

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD AT
KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 26 JANUARY 2009**

PRESENT **Chair:** Councillor P Godsell (Mayor)

Councillors: J Batt, J Burdett, B Holbrook, L Lever, L Powell, R Hall, J Walton,
A Willoughby, and C Willoughby.

Also present: Mr Ray Wade, Harrogate Borough Council (Present for Items 4 and 9c only)
Councillor Anne Jones (Borough Councillor)

Late Arrivals: none

Early departures: none

The Mayor welcomed the new Councillor J Batt, who signed and read out the Declaration of Acceptance of Office.

C 09/16 ITEM 1 – APOLOGIES

Apologies were received from Councillors B Archibald, B Asquith, J Hawkins, K Hawkins and M Clemmitt

C 09/17 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor J Walton	Item 6 – County Matters – St John’s School – Prejudicial Item 9d - Member of Governors at St John’s School Item 9f – Prejudicial
Councillor A Willoughby	Item 9c – Member of Renaissance Knaresborough and involved in the project Item 9e – Representative of Knaresborough Lions on Henshaws Steering group Item 15f – Member of Renaissance Knaresborough
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information Item 6 – County Matters – St John’s School – Prejudicial Item 9d – Chair of Board of Governors at St John’s School Item 9f – Prejudicial
Councillor R Hall	Item 9c – Member of Working Group Item 15f – Member of Renaissance Knaresborough
Councillor J Burdett	Member of HBC – will consider any same item at HBC in the light of any new information Item 15c – Member of Committee (Access) Item 9g iv)– Involved in the planning
Councillor L Lever	Item 9c – Member of Renaissance Knaresborough Item 15f - Member of Renaissance Knaresborough
Councillor P Godsell	Item 7a Personal Item 9g (iv) Grandson attends St Mary’s School

C 09/18 **ITEM 3 - MINUTES OF PREVIOUS MEETING**

RESOLVED: That the Minutes of the following meetings be approved as a correct record and signed by the Chair:

- a) Council Meeting held on Monday 5 January 2009
- b) Extraordinary Town Council Meeting held 12 January 2009

(Unanimous)

C 09/19 **ITEM 4 – KTC PUBLIC SPEAKING SESSION**

Mr Ray Wade, Highways Department, HBC re: the proposed works at Waterside and Bond End junction (See Item 9c)

Mr Wade said that any suggestions for the design of the junction will be very welcome and HBC will take them on board. The main aim of the project is to emphasise pedestrian priority and to discourage vehicles from turning into Waterside.

KTC would like to thank Mr Ray Wade for his valuable contribution to the meeting regarding the proposed works which helped to clarify many issues for Councillors. In answer to questions, Mr Wade talked about:

- i. The prohibitive cost of moving 4 water valves which are currently in the middle of the road and which prevent the kerbs being dropped. (Although Councillor R Hall suggested that Renaissance Knaresborough may be able to provide the funding for this, Mr Wade said he was unaware of this)
- ii. The need to consult residents over the possible removal of sections of the footway as it would mean they came out of their houses straight on to the road
- iii. The legal requirement for large areas of tactile paving

The Chair moved to **Item 9c** on the agenda – the proposed works at Waterside and Bond End junction.

Councillor A Willoughby gave Mr Wade a simplified version of the plan as he felt the original was rather complex. (He did acknowledge that Mr Wade had improved and simplified the plan, the latest version being distributed at the meeting). Councillor A Willoughby suggests on his plan that the same materials are used as per Mr Wade's plan but that they are taken further into Waterside.

RESOLVED: that Knaresborough Town Council accept the plan with the alterations done by Councillor A Willoughby, with the exception of the taking out the footpath to the left hand side, adjacent to the World's End pub. **(Unanimous)**

C 09/20 **ITEM 5 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)**

- a) The Forest School – Request for a nomination for Community Governor – letter dated 21 November 2008 from the Head Teacher (Item deferred from a previous meeting)

As no-one volunteered for this, the Chair said that if anyone is interested in taking up this position, they should contact the Clerk.

- b) Harrogate District Local Development Framework – Harrogate Strategic Housing Market Assessment Consultation 19 December 2008 – 30 January 2009.

KTC would like to thank Councillor J Burdett and Councillor K Hawkins for the time they spent on this.

