

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD
ON MONDAY 25 SEPTEMBER 2006 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

**7.00 pm - Presentation by Mr Simon Robson, Children's Centre Development Officer,
North Yorkshire County Council re. a Children's Centre for Knaresborough**

PRESENT Chair: Councillor P Guest (Mayor)

Councillors: J Cooke, P Godsell, R Hall, K Hawkins, H Lyon, R Pearson, D Smith,
J Smith, M Smith, C Willoughby (7.25 pm) and A Wright.

Mr Robson outlined the purpose of Children's Centres and the County Council's plans for establishing these throughout North Yorkshire. A Children's Centre for Knaresborough, which would reach approximately 730 children, was proposed for 2008; a site had not yet been identified. Mr Robson confirmed that NYCC would be responsible for delivering Children's Centres across the region, with monitoring from central Government. The next steps would be a multi-agency consultation meeting, to be held on Thursday 5 October 2006 at the Dower House, preparation of an Action Plan, then parental consultation.

Members had an opportunity to question Mr Robson in more detail as to how a Centre for Knaresborough would operate. The Mayor thanked Mr Robson, on behalf of the Council, for his informative presentation.

7.30 pm – Council Meeting: Present: As above.

9928 ITEM 1 - APOLOGIES:

Apologies were received from Councillors R Aspin, B Hallam and J Jackson.

9929 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information Item 9f(i) – KTC representative on Renaissance Knaresborough
Councillor A Wright	Planning Application 2108D – personal friend of tenant
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information Items 5 and 9e – prejudicial Item 12i) – related to applicant
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 7b)ii) lives close to David Fox Ltd.
Councillor J Cooke	Item 7b)ii) – lives close to David Fox Ltd.
Councillor P Guest	Item 9f(i) – Member of Renaissance Knaresborough

9930 ITEM 3 - MINUTES OF COUNCIL MEETINGS HELD 30 AUGUST AND 11 SEPTEMBER 2006

RESOLVED: That the minutes of the Council meeting held on 30 August 2006 and 11 September 2006 be approved as a correct record and signed by the Chair.

With regard to Minute 9914 (30 August 2006) Councillor Wright informed the meeting that the Clerk had now written to the owner of the Boathouse rather than da Marios as the sign referred to was in fact within the curtilage of the Boathouse.

9931 ITEM 4 – KTC OPPORTUNITY TO SPEAK

None received.

9932 ITEM 5 – MATTERS ARISING FROM PRESENTATION

(Councillor Willoughby declared a prejudicial interest in the above item and left the Council Chamber for the discussion and voting thereon).

- RESOLVED:** (i) That a letter be sent to Mr Robson thanking him for his presentation and expressing the Town Council's wish to see a Sure Start scheme for Knaresborough come to fruition before 2008.
- (ii) That a further letter be sent to County Hall stating that the Town Council is in favour of a Sure Start scheme for Knaresborough and expressing the hope that this will be based at Manor Infants School.

(Councillor Willoughby returned to the Chamber).

9933 ITEM 6 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
06/03643/FUL 357.B*	Mr & Mrs Bradley-Smith	Erection of single storey side extension – 21 Scotton Drive.	No objections
06/04606/FUL 449.A*	Mr & Mrs D Massey	Erection of two storey side extension and single storey front extension – 6 Aspin Drive.	No objections
06/04211/LB 1473.D*	Mr M R Hollis	Replacement of shop window with tripartite window to front elevation and installation of replacement French doors to rear elevation – 115 High Street.	No objection to replacement of front “shop” window but the Town Council would ask the Conservation Officer to seek clarification of the proposal to install French doors to the rear as stated (width and height as per existing window) as this would appear to be a long way off the ground.

2609

06/04633/FUL 1580.B*	Mrs J Stothard	Erection of single storey front and rear extensions (Revised Scheme) – 4 Park Way.	No Objections
05/00588/FUL 2108.D*	Webster Partners	Conversion of redundant farm buildings to form 3 dwellings including package treatment plant and associated car parking (Revised Scheme) (Site Area 0.098 ha) – Mill Farm.	No Objections
06/04504/FUL 2213.B*	Mr & Mrs D Procter	Erection of conservatory to rear, one front and one rear dormer window – 15 Scotton Drive.	No Objections
06/4580/FUL MAJ 2312.E*	St James Securities Ventures Ltd.	Erection of 5 electrical substation buildings – Phase 2 land at grid reference 436776/456515 – St James Retail Business & Industrial Park.	No Objections
06/04532/TPO 2535*	Mr Troy Crawford	Felling of three conifer trees within Area A1 of Tree Preservation Order 12/1990 – 35 Appleby Avenue.	No objections

* Item for determination by Harrogate Borough Council (HBC) Head of Planning Services or Head of Planning Services/Chairman of Planning Committee.

