

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 20 APRIL 2009**

PRESENT **Chair:** Councillor P Godsell (Mayor)

Councillors: B Archibald, J Batt, J Burdett, M Clemmitt, R. Hall, J Hawkins, K Hawkins, B Holbrook, L Lever, L Powell, J Walton, A Willoughby, and C Willoughby.

Late Arrivals: Councillor J Hawkins (8.40 pm)

Early departures: none

Also Present: County Councillor Anne Jones, County Councillor Richard Hall (for Item 4 re Item 8a only)

C 09/76 ITEM 1 – APOLOGIES

Apologies were received from Councillor B Asquith.

C 09/77 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor K Hawkins Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Item 5b – Council’s representative on YLCA Committee

Councillor A Willoughby Item 8b (ii) – Prejudicial
Item 12 – Chairman of Friends of Bebra Gardens

Councillor C Willoughby Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Item 6 – NY2009/0100/73A - Prejudicial
Item 6 – NY/2008/0473/FUL - Prejudicial
Item 8b (ii) – Prejudicial

Councillor L Powell Item 5b – Council’s representative on YLCA Committee

Councillor L Lever Item 8b (ii) – Prejudicial

Councillor J Burdett Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Item 14b – Member of Committee of Harrogate & Ripon Councils for Voluntary Service

Councillor M Clemmitt Item 12 – Member of Friends of Bebra Gardens

C 09/78 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Council Meeting held on Monday 30 March 2009 be approved as a correct record and signed by the Chair

The Chair moved to Item 5a – Viewing of DVD of work being done by Henshaws

The DVD was shown to the meeting and was well received by Councillors.

The Chair moved the meeting back to Item 4

C 09/79 ITEM 4 – KTC PUBLIC SPEAKING SESSION

County Councillor Richard Hall – re Item 8a – support for his recommendation to NYCC Area Committee

A comprehensive review of the Waste Core Strategy and Waste Site Allocations strategy is expected, on which the NYCC Area Committee will be requested to provide views.

Councillor R Hall does not want Bar Lane/Farnham quarry to be part of the new Mineral and Waste Development Framework which will be developed.

He considers that Farnham Quarry has potentially broken planning permission by continuing to use the site for industrial purposes after mineral extraction ceased 10 years ago and the area would now be better suited to recreational purposes.

Councillor R Hall called for KTC to support the resolutions of the NYCC Harrogate Area Committee dated 26 February 2009 re the Mineral and Waste Development Framework in relation to Bar Lane/Farnham Quarry.

These are as follows:

- a) That the current position in respect of preparation of the Minerals and Waste Development Framework and the potential allocation of land at Bar Lane/Farnham Quarry be noted.
- b) That the Area Committee does not support any further consideration in the Minerals and Waste Development Framework of land at Bar Lane/Farnham Quarry and asks that it be removed from the MWDF.
- c) That the Area Committee supports the concerns of Scriven Parish Council and Knaresborough Town Council that land at Bar Lane/Farnham Quarry should not be included in any further allocation in the MWDF.

The chair moved to Item 8a – Councillor Hall's call for KTC's support

RESOLVED that KTC write to NYCC offering full support for the Harrogate Area Committee's resolutions as detailed above

(A copy of the letter to be sent to County Councillor Richard Hall)

C 09/80 ITEM 5 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)

a) Viewing of DVD of the Work being done by Henshaws

See Minute 09/78

b) YLCA Harrogate Branch meeting 22 June 2009 – to consider questions from KTC to be put to Mr Tim Richards (Head of Planning Services, HBC)

Councillor L Powell is to attend the above meeting.

KTC agreed on the following questions to be put to Mr Richards:

1. Can Harrogate Borough Council provide training for Town Councillors in order to improve their knowledge and expertise so they can challenge planning applications on the right grounds?