RESOLVED: that KTC submit the Harrogate Strategic Housing survey with the answers suggested by

Councillor K Hawkins in his report of 24th January 2009, with one change (highlighted below):

In answer to Question 17, KTC response should read “Agree. The lack of one/two bed roomed properties would appear to be the major issue in Knaresborough **and mainly at the lower end of the price range**”
(Unanimous)

C 09/21 ITEM 6 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>	<u>Return by date:-</u>
08/05892/FUL 182.A*	Mr and Mrs D Mason	Erection of two storey side and single storey rear extension. – 11 Farfield Mount, Knaresborough, North Yorkshire, HG5 8HA	No objections	2 February
08/05676/LB 277.J*	Scottish and Newcastle Pub Enterprises	Listed building application for the display of externally illuminated sign written letter and logo, illuminated hanging sign, brass menu case, 2 amenity boards and 2 chalk boards and the installation of 2 lanterns and upward facing flood lights to front elevation (Revised Scheme)- Harts Horn Hotel, 4 Silver Street	No objections	2 February
08/05663/AD V 277.I*	Scottish And Newcastle Pub Enterprises	Display of externally illuminated sign written letter and logo, illuminated hanging sign, brass menu case, 2 amenity boards and 2 chalk boards and the installation of 2 lanterns and upward facing flood lights to front elevation (Revised Scheme) – Harts Horn Hotel, 4 Silver Street	No objections	2 February
08/05409/LB 1038.L*	Mr and Mrs Broadbent	Listed Building application for erection of single storey side extension (Revised Scheme) – The old Dye House, Waterside	No objections	2 February
08/05774/FUL 1321.G*	Tesco Stores Ltd	Installation of 3 air conditioning units and 1 condenser unit to roof – 36 High Street	No objections	21 January
08/05671/FUL 2694.A*	Mr Keith Isaacson	Conversion of coach house to form detached dwelling (Site Area 0.003ha) – Old Trinity Vicarage, Windsor Lane	KTC object to the development due to its poor access. This is from a narrow drive with a blind spot on Windsor Lane and any extra cars could be a hazard.	21 January

Councillor J Walton and Councillor C Willoughby left the room

County Matters	NYCC	Extension to provide new entrance and reception facilities including external works at St John's CP School, Stockwell Road	No Objections Comment: KTC would like to see the Window Design match the existing one i.e. with Georgian Bars Unanimous	4 February
County Matters	NYCC	Extension to provide external canopy to existing timber decked area at St Johns CP School , Stockwell Road	No objections	4 February

Councillor J Walton and Councillor C Willoughby returned to the room

County Matters	NYCC	Ground floor extension to create additional classroom space, storage and access at Meadowside CP School, Halfpenny Lane	No objections	2 February
-------------------	------	---	---------------	------------

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

C 09/22 ITEM 7 - PLANNING CORRESPONDENCE:

- a) **Planning Enforcements** – (i) Confidential Papers: (2) (*See unpublished minutes*)
 (ii) Reports of Investigation(s):
- Case No. 08/00464/PR15 – Massingberd Audi Showroom And Workshops, St James Business Park, Grimbald Crag Road
 - Case No. 08/00581/PR15 – Disused Lime Kilns, Thistle Hill

RESOLVED: To receive and note

- b) North Yorkshire Minerals and Waste Development Framework Minerals and Waste Core Strategies – Letter dated 13 January 2009 from the Team Leader, Plans and Technical Services, Minerals and Waste Planning, NYCC

RESOLVED: To receive and note

C 09/23 ITEM 8 - HBC PLANNING COMMITTEE - TUESDAY 3 FEBRUARY 2009 AT 2.00PM CRESCENT GARDENS, HARROGATE.

The date of the above meeting was noted. Councillor C Willoughby informed KTC that there are no applications relating to Knaresborough.

C 09/24 ITEM 9 – CORRESPONDENCE

- a) York & North Yorkshire Waste Partnership training sessions – Letter dated 8 January 2009 from the Community Outreach Officer, Waste Management, NYCC

The Mayor advised that if anyone wishes to attend they should contact the Community Outreach Officer direct.

RESOLVED: To receive and note

- b) Harrogate Borough Council Electoral Cycles – Letter dated 9 January 2009 from the Head of Legal and Democratic Services, Harrogate Borough Council

RESOLVED: To defer this item to the next Council meeting to give Councillors time to think about this important issue. **(Unanimous)**

- c) Proposed Works at Waterside and Bond End junction – letter dated 20 January 2009 and map of junction improvement from Rachel Cudmore, Harrogate Borough Council

(*See minute C09/19*).

- d) Stockwell Road Traffic Islands – Email sent 15 Jan 2009 from the Principal Engineer- Traffic Management, HBC and subsequent replies from Councillors Anne Jones and Pam Godsall

Councillors considered traffic calming measures and ways in which pedestrians could be given safe passage across Stockwell Road following the proposed removal of the islands. It was agreed that the current islands are outdated and hazardous for pedestrians.

RESOLVED: i) KTC support the removal of the existing islands but to call for a proper central island to be installed near the Sorting Office to help pedestrians cross the road. **(Unanimous)**

ii) KTC would also, as a traffic calming measure, call for the build out from one footway narrowing the carriageway down to only one lane with priority to one way.

e) Application for funding – application received from the Commercial Manager, Henshaws Society for Blind People on 14 January 2009

RESOLVED: That KTC invite Phil Hopkins, Arts & Crafts Centre Manager, to the next Council meeting so Councillors can ask any questions.

Having declared a prejudicial interest in the following item 9f), Councillors C Willoughby and J Walton left the Chamber and took no part in the discussion or voting thereon)

f) Application for funding – supplementary information (requested on 23 October 2008 by KTC) received 16 January 2009 from Bryan Western, King James School

RESOLVED: That KTC award the Grant of £100.

