

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 23 APRIL 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

PRESENT **Chair:** Councillor P Guest (Mayor)

Councillors: R Aspin, P Godsell, R Hall, B Hallam, J Hawkins, K Hawkins, J Jackson, H Lyon, R Pearson, D Smith, J Smith, C Willoughby and A Wright.

Late Arrivals: A Wright 7.32pm

Early Departures: None

The Mayor opened the meeting by thanking all the Councillors for their hard work over the last 4 years. He particularly thanked those who were standing down, and wished the best of luck for Councillors who had decided to stand again.

10149 ITEM 1 – APOLOGIES

Apologies were received from Councillor M Smith.

10150 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 10(b) – Prejudicial Item 11(a) and 13 (d) – ‘ Friend’ of Bebra Gardens
Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information.
Councillor R Aspin	Item 10(b) - Prejudicial Item 11(a) and 13 (d) – ‘ Friend’ of Bebra Gardens
Councillor H Lyon	Item 10(c) – Husband plays tennis at the club.
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Item 5 – Planning application – NYCC works for County, and is a Governor at King James’s. Item 10(b) - Prejudicial Item 11(a) and 13 (d) – ‘ Friend’ of Bebra Gardens
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 5 – Planning application - NYCC Member of stake-holder group
Councillor P Godsell	Item 5 – Planning application - NYCC Deputy member of stake-holder group
Councillor J Hawkins	Item 5 – Planning application - NYCC - Husband member of stake-holder group

10151 ITEM 3 - MINUTES OF MEETINGS

RESOLVED: That the Minutes of the Council meeting held on 11 April 2007 be approved as a correct record and signed by the Chair.

10152 ITEM 4 – OPPORTUNITY TO SPEAK

None received.

10153 ITEM 5 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/01487/FUL 108.U*	Mrs A Wallbank	Conversion of restaurant to form 1 dwelling (Site Area 0.1ha) – Da Marios Restaurant, 15 Waterside.	No objections, but KTC ask for the following condition to be attached: 'That HBC take away the development rights - in view that a larger building would be out of keeping and impact on the sensitivity of the area'. UNANIMOUS
07/01943/TPO 2229.A*	Mr & Mrs R M Davies	Felling of 1 Hawthorn tree and 1 unknown species tree within area A1 of Tree Preservation Order 12/1990 – 4 Appleby Way.	No objections.
07/01878/FUL 2575*	Ms L J Young	Erection of detached stable block with formation of hard standing – Land at grid reference 435039 456685 Briggate.	No objections.
County Matters	NYCC	Western end of the school to be converted into a Children's Centre, eastern end into Social Services offices, additional parking and new pedestrian ramp and steps at Manor Infant School – Manor Road.	No objections see recorded vote below.

RECORDED VOTE – COUNTY MATTERS PLANNING APPLICATION – No Objections

<u>For</u>	<u>Against</u>	<u>Abstain</u>
Councillor D Smith Councillor J Smith		Councillor R Aspin
Councillor R Pearson	Councillor A Wright	Councillor J Jackson
Councillor H Lyon Councillor B Hallam		Councillor C Willoughby
Councillor K Hawkins Councillor R Hall Councillor P Godsell Councillor J Hawkins Councillor P Guest		

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

10154 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE

- a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)
- (ii) Report of Investigations:
- 07/00136/PR15 – 20 St Margarets Road

RESOLVED: To receive and note.

- b) To note the following **WITHDRAWN** planning applications:
- i) 6.100.873.C.FUL – Erection of two storey and single storey rear extension, single storey extension and 2 bay windows to front, single storey extension and triple garage with living accommodation over to side, side porch, alterations to roof, new vehicular access and felling of 5 unknown trees within area A14 of Tree Preservation Order 01/1959 – Orchard Spring, Ripley Road.
- ii) 6.100.2562.FUL – Erection of detached agricultural building and associated access road.- Land comprising field South of Thistle Manor, Thistle Hill.

RESOLVED: To receive and note.