** Item for determination by Planning Committee

9934 ITEM 7 - PLANNING MATTERS & CORRESPONDENCE

a) **Planning Enforcements** - (i) Confidential Papers (*see unpublished minutes*)

(ii) Report of Investigation:

- Case No. 06/00475/PR15 – 31A York Place

RESOLVED: To receive and note.

b) **WITHDRAWN planning applications:**

- 6.100.515.P.LB – Listed building application for various internal alterations to form 30 close care apartments and 20 care beds - Bilton Hall, Bilton Hall Drive.
- 6.100.543.J.FUL – Erection of single storey front and side extension to provide additional vehicle repair workshop, reception, office area and store – David Fox Ltd, Halfpenny Lane.

RESOLVED: To Receive & Note

c) **Notice of Appeal re HBC's Refusal of Planning Permission:**

- 6.100. 2504.FUL – Erection of two-storey rear extension – 6 Park Way. (*KTC comments: No objections.*)

RESOLVED: To Receive & Note

d) **Appeal Decision**

- 6.100.1191.N.ADV – Display of 3 internally illuminated fascia signs to front and side elevation and 1 internally illuminated freestanding, pole mounted sign to forecourt as part of signage scheme – Daimler Chrysler, John Gill Ltd, Link Side Garage, Forest Lane Head. – **Appeal dismissed.**

RESOLVED: To Receive & Note

- e) **LIDL UK GMBH application** (6.100.1447.C.CLOPUD)
- i) Application for Certificate of Lawfulness – Application for a Certificate of Lawfulness for the proposed use of Garden Centre as Supermarket (use class A1 – Shops).

The Chair explained that the above application was a matter for determination by the Legal Department at Harrogate Borough Council who were taking Counsel's advice.

RESOLVED: That the application be noted and that any Councillor wishing to submit comments on this application do so directly to HBC.

- ii) Letter dated 12 September 2006 from Acquisitions Manager of Lidl

RESOLVED: That Lidl's offer to make a presentation to the Town Council on its revised plans be accepted, and arranged as soon as possible.

9935 ITEM 8 – HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 26 September 2006 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend):

- (a) 6.100. 2516.RG4 – Retention of 85cm diameter satellite dish – 51 and 52 Fisher Gardens.

9936 ITEM 9 – COMMUNICATIONS AND MATTERS ARISING

- (a) Harrogate Car Share – letter dated 1 September 2006 from Project Officer, Harrogate Car Share, Little Red Bus.

A presentation to the Town Council on this Scheme was felt unnecessary and it was therefore:

RESOLVED: That the letter be received and noted and that the posters referred to be displayed on the Parish Noticeboard.

- (b) Knaresborough feva – Friday 11 – Sunday 20 August 2006 – letter dated 5 September 2006 from Chair, Knaresborough feva 2006.

Councillors noted that the feva accounts for 2006 were not yet available and it was agreed that these would be needed before any decision as to possible funding for 2007 could be made. It was therefore:

RESOLVED: i) That the Clerk be asked to draw up a standard letter setting out the information required by the Town Council before applications for grant funding can be considered. This to include:

- set of most recently audited accounts.
- budget for project.
- an (optional) opportunity for the applicant to come and speak to the Town Council re the application

- ii) That the Chair of feva be informed of the above.

- (c) Proposal for trial Junk Mail Bins at Mini Recycling Centres – letter dated 6 September 2006 from Recycling and Promotions Officer, HBC.

Members felt that 3 months was an insufficient trial period.

RESOLVED: That a letter be sent to the Recycling and Promotions Officer, HBC

- i) suggesting that the trial period be extended to 6 months
- ii) seeking clarification of the definition of ‘junk mail’ and
- iii) asking the Officer to ensure that the public be made aware of what constitutes ‘junk mail’.

- (d) Questionnaire on Harrogate Borough Council Budget 2007/2008 – letter dated 7 September 2006 from Executive Director, Department of Corporate Policy and Improvement, HBC.

