

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT  
KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 22ND FEBRUARY 2010**

**7pm - Presentation in the Council Chamber by Richard Barton, How Planning Senior Planner and Philippa Baron from Integrated Dental Holdings.**

**PRESENT**     **Chair:** Councillor M Clemmitt (Mayor)

**Councillors:** B Archibald, B Asquith, J Batt, J Burdett, P Godsell, B Holbrook, L Powell, J Walton, A Willoughby, C Willoughby.

**Staff present:** Sarah Greaves (Assistant), Nicola Smith (The Clerk)

**Also present:** Maggie Gell (Knaresborough Post)

*The Chair welcomed everyone to the Presentation and thanked Richard Barton and Philippa Baron for giving up their time to come and talk to Knaresborough Town Council.*

*The representatives began by thanking Knaresborough Town Council for allowing them to come and talk about IDH potentially setting up a dental practice at the St James Business Park, Knaresborough.*

*Mr Barton explained to Councillors that IDH is one of the largest providers of NHS dental practices in England and it has been allocated funding by the Primary Care Trust (PCT) to deliver a practice to serve between 12-15,000 NHS. This figure has been calculated by the PCT and relates to a specific identified shortfall in NHS provision.*

*IDH previously submitted an application in Knaresborough but had to withdraw because of its location within the retail shopping area. Since this period IDH, working with both agents and HBC has reviewed a large number of alternative properties, regrettably none of which are suitable.*

*A vacant unit has however been identified at St James Business Park which fits the bill perfectly. IDH and the owner of the unit (which has been empty despite extensive marketing for a period of over 2 years) would like to submit a planning application to provide the practice here. The practice would be fitted out immediately and would employ 12-13 people, which is more than an equivalent office use in this unit.*

*(Councillor R Hall entered The Chamber 19.15)*

*Regrettably despite there being no alternative sites and the fact that funding will shortly be withdrawn by the PCT if a practice cannot be found, the planning department at HBC feel that they may be unable to support an application, as they consider that the building should be used for B1 (office) use only.*

*Mr Barton explained that IDH need someone to champion the cause quickly, and would very much wish to understand if the Town Council might consider fulfilling that role. There is an urgent need for NHS dental care to be provided and IDH have exhausted all other options and feel that the building at St James Retail Park would be ideal.*

*Councillors then had the opportunity to ask questions which included (but were not limited to) the number of car parking spaces available, the level of noise for adjoining units etc*

*(Councillor J Hawkins entered The Chamber 19.25)*

*The Chair brought the presentation to a close and thanked the representatives from How Planning and IDH for their informative presentation.*

**7.30 pm – COUNCIL MEETING**

**PRESENT**

**Chair:** Councillor M Clemmitt (Mayor)

**Councillors:** B Archibald, B Asquith, J Batt, J Burdett, P Godsell, R Hall, J Hawkins, B Holbrook, L Powell, J Walton, A Willoughby, C Willoughby

**Staff present:** Sarah Greaves (Assistant), Nicola Smith (The Clerk)

**Also Present:** Maggie Gell

**Late Arrivals:** None

**Early departures:** None

*The Chair welcomed everyone to the meeting and thanked all for attending.*

**C 10/32 ITEM 1 – APOLOGIES**

Apologies were received from Councillors K Hawkins and L Lever.

**C 10/33 ITEM 2 - DECLARATIONS OF INTEREST**

All declarations are personal, unless otherwise stated.

Councillor J Walton	Item 10b – Member of Knaresborough Chamber of Trade
Councillor C Willoughby	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Councillor J Burdett	Member of HBC – will consider any same item at Harrogate Borough Council in the light of any new information
Councillor L Powell	Item 14 - Prejudicial

**C 10/34 ITEM 3 - MINUTES OF PREVIOUS MEETING**

**RESOLVED :** That the minutes of the Council Meeting held on **Monday 1<sup>st</sup> February 2010** be approved as a correct record and signed by the Chair with the following amendment:-  
*Councillor L Powell declared a personal interest in planning application 6.100.2741 – known to applicant.*

**C 10/35 ITEM 4 – KTC PUBLIC SPEAKING SESSION**

Hillary Spencer Martins and Stuart Harley (ORCA) regarding re Item 9b) – Orca Shop Local Scheme for Knaresborough

The Shop Local Scheme is for small market towns and already operates successfully in Skipton, where about 70 businesses already subscribe. It is on the back of this that Orca would like to launch a Shop Local Scheme for Knaresborough.