- c) To note the following **Appeal Decision**:
- i) 6.100.2463.A.FUL – Erection of extension to form 1 additional attached dwelling (site area 0.016ha) (revised scheme) – Mr & Mrs Hetherington, 2 Princess Avenue. – **Appeal dismissed.**

RESOLVED: To receive and note.

- d) **Applications approved by HBC (subject to conditions) contrary to KTC observations:**
- i) 6.100.481.G.FUL - Erection of first floor link extension (Revised Scheme) – Riviera, 47 Abbey Road.
- ii) 6.100.2535.A.FUL – Erection of 1.82m high fence – 35 Appleby Avenue.
- iii) 6.100.298.S.ADV. – Display of one non-illuminated free standing directional sign, four non-illuminated free standing pylon signs, one internally illuminated pylon sign, four free standing pole mounted non-illuminated signs and two 6m high pole mounted non-illuminated banners (Revised Scheme) – Knaresborough Toyota Ltd, York Road.

RESOLVED: To receive and note.

10155 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 24 April 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- a) 6.100.2550.B.FUL – Erection of 2 semi-detached dwellings with vehicle access and parking off Spitalcroft (Site Area 0.04ha) (Revised Scheme) – Land to the south of 4 Middleton Cottages, Blands Hill, Calcutt.
- b) 6.100.2565.FUL - Erection of 1 detached dwelling with detached garage (Site Area 0.02ha) - Land adjacent to 2 Whincup Avenue.

10156 ITEM 8 – COMMUNICATIONS AND MATTERS ARISING

- a) Street Naming – Development off Chain Lane, Knaresborough – letter dated 30 March 2007 from Chief Engineer (Traffic), HBC.

RESOLVED: That KTC approve of the name Appleshaw Close suggested by HBC.

- b) Membership of Yorkshire Local Councils Associations 2007/2008 letter received 11 April 2007 from Chief Officer, YLCA.

RESOLVED: i) The Town Council agreed to continue Membership of the YLCA.
ii) To appoint two representatives but to defer this until after the May elections.

10157 ITEM 9 – REPORTS AND RECOMMENDATIONS/MATTERS ARISING

- a) **Office Workload**

RESOLVED: The Clerk reported that the lieu hours are as follows:- Clerk's hours are up to 18¼ hrs, Deputy Clerk's hours are down to 13¼ (but have been up to 27½ hrs since the last report), Admin Assistant's hours have risen to 15¼ hrs.

EXTRA AGENDA ITEM

- b) **Christmas Lights** - Request of delegated authority for refurbishing/replacing.
Clerk to report.

The Clerk explained that Tetleys (who are going to carry out the repairs/refurbishing of the Christmas Lights) had been in contact and were wanting to make a start on the repairs.

RESOLVED: To give the Clerk delegated powers to get this moving along, up to the sum of £10,000 to make the necessary repairs and refurbishment to the Christmas Lights as per the discussion with the contractor.

10158 ITEM 10 - TO CONSIDER THE FOLLOWING REQUESTED/DEFERRED ITEMS

- a) HBC report on Implementation of Safety Measures – Waterside and Abbey Road, Knaresborough – (Minute No. 10148(b) refers.

RESOLVED: That the Clerk write to Pat Fitzgerald and state that KTC would like safety measures kept to a minimum, so that the quality of life for the people of Knaresborough is not hindered by signage.

(Councillors R Aspin, C Willoughby and P Guest declared a prejudicial interest in the Item below 10(b) and left the Council Chamber and took no part in the discussion or voting thereon.) (Councillor J Hawkins took the Chair).

- b) Knaresborough In Bloom – request for grant for 2007/08 and copy of audited accounts to 31.12.06. To consider recommendation of Council Meeting held 11.4.07 “that a grant of £1,250 be made to Knaresborough in Bloom for 2007/2008”.

RESOLVED: i) The grant be approved.

- ii) That the Clerk write to Knaresborough in Bloom to request that they ensure that the money is spent in areas to complement the work HBC have done, not replace it.