RESOLVED: That a letter be sent to the Executive Director stating that KTC does not wish to answer the questionnaire about the HBC budget, but wishes to make the following comments:

- i) Knaresborough Town Council does not wish to see any reduction in services.
 - ii) Harrogate Borough Council should endeavour to make efficiency savings.
- (e) Campaign for Learning - letter dated 8 September 2006 from Head of Music, Advanced Skills Teacher and Associate Adviser to NYCC, at King James’s School.

(Councillor Willoughby declared a prejudicial interest in the above item (e), left the Council Chamber and took no part in the discussion or voting thereon).

- RESOLVED:**
- i) That a grant of £100 be made towards the 2007 ‘Campaign for Learning’ weekend to be held at King James’s School.
 - ii) That the Town Council give consideration at its next budget meeting to putting in place a process whereby organisations are invited to apply for funding. *(Councillor Hawkins to prepare a report).*

(Councillor Willoughby returned to the Chamber)

- (f) Knaresborough’s Green Space Festival:
- (i) Letter dated 8 September 2006 from Chair, Renaissance Knaresborough.

RESOLVED: That the letter be received and noted.

- (ii) Letter dated 12 September 2006 and Evaluation Report from Chief Executive, Harrogate International Festival Ltd.

Councillor Hawkins urged everyone to read the Evaluation Report. Following lengthy discussion of the event and the findings of the report it was:

RESOLVED: That at the meeting with Mr Culver-Dodds (currently postponed at his request but to be arranged), the following items be included for discussion.

- The possibility of holding the Green Space Festival event on the date vacated by Children’s Day.

2612

- The possibility of a less ambitious event.
- What the event actually does for the Town so that not just tourists but local residents and business benefit too.
- Building on the event for the future.

(g) Use of King George V Playing Field - letter dated 11 September 2006 from Chairman, Knaresborough Celtic Junior Football Club

- RESOLVED:** 1) That Knaresborough Celtic Junior Football Club be allowed to continue using King George V Playing Field for the 2006/07 season at a charge of last year's rent (£361.00) plus Retail Prices Index.
- 2) That in Spring 2007 applications for the 2007/08 season be invited from allcomers.
- 3) That the King George V Playing Field Committee be given devolved powers to deal with this matter.
- 4) That the Chairman of Knaresborough Celtic Junior Football Club be advised to contact Knaresborough Community Centre with regard to use of the changing rooms.

(h) Car Parking Signs at Station Road, Knaresborough -

- (i) Letter dated 14 September 2006 from Customer Relations Manager, Northern Rail Ltd.
- (ii) Letter dated 26 July 2006 from Head of Transport, HBC (deferred from meeting of 14 August 2006 pending receipt of reply from Northern Rail Ltd (see (i) above).

Councillor Hawkins reported that 7 new signs saying 'Parking for Rail Users Only' had been erected but there were still 2 signs saying 'No Parking' for anyone under any circumstances.

Councillor Hawkins had been in contact with the Customer Relations Manager who had agreed to the removal of the latter.

- RESOLVED:** 1) That the Town Council respond to Northern Rail stating that with the exception of the aforementioned 2 signs (which are to be removed) the Town Council is in favour of the new signs.
- 2) That a letter be sent to Chris McGonigle saying that in view of the signs newly erected by Northern Rail the signs proposed by HBC will not be necessary.

9937 ITEM 10 - REPORTS AND RECOMMENDATIONS/MATTERS ARISING

a) To consider 2007 Schedule of Meetings.

RESOLVED: That with one minor amendment the Schedule of Knaresborough Town Council Meetings up to 23 May 2007 be agreed (*amended schedule attached to these Minutes*).

b) Furniture in the Council Chamber- Clerk to report. (Minute 9927 eii) refers).

The Deputy Clerk reported that HBC had mentioned the possibility of making the Council Chamber into a multi-purpose function room.

Members felt that in the first instance repairs to the chairs and restoration of the tables should be carried out and that discussion on any changes to the Chamber should be deferred until further details are available.

RESOLVED: That the Principal Surveyor (Building Facilities) HBC be informed accordingly.

9938 ITEM 11 - APPLICATION FOR “WORKING WITH YOUR COUNCIL”

RESOLVED: That funding for the Clerk to undertake the above course be approved – the cost of the course to be queried as the White Rose document mentions a fee of £145.00 whilst the Working with Your Council forms state £147.50.

