

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 18 JUNE 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

PRESENT Chair: Councillor P Guest (Mayor)

Councillors: R Archibald, B Asquith, J Burdett, M Clemmitt, P Godsell,
R Hall, A Willoughby, C Willoughby,.

Late Arrivals: C Willoughby 8.05 pm

Early Departures: None

37 ITEM 1 – APOLOGIES

Apologies were received from Councillors P Pye, J Brankin, K Hawkins, J Hawkins,
L Yorke-Davies and L Powell.

38 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

| | |
|-------------------------|---|
| Councillor P Guest | Item 12b – Member of Knaresborough in Bloom Item 12c – ‘Friend’ of Bebra Gardens Item 12d Member of Renaissance Knaresborough |
| Councillor M Clemmitt | Item 12c – ‘Friend’ of Bebra Gardens |
| Councillor A Willoughby | Item 12b – Member of Knaresborough in Bloom Item 12c – ‘Friend’ of Bebra Gardens Item 12d Member of Renaissance Knaresborough |
| Councillor P Godsell | Item 5 – Planning application 1484.A – Knows applicant Item 5 – Planning application 2588 – Knows applicant |
| Councillor J Burdett | Member of HBC – will consider any same item at HBC in the light of any new information |

39 ITEM 4 – OPPORTUNITY TO SPEAK

a) Item 10 (e) – County Councillor R Hall put a motion before KTC for better consultation for Transport Services for Knaresborough.

County Councillor Hall said that this motion is to be debated on Wednesday by full (NYCC) Council and he would like KTC to support this motion at this meeting.

The recommendations are:

1. That Parish and Town Councils are consulted about proposed changes during discussion and before contracts are issued for NYCC subsidised services.
2. Those changes to timetables are issued at least 6 weeks before the change date.
3. For Commercial routes the Passenger Transport Executive is asked to build into operator contracts a requirement to consult as in 1. & 2.

Councillor Godsell declared a personal interest at this point; as her husband is a bus driver.

RESOLVED: That KTC support this recommendation. - Unanimous.

b) District Councillor Anne Jones wanted to bring brief updates of planning decisions from HBC the Head of Planning & Chair of Committee.

1. 34/35 High Street – request for change of use - KTC stated it did not wish to lose retail space to offices - the planning application was refused.
2. Local Development Plan was flagged up and KTC's concerns that they do not wish to see more offices in the high street was raised.
3. 33 Park Row – KTC objected on grounds of loss of amenity - this application was refused.

The Planning Committee do welcome a steer from Town Councils but decisions must stand up as planning matters.

c) Planning Application 208 – (Mr Wood, Nr Lennox and Mr McCabe) attended the Council meeting on 4 June 2007 these gentlemen objected to the amended plan as it stands.

RESOLVED: Object and reiterate what KTC said at the meeting two weeks ago. - Unanimous

- “ 1)It's tandem development – no matter how you look at it.
 2) Bin storage in an un-neighbourly position.
 3) Loss of residential amenity.
 4) Additional traffic movement problems. “

40 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Council meeting held on 4 June 2007 be approved as a correct record with the following amendments:

(No one received Unpublished Minutes)

1. 14l should say Councillor 'Guest'
2. 7a(i) 's' is missed off L Yorke-Davies
3. (Presentation) P Kilburn and D Wright should state **HBC officers**
4. (Presentation) It is Mr Stappard and not Stoppard.

41 ITEM 5 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

| <u>Ref</u> | <u>Applicant</u> | <u>Details of Application</u> | <u>Observations</u> |
|-------------------------|------------------|---|---|
| 07/02365/FUL 208.D** | NPD Ltd | Erection of two apartments and detached dwelling, formation of access and associated hard and soft landscaping (Site Area 0.08ha) (Revised Scheme) – 13 Stockwell Road. | Object : The Council wish to reiterate what was said two weeks ago. 1. It's tandem development – no matter how you look at it. 2. Bin storage in an un-neighbourly position. 3. Loss of residential amenity. 4. Additional traffic movement problems. |
| 07/02878/LB 378.O* | Helen Gregory | Listed Building application for erection of rear canopy, installation of replacement windows and internal alterations to include the installation of 2 doors and 2 walls – Nidd House, 9 Bond End | No objections. |