(Councillors R Aspin, C Willoughby and P Guest returned to the Council chamber). (Councillor P Guest resumed the Chair.)

c) Hay-a-Park

- i) To consider plans submitted to HBC by Knaresborough Rugby and Tennis Clubs (Minute No. 10129 bii refers).

RESOLVED: The Clerk write to Pat Kilburn stating that KTC :-

- 1) Request that the existing field marked 'B', is not to be fenced in and is allowed for public open space, with the exception to the tennis courts and the rugby pitch when games are being played.
- 2) Support this in principle but could a Skateboard Park at Hay-a-Park be looked into using the half pipe (previously removed from King George V Playing Field) with the possibility of purchasing further equipment.

- ii) Big Lottery Fund - letter dated 12 March 2007 from Head of Parks & Open Spaces HBC. (Minute No. 10129d Council Meeting 26 March 2007 refers.)

RESOLVED: That the Clerk write to Pat Kilburn and ask if HBC could try to secure sufficient funding for additional skate park equipment at the Hay a Park development.

10159 ITEM 11 – ITEMS FOR INFORMATION

- a) Friends of Bebra Gardens – next meeting Thursday 19 April 2007, 7pm the Loft, Green Dragon Yard.

RESOLVED: To receive and note.

10160 ITEM 12 – ACCOUNTS FOR PAYMENT – SCHEDULE OF ACCOUNTS 309

RESOLVED: That the accounts for payments, amounting to £4,337.44 as detailed on Schedule of Accounts No.309 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned *(Councillors R Aspin & J Smith signatories)*.

(With reference to the receipt from the Mayor and confusion over what the Mayoral Allowance covers - the Clerk is requested to draw up a draft document showing exactly what the allowance should cover and what is exempt.)

10161 ITEM 13 – TO RECEIVE THE FOLLOWING DOCUMENTS

- a) Invitation to Community Land Trust Seminar on Tuesday afternoon 15 May at Conyngham Hall, email dated 5 April 2007 from Rural Housing Enabler, Department of Community Services, HBC.
- b) SLCC Local Policy 'Summer Seminars at the Spa', 'Connecting with your Communities' from 10.30am Wednesday 11 July until 3.15pm on Thursday 12 July 2007, University of Gloucestershire.
- c) 'The Playing Field' – York and North Yorkshire Playing Field Association Newsletter Spring 2007.
- d) Friends of Bebra Gardens – Minutes of meeting held 15 March 2007.

RESOLVED: To receive and note.

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10162 ITEM 14 - INFORMATION EXCHANGE

- a) Mayor's Final Fling Saturday 28 April 2007 at King James's School. (*Councillor P Guest*)
- b) An email from P Kilburn re Knaresborough Castle Moat. A large boulder or stone had fallen out of the castle wall, crashed into the moat and knocked down a small wall at the bottom. As a result the access to the moat from all access points has been closed off. This has been reported to the relevant department to ascertain position regarding safety of that whole section of the wall. (*Councillor D Smith*)
- c) HBC plans to consult residents in May about trees on the roads, Hambleton Grove and Hambleton Terrace. Could the Clerk ask that KTC are consulted too. (*Councillor A Wright*)
- d) Dangerous Fencing on Abbey Road – be aware. (*Councillor R Pearson*)
- e) Yearly Meeting with CCN Monitoring Committee – Thursday 26 May 2007, 5pm. (*Councillor J Jackson*)
- f) Knaresborough in Bloom meeting Tuesday 24th April at 7.30pm. (*Councillor Willoughby*)
- g) Yorkshire Forward have put forward funding for the riverside project. (*Councillor Willoughby*)
- h) Footpaths in Castle – paving solution could be gravel encased in resin. Item requested for next agenda 9.5.07. (*Councillor R Hall*)
- i) A Planning Peer Review meeting is on Tuesday 24th at 6pm Harrogate, names to HBC via the Clerk please. (*The Clerk*)

The Mayor closed the meeting thanking the Clerk and office staff for all their hard work throughout his year in Office.

Meeting ended at 9.15pm