9939 ITEM 12 - PRESENTATIONS TO COUNCIL – To consider

- i) Request by Mr A Willoughby re Engaging with the Gorge (possibly 23 October 2006)
- ii) To confirm attendance at 7.00pm on 9 October 2006 by Atkins Ltd re Knaresborough Castle Conservation Plan.

RESOLVED: That in view of the number of outstanding requests for Presentations to Council, the Clerk be asked to draw up a schedule and that Mr Willoughby’s request be included therein (if necessary a separate evening to be set aside for such Presentations).

9940 ITEM 13 - ACCOUNTS FOR PAYMENT

RESOLVED: That the accounts for payments, amounting to £3,007.50 as detailed on Schedule of Accounts No.296 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council’s account in settlement of the payments concerned (Councillors J Smith & A Wright signatories).

9941 ITEM 14 - TO RECEIVE THE FOLLOWING DOCUMENTS

- (a) Inforegio Newsletter No 148, August 2006.
- (b) Inforegio; - Factsheets 2006.
 - (i) Reformed Cohension Policy
 - (ii) Regions and Cities for Growth and Jobs.
- (c) Clerks & Councils Direct – Issue 47, September 2006.
- (d) Society of Local Council Clerks – Notice of Annual Meeting, Saturday 21 October 2006 at 2.15pm in The Holiday Inn, Plymouth.
- (e) YLCA - Next meeting Monday 16 October 2006 at 7.30pm at Harrogate Council Chamber.
- (f) YLCA – Minutes of the Joint Executive Committee held at York on 15 July 2006.
- (g) YLCA – Minutes of the Annual Meeting of the Harrogate Branch held 26 June 2006.
- (h) White Rose Update – September 2006.
- (i) YLCA – Assembly Digest – Issue 1, September 2006.
- (j) Crown Prosecution Service Annual Update 2006.
- (k) Copies of material submitted by Bilton Conservation Group to HBC.
 - (i) The Future of Voluntary Conservation Work in Nidd Gorge.
 - (ii) Previous Nidd Gorge Projects
 - (iii) Bilton Conservation Group, Spring 2006 Newsletter.
 - (iv) CD-R re Condition of Scotton Weir, River Nidd, North of Harrogate and Upstream of Knaresborough.
- (l) Nidd Gorge Knaresborough Conservation Group – AGM to be held 11 October at 7.30pm at Knaresborough Town AFC Club House on Manse Lane.

With regard to k(iv), it was reported that although outside Knaresborough, the condition of Scotton Weir makes the area downstream susceptible to flooding.

RESOLVED: That a letter be sent to the Civil Contingencies Officer, HBC requesting that he take the matter up with the Environment Agency.

9942 ITEM 15 - INFORMATION EXCHANGE

- a) The “Welcome to Knaresborough” sign on Wetherby Road is peeling (Cllr Diana Smith to report the matter directly to HBC).
- b) Grimbald Bridge Traffic Lights – traffic travelling towards Knaresborough often goes through lights on red (Cllr J Smith to report the matter directly to HBC).
- c) Councillor Wright requested that in their (pending) report on signage in Knaresborough, Councillor Hawkins/Mr A Willoughby be asked to check several signs which appear to wrongly depicting the River as being in Harrogate.
- d) Cllr Pearson reported that the newly installed trial traffic lights on Stockwell Road bridge appeared to be effective. Councillor Cooke reported that the new arrangements made the situation easier for pedestrians.
- e) Cllr Willoughby reminded members that Knaresborough in Bloom would be meeting on Tuesday evening, 26 September 2006.
- f) Cllr Hawkins reported concerns re. the priority system for traffic on the new roundabout on Halfpenny Lane (item for next Council agenda, 9 October 2006).
- g) Cllr Godsell reported that at the last CAP meeting attended by herself and Cllr. Diana Smith Sgt. Crocker had expressed the opinion that all licence applications should be considered by the Town Council (item for next Council agenda, 9 October 2006).
- h) Following on from g) it was agreed that the prospect of the Town Council acting as a receptacle for gathering complaints to the Police be also tabled as an item for the next Council agenda, 9 October 2006.
- i) The Deputy Town Clerk reported that 3 possible dates for the re-arranged Annual Consultation Meeting between the Town Council and HBC had now been proposed: Monday 16 October, Monday 23 October and Wednesday 25 October. Councillors agreed that their preferred date was Wednesday 25 October with Monday 16 October being second choice (Monday 23 October was ruled out as this was a scheduled Council meeting)

Meeting closed at 9.14 pm.