As the name of the scheme may suggest, it encourages people to shop local and rewards them for doing this. There will be no cost to local people wanting to pick up a shop local reward card however there will be a small cost to Businesses of £12.50 per month to subscribe to the scheme.

Councillors then had the opportunity to ask questions with regards to the Orca Shop Local Scheme for Knaresborough.

The Chair then as a matter of courtesy then moved to discuss Item 10b)

**ITEM 10 – TO CONSIDER THE FOLLOWING CORRESPONDENCE:**

- b) Letter from Hilary Spencer Martins – Re launch of Orca Shop Local Scheme for Knaresborough.

**RESOLVED:** That KTC support the Orca Shop Local Scheme for Knaresborough.

**C 10/36 ITEM 5 – TO CONSIDER MATTERS ARISING FROM THE PRESENTATION BY RICHARD BARTON, SENIOR PLANNER– HOW PLANNING**

- RESOLVED:**
- i) KTC support Richard Barton and IDH in their quest. A NHS dentist is what the people of Knaresborough want, it is in an ideal location on a bus route and is away from the town.
  - ii) That the Clerk writes to Gary Bell & Tim Richards, HBC stating that KTC support the change of use of unit 9 from B1 to D1 for the particular use as a Dental Practice.
  - iii) That the Clerk copies Alan Sandy, HBC in on the letter advising that KTC support the application and whilst it goes against HBC terms of office use, Knaresborough and the surrounding area sorely need this facility.

*Unanimous*

**C 10/37 ITEM 6 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)**

None

**C 10/38 ITEM 7 – TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS RELATING TO KNARESBOROUGH AND MAKE SUCH OBSERVATIONS AS MAY BE APPROPRIATE:**

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>KTC Comments</u>
<b>6.100.70.D.PDU</b> 10/00370/PDU *	Mr M Foster	Retention of replacement terrace, handrail and timber doors to car port – <b>Millennium House, Blands Hill, Calcutt.</b>	KTC object:- Proposal i) on the grounds that the opaque panelling is detrimental to the amenity of the street scene.  Proposal ii) on the grounds that both the garage doors and opaque panelling are detrimental to the amenity of the street scene.  <i>(The Chair used her casting vote for the motion, and therefore proposal no 2 was resolved).</i>
<b>6.100.122.B.FUL</b> 10/00275/FUL *	Mr J Langdon	Erection of two storey side extensions – <b>39 Waterside.</b>	<b>KTC object</b> on the grounds of over intensive development of the site.
<b>6.100.178.C.FUL</b> 10/00277/SOSLB *	Mr S Edwards	Erection of single and two storey rear extensions, first floor side extension and 1 dormer window to front and rear and formation of hard standing to front (Revised Scheme) – <b>12 Netheredge Drive.</b>	<b>No objections</b>

<b>6.100.2127.A.SOSLB</b> 10/00277/SOSLB *	Harrogate Museums and Arts (HBC)	Listed Building application for the erection of wall mounted interpretation panel – <b>Court House Museum, 10A Castle Yard.</b>	<b>KTC support</b> this application.  <i>(Unanimous)</i>
<b>6.100.2316.F.LB</b> 10/00532/LB *	Martinhal	Listed Building application for external works including formation of access ramp, underpinning of the main hall, installation of 11 replacement windows, replacement of 3 stone lintels and re-pointing of mortar and internal works to include removal of walls and doors, erection of walls and installation of doors – <b>Castle Precinct, Castle Yard.</b>	<b>KTC only object</b> the grounds that the window on the North Elevation doesn't match the windows on the existing elevations.
<b>6.100.2501.F.TPO</b> 10/00474/TPO *	Mr P Nuttall	Felling of 1 Ash Tree T1 of Tree Preservation Order 84/2006 – <b>62 Boroughbridge Road.</b>	<b>KTC object</b> on the grounds that removing the tree would change the whole landscape of the area.
<b>6.100.2734.PDU CO</b> 10/00263/PDU CO *	Mr & Mrs Taylor	Conversion of garage to form additional living accommodation with dropping of kerb to form new vehicular access (Revised Scheme) – <b>26 Sterling Chase.</b>	<b>KTC object</b> on the grounds of loss of on street parking.