| | | | |
|-----------------------------|--------------------------------|--|---|
| 07/02656/TPO 481.H* | Bruce Reid | Crown lifting and dead wooding of 2 Sycamore Trees within Woodland W1 of Tree Preservation Order 1/1959 – 47 Abbey Road. | No objections. |
| 07/02505/FUL 685.M* | Craven & Co. Ltd. | Erection of two storage buildings to front elevation – Richard Craven & Co. Ltd, Manse Lane. | No objections. |
| 07/02834/CO N 1484.A* | RMB Financial Management | Conservation area application for the demolition of 2 metre high wall – 12 York Place. | No objections. |
| 07/02322/OUT 2309.A** | Knaresborough h RUFC | Outline application for the erection of 2 storey club house and changing facility with layout considered (Site Area 0.01ha) – Land comprising OS field 2769 Hay-a-Park Lane. | KTC supports this development but objects to the application as submitted, for the following reasons. 1. The future of the existing right of way footpath has not been considered through the site. 2. Positioning the club house, car park and entrance at the eastern end of the site will result in maximum intrusion into the countryside. 3. Positioning the club house at the eastern end of the site also leads to increased traffic having a detrimental effect on a greater length of Hay-a-Park Lane, which is a narrow single-track road. |
| 07/02807/FUL 2587* | Mr & Mrs Giles | Erection of single storey and rear and front extensions, and pitched roof to attached garage – 27 Aspin Park Road. | No objections. |
| 07/02881/CO U 2588.* | Mr & Mrs D McKenzie | Change of use from Managers flat to 6 bed and breakfast rooms – The Cross Keys Inn, 17 Cheapside. | No objections |

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

(Councillor C Willoughby arrived at 8.05 pm and declared her Declarations of Interest:-

Councillor C Willoughby Member of HBC – will consider any same item at HBC in the light of any new information.
 Item 12b – Member of Knaresborough in Bloom
 Item 12c – ‘Friend’ of Bebra Gardens)

42 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE

a) **Planning Enforcements** – (i) Confidential Papers (see unpublished minutes)

(ii) Report of Investigations:

- 06/00340/PR15 – 42A Aspin Park Road

RESOLVED: To receive and note.

b) **Notice of Appeal** re HBC's refusal of Planning Permission

- i) 6.100.2494.A.FUL – Erection of two storey side and single storey front extension – Mr & Mrs L Escott, 10 Chain Lane.

RESOLVED: To receive and note.

c) **Tree Preservation Order:**

- i) No. 0/2006 Henshaws Art and Craft Centre, Conyngham Hall, Bond End – Notice of Confirmation dated 23 May 2007, the effect of which is to bring the order into full operation.

RESOLVED: To receive and note.

d) **Enforcement Notice Appeal**

- i) 6.100.1183 – Diesel LPG Limited (Formerly Wrays Coaches – Harrogate District Travel) – S and H Recovery Ltd, Manse Lane.

- ii) 6.100.1183 E.CO.U – Change of Use from bus depot (Use Class Sui Generis) to vehicle repair and storage depot (Use Class B2 – General Industry) – Bus Depot, Manse Lane – S and H Recovery Service Ltd.

(Please note that both appeals have now been linked and are being dealt with by the Enforcement Section at the Planning Inspectorate.)

RESOLVED: That a letter be sent to the Planning Inspectorate strongly opposing this and reiterating the Town Councils previous comments in respect of these applications.

Unanimous

e) **To note application approved by HBC (subject to conditions) contrary to KTC observations:**

6.100.382.M.FUL – Erection of timber shelter to rear – Crown Inn, High Street.

RESOLVED: To receive and note.

43 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 19 June 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- a) 6.100.1592.B.FUL – Erection of rear conservatory – 30 Rievaulx Avenue.

RESOLVED: To receive and note.

44 ITEM 8– REPORTS AND RECOMMENDATIONS

a) Grazing Land at Conyngham Hall – letter dated 6 June 2007 from Estates Technician, HBC. Apparently the cows were still there on Saturday last. Councillor Hall explained that several people had been injured during the bed race, mainly going over on their ankles due to the damage the cows had left in the field.

RESOLVED: KTC to write to HBC stating that people had been injured at Bed Race due to damage cows had done to field.

45 ITEM 9 - APPOINTMENTS TO COMMITTEES

- i) Citizen Advice Bureau Body of Trustees.

RESOLVED: Defer until the next meeting of the Council.

- ii) Horseshoe Fields Bridge Committee.

RESOLVED: Mr A Willoughby goes on Committee.

46 ITEM 10 - TO CONSIDER THE FOLLOWING REQUESTED/DEFERRED ITEMS

- a) Yorkshire Local Councils Associations - 'Joining the Council' seminars – Training evenings for New Councillors – Item requested by Councillor Guest.

Councillor Willoughby told Councillors that some training may be done by HBC

RESOLVED: i) That the Clerk would collect the names of any new Councillors wishing to go to one of the training courses.

- ii) That the Clerk checks with YLCA to see if they would hold a local event.

- b) Unitary Authority – Implementation of a Unitary District Council based on HBC's existing boundaries - item requested by Councillor Brankin.

Councillors felt that they should comment on the proposal they already have.

RESOLVED: Propose that KTC do not support the Unitary Authority based on HBC's existing boundaries.

- c) Long Service Award Issued to Councillors who have served more than 10 years – Item requested by Councillor Godsell.

Councillors discussed whether to receive the award when a Councillor reaches 10 years of service or when they leave the post of Councillor.