2. Is Harrogate Borough Council aware of how frustrated Town Councillors feel when HBC goes against KTC comments? (Councillor L Powell to provide Mr Richards with figures detailing the frequency of when KTC has objected to planning applications but HBC has nevertheless granted planning permission and vice versa)
3. Why are there no planning policies in place specifically to protect amenities for tourists and recreation?
4. How can enforcement be improved? Currently if you report anything, nothing happens
5. At what stage in the Local Development Framework will areas in Knaresborough be designated?
6. In the Knaresborough Conservation Area Character Appraisal draft version there was mention of the possibility of an order which would have the effect of removing permitted development rights from properties in the Conservation Area. Why was this removed from the actual document and why wasn't the order carried out?
- 7.

c) HGVs using High Street (*matter raised at Annual Town Meeting*)

Councillor J Batt expressed concern that the A59 along the High Street has too many HGVs using it. This makes it dangerous to cross the road, creates a lot of noise and adds to the pollution problems at Bond End junction.

If the High Street became a B road, speed and weight restrictions could be applied to the road.

It was acknowledged that there had been and would be many obstacles to diverting the A59 but it was felt that it was important to move forward with the campaign.

RESOLVED

- i) the Clerk contacts the Highways Agency to find out which organisation has the authority to change an A road into a B road and vice versa.
- ii) that the Clerk writes to whoever the Highways Agency recommends and ask that the A59 be redesignated along the bypass and then along the A661 Wetherby Road into Harrogate to rejoin the current A59 at the Empress roundabout.

(unanimous)

C 09/81 ITEM 6 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>	<u>Return by date</u>
09/01247/FUL 246.A*	Integrated Dental Holdings Ltd	Change of use of ground floor shop units (Use Class A1 - Shops) to form Dental Practice (Use Class D1 - Non residential Institutions) with compressor housing and installation of 4 condensor units to rear and alterations to shop front - 32 and 32B High Street	KTC Object: this is a waste of two good shops in the core shopping area. There is also insufficient parking	24 April 2009

Councillor J Hawkins arrived at this point – 8.40pm

In relation to the above application 246.A it was further

RESOLVED that the Clerk write to Integrated Dental Holdings to assure them that we do want them to come to Knaresborough but feel a more appropriate building could have been chosen elsewhere in the town.

09/01089/ADV 373.Q*	Mr Dave Mellor	Display of 1 non illuminated fascia sign, 1 externally illuminated hanging sign and 1 non illuminated wall mounted sign to front, and 2 non illuminated wall mounted signs to side elevation and 1 to rear - Mother Shipton Inn, Blands Hill, Calcutt	KTC support this application as this is somebody wanting to improve an existing business <i>(Unanimous)</i>	17 April 2009
09/01090/LB 373.R.LB*	Mr Dave Mellor	Listed building application for display of non illuminated fascia sign, 1 externally illuminated hanging sign and 1 non illuminated wall mounted sign to front, and 2 non illuminated wall mounted signs to side elevation and 1 to rear and repainting of external walls - Mother Shipton Inn, Blands Hill, Calcutt	KTC support this application as this is somebody wanting to improve an existing business <i>(Unanimous)</i>	30 April 2009
09/00676/FUL 405.J**	Mr S Ridsdale	Erection of 1 dwelling and formation of new vehicular access (Site Area 0.04ha) - 22 Waterside	KTC object: The extra traffic will reduce public amenity of this leisure and tourist area. The building is unsuitable in the area	27 April 2009
09/00942/FUL 1515.D.FUL*	Mr R Boston	Erection of roof over to form enclosed workshop - Old Goods Yard, Stockwell Road	No objections	30 April 2009
09/01144/FUL 2700*	Mr and Mrs C. Short	Erection of rear living room extension, replacement enlarged rear lean-to extension and pitched roof over existing two storey extension - 79 Briggate	No objections	15 April 2009
09/00941/LB 2703.LB*	Mr Lionel Levine	Listed building application for conversion of loft to form additional living accommodation for number 14, erection of rear extension and formation of rear window to number 16, installation of conservation roof lights to front and rear and replacement doors to front on all properties and various internal alterations - 14, 16, 18, 20 and 22 Cheapside	No objections	24 April 2009
09/01273/FUL 2704*	Mr R Simpson	Erection of single storey side and rear extension - 18 Littondale Avenue	No objections	24 April 2009