\* Item for determination by Harrogate Borough Council (HBC) Head of Planning Services for Head of Planning Services/Chairman of Planning Committee.

\*\* Item for determination by Planning Committee.

*(Full details of the above applications are available from HBC's website [www.harrogate.gov.uk/planning](http://www.harrogate.gov.uk/planning))*

**C 10/39 ITEM 8 – PLANNING CORRESPONDENCE**

a) **Planning Enforcements –**

(i) Confidential Papers: (6) (see unpublished minutes)

**RESOLVED:** To receive and note.

(ii) Reports of Investigation(s):

Case No: **09/00583/PR15 – 6 Stockwell Lane**  
Case No: **09/00584/PR15 – Abbey Mill, Abbey Road**  
Case No: **10/00011/PR15 – 5 Castlegate**

**RESOLVED:** To receive and note.

b) To note the following **applications approved by HBC (subject to conditions) contrary to KTC observations:**

i) **6.100.2627.C.OUT – 10A Boroughbridge Road - KTC comments – KTC object on the grounds that No.1 house is placed at an odd angle to Boroughbridge Road and will present a strange appearance to the street scene.**

- ii) **6.100.2732.FUL – 12 Bishopdale Close** - KTC comments – KTC object on the grounds that the size of the extension is out of proportion with the size of the property.

**RESOLVED:** To receive and note.

- c) To note that the following provisional Tree Preservation Order **was not confirmed by HBC:**

Tree Preservation Order No **49/2009** – Larchfield, Abbey Road

**RESOLVED:** To receive and note.

**C 10/40**      **ITEM 9 – TO NOTE DATE OF NEXT HBC PLANNING COMMITTEE – 2<sup>ND</sup> MARCH 2010 AT 2.00PM CRESCENT GARDENS, HARROGATE.**

**RESOLVED:** To receive and note.

**C 10/41**      **ITEM 10 – TO CONSIDER THE FOLLOWING CORRESPONDENCE:**

- a) Letter from Mr Alan Lee dated 6<sup>th</sup> February 2010 – The Condition of our Town Centre.

Councillors Burdett and Hall are in discussions with departments in HBC, with regard to the content of Mr Lee's letter, and for displaying panels in the empty shop windows.

**RESOLVED:** i) That the Clerk replies to Mr Lee, thanking him for his letter

*Unanimous*

- b) Letter from Hilary Spencer Martins – Re launch of Orca Shop Local Scheme for Knaresborough.

**Please see Item 4 – KTC Public Speaking Session**

- c) Notification from HBC – Review of Traffic Regulation Orders – Knaresborough Wards.

**RESOLVED:** KTC support all notifications but express that they are unhappy with regards to the gap in the yellow lines very close to the Church on Vicarage Lane as it would cause parking problems.

*Unanimous*

**C 10/42**      **ITEM 11 – REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS**

- a) To approve the recommendations of the Extra Office Services Committee meeting held Thursday 21<sup>st</sup> January 2010.

Councillor J Hawkins asked that these minutes be deferred until the next Council meeting so that the minutes of both Office Services Committee meetings could be looked at together, because of different proposals.

The Clerk pointed out that advice she had received from the SLCC regional advisor was that it was not good practice to defer minutes. The Clerk went on to warn Councillors about the risk of not abiding by their own Standing Orders, which could lead to bringing the Council into disrepute.

Knaresborough Town Council chose to disregard the advice of the Clerk.

**RESOLVED:** That the recommendations of the Extra Ordinary Office Services Committee meeting held Thursday 21<sup>st</sup> January 2010 be deferred for approval until the minutes of the Office Services Committee meeting held 15<sup>th</sup> February 2010 are ready for approval.

