side extension – **appeal allowed.**

RESOLVED: To receive and note

582 ITEM 8 - HBC PLANNING COMMITTEE – OPPORTUNITY TO SPEAK –TUESDAY 18 NOVEMBER 2008 AT 2.00PM CRESCENT GARDENS, HARROGATE.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (no Councillor from KTC to attend):

- (a) 6.100.2551.A.FUL. – Erection of 2 flats, 41 Stockwell Drive.

(The Clerk to convey KTC's comments (made under Item 6), to HBC as soon as possible)

583 ITEM 9 – CORRESPONDENCE

- a) New Mandatory Publication Scheme – e-mail dated 27 October 2008 from Deputy Chief Officer, Yorkshire Local Councils Associations.

RESOLVED: To refer this item to Office Services Committee (*unanimous*).

- b) Revised Code of Conduct for Councillors and Proposals for an Employees' Code – e-mail dated 27 October 2008 from Deputy Chief Officer, Yorkshire Local Councils Associations.

RESOLVED: To refer this item to Office Services Committee (*unanimous*).

- c) Application for Funding – Knaresborough Christmas Markets - *See Minute 578*

584 ITEM 10 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS

- a) Report of Office Services Committee 3 November 2008

RESOLVED: That the recommendations of the Committee be approved.

585 ITEM 11- REPORTS FROM THE CLERK

- i) Blind Jack Statue – Applications for Dispensation

(Having declared a prejudicial interest in this item, Councillor B Asquith left the Chamber and took no part in the discussion or voting thereon).

The Deputy Clerk reported that written confirmation had now been received from HBC granting dispensations in respect of the above for a period of 4 years from the date of the meeting of the HBC Standards Committee (22 October 2008) in respect of Councillors L Powell, J Walton, and S St. John-Jones.

RESOLVED: Receive and note.

(Councillor B Asquith returned to the Chamber).

- ii) Knaresborough Public Toilets

The Deputy Clerk reported receipt of a letter from the Principal Facilities Manager, HBC stating that a further review of public toilets in Knaresborough would commence early in 2009. KTC's comments had been noted and would be considered as part of that review. With reference to the cleanliness of the toilets at the Bus Station, the cleaning contractor had been instructed to undertake a further pressure wash and that the facilities undergo internal redecoration as soon as possible.

RESOLVED: That this matter be tabled as an agenda item again in March 2009 and that in the meantime enquiries be made as to the date on which the pressure wash and redecoration would take place – KTC wish to be kept informed and involved in the review.

- iii) Resignation of Councillor Simon St John-Jones

The Deputy Clerk reported that following the resignation of Councillor Simon St John-Jones, notices had been displayed stating that any requests for an election to fill the vacancy would need to be received by the Returning Officer at HBC on or before 4 December 2008.

RESOLVED: Receive and note.

586 ITEM 12 - ACCOUNTS FOR PAYMENT

None submitted.

587 ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS

None submitted.

588 ITEM 14 - INFORMATION EXCHANGE

- a) Inserts for Councillors' reference folders – Councillor J Hawkins drew attention to these which had been provided for use by Councillors.
- b) Shop Fronts Grant Scheme – now covers any business in the town centre. Yorkshire Forward funding is going ahead. Several applications have been received – 2 have been granted and more are in the pipeline (Councillor A Willoughby).
- c) Renaissance Knaresborough – Viaduct Terrace. Councillor A Willoughby reported that the contractors are to start work this month. With regard to the railings, although various more ornate designs had been looked at, the Steering Group's preferred option was for a plainer design. This provoked a long discussion which resulted in Councillors agreeing to refer the matter to the Community Services Committee which is due to meet on 24 November 2008. Councillor Willoughby circulated a (draft) letter dated 17 November 2008 from Rachel Cudmore, HBC. The Deputy Clerk was asked to let Rachel know that Councillors wished to have more time to discuss this issue further and to ask for more time to put forward the Town Council's preferred option. If individual Councillors had strong feelings on this matter they were urged to write to Ms Cudmore immediately.
- d) KTC Newsletter – Councillor C Willoughby reported that the 2008 Autumn/Winter newsletter was now being distributed. It was also on the KTC website. Knaresborough Online had recently been reconstructed and anyone with comments on the website was urged to make these known to Alyson Jackson of Knaresborough Online.
- e) Grant to Bar Lane Action Group – At the suggestion of Councillor Hall it was noted that the Town Council may no longer need to make a grant to the Bar Lane Action Group and that payment should be deferred for the time being.
- f) Silver Band – Councillor Powell noted that HBC had refused permission for the Silver Band to play in the Market Place on the Saturday just before Christmas because Lions were already collecting that day. Councillors felt that an agreement/compromise to share the collection between the two organisations could resolve the problem.
- g) The Mayor thanked everyone who had attended her fund raising/wedding anniversary event on Saturday. A total of £855 had been raised. She thanked everyone for the cards received by her and Bob.
- h) Appointments to Committees – it was noted that Councillor R Hall wished to serve on KTC's Community Services Committee henceforth.

589 ITEM 15 – TO RECEIVE THE FOLLOWING DOCUMENTS

- a) The Clerk - The Journal of the Society of Local Council Clerks – November 2008.
- b) Clerks & Councils Direct – November 2008, Issue 60.
- c) White Rose Update October 2008 Issue 2/08 – (e-mailed to all individual Councillors) also available from Clerk's Office.
- d) Harrogate & Area Council for Voluntary Service and Ripon CVS newsletter and mailings for November 2008.

RESOLVED: Receive and note.

Meeting ended at 9.15pm