Councillor C Willoughby, having declared a prejudicial interest in the following two planning applications, left the room

NY/2009/0100/ 73A	NYCC	Retention of West Riding Unit 3300 (formerly unit 3) at King James' School - King James Road	KTC objects as it would like to see this temporary building replaced by a permanent structure	14 April 2009
NY/2008/0473/ FUL	NYCC	Replacement of existing windows and external doors to existing Design and Technology block at ground floor level - the addition of an external workshop and new staff accommodation hub at ground floor level at King James' School, King James Road	No objections	22 April 2009

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

Councillor C Willoughby returned to the room

C 09/82 ITEM 7 - PLANNING CORRESPONDENCE:

- a) **Planning Enforcements** – (i) Confidential Papers: (3) (*See Unpublished Minutes*)
(ii) Reports of Investigation(s):
 - Case No 09/00095/PR15 – The Moorings, Abbey Road (*ca*)
(iii) S and H Recovery Services Ltd, Manse Lane – to note that the site has now been cleared and notices complied with HBC's enforcement case will therefore be closed.

RESOLVED: Receive and note

(Unanimous)

- b) To note the following **WITHDRAWN PLANNING APPLICATIONS**

(i) 6.100.1781.I.RG3 – Erection of rear conservatory to form two offices – Conyngham Hall, Bond End.

(ii) 6.100.1781.J.SOSLB – Listed Building application for the erection of rear conservatory to form two offices, with various internal alterations including the removal of 1 wall to form new doorway with installation of 1 door – Conyngham Hall, Bond End.

RESOLVED: Receive and note

(Unanimous)

- c) **Tree Preservation Order No. 86/2008** – 21 Castle Mills - to note that the order was confirmed by Harrogate Borough Council on 17 November 2008.

RESOLVED: Receive and note

(Unanimous)

- d) To note date of next **HBC Planning Committee – Opportunity to Speak – Thursday 16 April 2009 at 2.00pm, Crescent Gardens, Harrogate**

(i) 6.100.2685.A.RG3 – Erection of single storey rear extension (Revised Scheme) – 4 Hawthorn Avenue

KTC comments: *No objections*

HBC Officer recommendation: *Approve, subject to conditions.*

RESOLVED: Receive and note

e) To note the following **Notice of Appeal** against HBC's refusal of planning permission:

- (i) 6.100.2675.A.FUL – Erection of detached dwelling and formation of new vehicular access (Site Area 0.01 ha) (Revised Scheme) – 32 Meadow Road (*note: KTC objected to the application on the grounds that it is unbalanced and out of keeping with the street scene and overbearing on plot size*).

RESOLVED: Receive and note

C 09/83 ITEM 8 – CORRESPONDENCE

a) Request from County Councillor R Hall for support for his recommendation to NYCC Area Committee held 26 February 2009

See Minute C09/79

b) Requests for 2009/10 Grant Funding:

(i) FEVA – letter dated 1 April 2009 together with Grant Application Details and audited accounts for year ended 31 October 2008

RESOLVED: that KTC grant FEVA the £1500 requested **(Unanimous)**

KTC agreed it would like to take FEVA up on their offer of doing a PowerPoint presentation before the start of a future Council Meeting. Clerk to organise.