- b) To approve the recommendations of the Community Services Committee meeting held **Monday 25<sup>th</sup> January 2010**.

**RESOLVED:** That the recommendations of the Community Services Committee meeting held on Monday 25<sup>th</sup> January 2010 be approved as a correct record and signed by the Chair.

**C 10/43      ITEM 12 – CHRISTMAS LIGHTS WORKING GROUP**

- a) To agree membership of the Christmas Lights Working Group.

**RESOLVED:** That Councillor J Batt becomes a member of the Christmas Lights Working Group, along with Councillors B Holbrook, J Walton, A Willoughby and Mr P Darley (Chamber of Trade Representative).

*Unanimous*

- b) To agree Terms of Reference for the Christmas Lights Working Group.

**RESOLVED:** That the Clerk meets with the members of the Christmas Lights Working Group to compile a list of Terms of Reference and brings it back to Council for approval.

**C 10/ 44      ITEM 13 – REPORTS FROM CLERK**

None

**C 10/45      ITEM 14 – TO NOTE PAYMENTS AS PER SCHEDULE OF ACCOUNTS NO.356**

Councillor L Powell left the Chamber and took no part in the voting for her item of payment.

**RESOLVED:** That payments as per schedule of accounts no.356 amounting to £12913.03 be noted.

*Unanimous*

**C 10/46      ITEM 15 –OTHER MOTIONS SUBMITTED BY MEMBERS**

None

**C 10/47      ITEM 16 – INFORMATION EXCHANGE**

- a) Councillor J Hawkins reported that she would like to see the Council Notice Board updated weekly.
- b) Councillor B Holbrook explained that he had joined Councillor R Hall in meeting a representative from HBC at the Community Centre in respect of the flooding issues there and that he was now hopeful that that the issue would be resolved by the end of March 2010.
- c) Councillor Batt reported that the barrier at the Swimming Pool car park was now in place.
- d) Councillor A Willoughby informed that HBC had started the vegetation clearance at Castle Cliff and that the road was closed to traffic but not to pedestrians.

- e) Councillor C Willoughby advised that there was a Maundy Working Group meeting on Tuesday 23<sup>rd</sup> February at 7.30pm Knaresborough House.
- f) Councillor B Asquith reported problems with Kirkgate not being gritted during the recent bad weather and that four cars in one day had crashed into the station wall due to the condition of the road. Councillor J Batt agreed to speak with Councillor Fort (NYCC) with regards to getting Kirkgate added onto the priority roads list for gritting.
- g) Councillor L Powell explained that she had recently attended the Yorkshire Local Councils' Associations Harrogate Branch Meeting and reported that:
  - HBC are reluctant to offer Planning Training however Planning Aid hope to be in a position to offer some training soon
  - A new set of standing orders have been compiled and that part of it will be emailed out soon
  - There was a presentation by John Spencer (NYCC) regarding the proposal to develop a Parish Charter (this would include Town and District Councils) and wondered if KTC would like to put this on the agenda for discussion at the next meeting or wait until the document comes out consultation? Councillors generally felt that it may be better to wait until the document comes out for consultation before giving feedback.
- h) Councillor P Godsell reported that there the Community Centre AGM was being held at 6pm on Tuesday 23<sup>rd</sup> February 2010.
- i) Councillor M Clemmit informed all that the amount raised at the Quiz Night & Supper was £500 approximately and that the Line Dancing event was on the 6<sup>th</sup> March with tickets costing £6.

C 10/48

**ITEM 17 – TO RECEIVE THE FOLLOWING DOCUMENTS (available at the meeting or in the Clerk’s office)**

- a) Harrogate & Ripon Councils for Voluntary Service – Events Diary (February 2010), Funding Bulletin Update, Training Programme (Spring 2010)
- b) Ripon Cathedral Development Campaign – February 2010
- c) York & North Yorkshire Playing Fields Association Newsletter – The Playing Field

**RESOLVED:** To receive and note.

**Meeting closed 9.12 pm**

**SIGNED BY CHAIR .....**