RESOLVED: That Long Service Awards should be presented to Councillors when their time as a Councillor reaches 10 years.

(It was suggested that these are presented before Council Meetings.)

- d) Rights of Way Improvement Plan, response to Draft Plan from NYCC - Councillor A Willoughby to report.

Following a report by Councillor A Willoughby it was:

RESOLVED: Generally KTC is in favour of the policies outlined to improve use of footpaths and bridleways by more people. The Plan would be easier to follow if the improvements to the condition of existing paths was better separated from intentions to create extra paths to improve the network of paths. The Plan should give more emphasis to improved way marking (suggest little yellow arrows to point you in right direction) to enable people to follow existing routes more easily in the parishes around Knaresborough. The Plan should give more emphasis to improved measures for dealing with the problem of paths frequently obstructed by crops, especially to the east of Knaresborough.

The Plan should give more emphasis to improvements which could help people cross main roads near Knaresborough. The bridleway crossing the A658 southern by-pass is not mentioned.

The Plan does not describe any specific additions to the network of routes. The two most useful links at Knaresborough would be:

1. A new bridge across the river Nidd from Horseshoe Field to Lands Lane.
2. A new footpath across field from Mackintosh Park to Stevenson Close.

(Unanimous)

2761

- e) Transport Services for Knaresborough – County Councillor R Hall to report.

RESOLVED: This item was dealt with under Item 4 – Opportunity to Speak

- f) Knaresborough Railway Safety Concerns – Councillor A Willoughby to report.
- i) Self closing gates failure to close and noise issue.
 - ii) Public having access to the viaduct.

Following a report on the above by Councillor A Willoughby it was:

RESOLVED: That KTC writes to Network and Northern Rail to ask for action over these three issues:

1. the possibility of installing some physical deterrent surface between the rails to help prevent people from walking onto the viaduct from the station.
2. investigate why the self-closing pedestrian gates on the level crossing do not always close. Could this allow people to walk onto the line when a train is coming?
3. do something to prevent noise from the slamming of the self-closing gates, as this disturbs residents, especially at night”.

47 ITEM 11 - ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 313

RESOLVED: That the accounts for payments, amounting to £3,967.69 as detailed on Schedule of Accounts No.313 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council’s account in settlement of the payments concerned (*Councillors Hall and Godsell signatories*).

48 ITEM 12 – TO RECEIVE THE FOLLOWING DOCUMENTS

- a) Police Brief April/May 2007.
- b) Minutes of Knaresborough in Bloom Committee meetings held 27 March and 24 April 2007.
- c) Minutes of Friends of Bebra Gardens Group Meeting held 17 May 2007.
- d) Renaissance Knaresborough - Update from Genevieve Parker, HBC
 - i) The Shop Front Improvement Grant Scheme.
 - ii) Car Parking Knaresborough.

RESOLVED: i) To receive and note.

- ii) d- Request for representative deferred until after AGM on Saturday 23 June. 2007.

49 ITEM 13 - INFORMATION EXCHANGE

- a) Clerk- Royal Hall visit 10/17 July – All Councillors wishing to go please give names to Clerk.
- b) Clerk - Royal British Legion Ripon, invite all Councillors to a launch of the WW2 Supermarine Spitfire Replica 28 June – Names to Clerk as soon as possible.
- c) Clerk – Temporary Road Closure regulations for Green Space Festival 30 June to 1 July 2007 (no comments from Councillors).
- d) Councillor M Clemmitt – Bed Race Weekend was a very successful one for Town Twinning.
- e) Councillor A Willoughby - Annual General Meeting Friends of Bebra Gardens – Thursday 21 June at the Loft Green Dragon Yard.
- f) Councillor A Willoughby informed KTC that he had been approached informally for some background information re an application for an unrecorded footpath at Abbey Road. In 1985 KTC applied to have the footpath recorded, staff are now working on it.
- g) Councillor A Willoughby – there is a meeting at King James’ school on Wednesday 20 June at 7pm, the Public Consultation for Renaissance Knaresborough the Waterside project.

2762

- h) Councillor C Willoughby – the moat is now open along with all paths.
- i) Councillor C Willoughby - Knaresborough in Bloom meeting on Tuesday 26 June at 7.30pm at Knaresborough House.
- j) Councillor Godsell – C.A.P meeting on Tuesday 19 June – will take the issue of the state of Knaresborough House gardens, as these were in a state after the bed race weekend. St Mary’s play group use the bottom field if it is free of litter.
- k) Councillor Guest - Renaissance Knaresborough meeting Tuesday 19 June 6pm at Conyngham Hall.
- l) Councillor Guest – attended a smoke shelter meeting recently.
- m) Councillor Guest – Castle Conservation Plan is now available although copies are very hard to get hold of. Councillor C Willoughby will try to put it on to a cd & issue each Councillor with one.

The Meeting closed at 9.30pm