(ii) Knaresborough In Bloom – application and audited accounts for year ended 31 December 2008

Councillor A Willoughby, Councillor C Willoughby and Councillor L Lever, having declared a prejudicial interest in this item, left the room

RESOLVED: that KTC grant Knaresborough in Bloom the £1500 requested as it adds to the attractiveness of the town and brings in the tourists **(Unanimous)**

It was agreed the Clerk should send a letter from KTC to the committee thanking them for the flowers.

Councillor A Willoughby, Councillor C Willoughby and Councillor L Lever returned to the room.

C 09/84 ITEM 9 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS

a) To approve the recommendations of KTC Community Services Committee held 6 April 2009

RESOLVED: that the recommendations of the Committee be approved. **(Unanimous)**

C 09/85 ITEM 10- REPORTS FROM THE CLERK

a) Report re. use of Urgent Decisions Procedure

RESOLVED: receive and note

b) KTC Annual Meeting (Mayor-Making, Friday 15 May 2009) – To consider:

- i) Draft Order of Proceedings
- ii) Appointments to Committees and Outside Bodies
- iii) Proposed Schedule of Meetings 2009/10

It was agreed that the draft Order of Proceedings, Appointments to Committees, and Proposed Schedule of Meetings 2009/10 as amended, be adopted for the Annual Meeting of the Council to be held on 15 May 2009. (Amended versions of all the above attached to these minutes)

C 09/86 ITEM 11 - ACCOUNTS FOR PAYMENT SCHEDULE No. 347

RESOLVED: That Payments as per Schedule of Accounts No. 347 totalling £1150.87 be noted. *(Unanimous)*

C 09/87 ITEM 12 – OTHER MOTIONS SUBMITTED BY MEMBERS

"That KTC comment on the HBC Hill Cannon report for safety work at Knaresborough Castle and Bebra Gardens " - Motion from Councillor A Willoughby

RESOLVED: that KTC send the response drafted by Councillors A and C Willoughby to the Parks Department at Harrogate Borough Council without delay. *(Unanimous)*

C 09/88 ITEM 13 - INFORMATION EXCHANGE

- a) The Clerk informed Councillors of the Official Opening of Viaduct Terrace at 10am Monday 27th April
- b) The Clerk reported back on some queries about the electricity bill for Christmas lighting for the period 2004-2007. Councillor K Hawkins required payment of this bill to go before Office Services Committee and then subsequently back to the next Council meeting on 11 May 2009
- c) Councillor J Hawkins noted that a chair was missing and asked for it to be replaced
- d) Councillor K Hawkins drew attention to a summary handed out by Borough Councillor Anne Jones regarding the picnic area at Conyngham Hall
- e) Councillor C Willoughby noted that there is a Knaresborough In Bloom meeting at 7.30pm on Tuesday April 28 in the Council Chamber
- f) Councillor M Clemmitt appealed for host families for visitors from Bebra from Thursday 11th June to Monday 15th June
- g) Councillor P Godsell showed the meeting the gift received from Bebra to commemorate 40 years of town twinning with Knaresborough

C 09/89 ITEM 14 – TO RECEIVE THE FOLLOWING DOCUMENTS

1. SLCC Regional Conference for the North East – Tuesday 9 June 2009 at Shotton Hall, Peterlee (delegate price £49 for members or £125 “group offer” for 3 delegates from same Council).
2. Harrogate & Ripon Councils for Voluntary Service - Events Diary, April – September 2009
3. Invitation to adopt Animal Aid’s Compassionate Charter – Letter received from Campaigns Assistant, Animal Aid

4. North Yorkshire District and County Councils – Newsletter ‘Newslines’ providing an update on i) Access to services, ii) Parish/Town Council liaison arrangements, iii) Waste management
5. Harrogate District BAFTERS AWARDS 2009 – invitation from Harrogate Borough Council to nominate community groups and schools for environmental awards by 29th May 2009. Award Ceremony on 9th July 2009. For further information, refer to www.harrogate.gov.uk/bafters

RESOLVED: Receive and note.

(Unanimous)

Meeting ended at 9.51pm