(The Clerk to ask Mr Western, to provide clearer accounts in any future applications for funding).

g) E-mail received 16 January from the Chief Engineer, Harrogate Borough Council concerning the following items:

i. High Street/Gracious Street Improvements

RESOLVED: To receive and note

ii. Park and Ride Scheme

RESOLVED: That KTC would like to see that the £35000 that will not be used for the Park & Ride Scheme instead be retained for use in Knaresborough **(Unanimous)**

iii. Railway Gate and Access to Viaduct

RESOLVED: To receive and note

iv. Ripley Road Footways

RESOLVED: a) To receive and note

b) That the Clerk diary this for 2 months time if Ray Wade has not returned with information

v. Bond End Traffic Signals

RESOLVED: To receive and note

Councillor L Lever will raise this at the next CCVT meeting and find out whether the camera at this junction is in use or whether it is observational only.

vi. Introduction of zebra crossing in King James's Road

Councillors expressed concern that the 20mph speed limit previously put forward as part of this plan is now not mentioned.

RESOLVED: That KTC report that they are strongly in favour of the proposal but they are also in favour of a 20mph speed limit being added to the plans and have some concerns that the

width of the gap in the railings that the children have to pass through to use the crossing should be wider

C 09/25 ITEM 10 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS

- a) To approve the recommendations of the Footpaths Working Group meeting held 7 January 2009

RESOLVED: That the recommendations of the Group be approved **(Unanimous)**

The Clerk to ensure that the Abbey Road footpath claim is in the diary for every 6 months. (See Minute FP09/07 re FP08/04d) and FP08/04f))

- b) To approve the recommendations of the Community Services Committee meeting held 12 January 2009

RESOLVED: That the recommendations of the Committee be approved **(Unanimous)**

C 09/26 ITEM 11- REPORTS FROM THE CLERK

- a) To note Mayoral Nomination 2009/10.

RESOLVED: To defer this item until the next meeting

- b) Yorkshire Local Councils Association (YLCA) – vacancy for a KTC representative (Next Branch Meeting on 9 February 2009)

RESOLVED: That Councillor L Powell be the said representative **(Unanimous)**

- c) Opportunity for new Councillor, Mr John Batt, to join KTC committee(s)

RESOLVED: That Councillor J Batt join the Community Services Committee **(Unanimous)**

- d) Harrogate District Transport Forum – Letters from the Professional Assistant to the Corporate Director, NYCC and HBC Councillor of Bishop Monkton Ward Chair of Transport Forum – report from Clerk.

The Clerk read out replies that she had received from HBC and NYCC re the Transport Forum. The chair of the committee is also saddened that there has been so little turnout at meetings. NYCC would like to be invited to the meetings, the Clerk will forward the letter on.

RESOLVED: To receive and note

- e) Community Use of Castle Girls School – Letter dated 8 January from the Head of Leisure, Museum and Arts, Department of Community Services, Harrogate Borough Council

RESOLVED: That KTC write to the Chief Executive, HBC, stating that it would appear that our previous request was forwarded to the wrong department and could he please ensure that this time it goes to the right department. **(Unanimous)**

- f) Walkers are Welcome Towns Network – Application for membership 2008, date to proceed 8 December 2008

RESOLVED: To approve the £20 membership fee for the Walkers are Welcome Towns Network **(Unanimous)**

C 09/27 ITEM 12 - ACCOUNTS FOR PAYMENT SCHEDULE No. 343.

Councillor R Hall declared a personal interest in Knaresborough Christmas Markets.

RESOLVED: That Payments as per Schedule of Accounts No. 343 be noted. *(Unanimous)*

C 09/28 ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS

None

C 09/29 ITEM 14 - INFORMATION EXCHANGE

- a) Councillor C Willoughby - Knaresborough In Bloom meeting 27 January 2009 at Knaresborough House.
- b) Councillor C Willoughby said that A Chapman, Knaresborough Police Steering Group will be in touch with the Clerk re. a meeting date.
- c) Councillor R Hall requested Knaresborough Public Toilets be put on the next Council Agenda.
- d) Councillor J Burdett to follow up with Mel Greaves (Community Safety & Anti Social Behaviour Coordinator, HBC) re a light for the corner on the back of the Council Stores by the Youth Shelter and the moving of a waste bin nearer the Shelter.
- e) The Clerk reported that replies had been received in respect of grants given to:- The Frazer Theatre and Knaresborough Town A.F.C, offering sincere thanks for the donations given to the organisations.
- f) The Clerk re Jacob Smith Park – HBC had written giving date of a public meeting 3 February 2009 at St Mary’s School at 7pm.
- g) The Clerk re Knaresborough Farmers Market, HBC were due to meet with Otley Town Partnership on 28 January 2009.
- h) The Clerk – re commuted sums, HBC are in the process of organising training for Councils, proposed dates are 10th March and 30 April.
- i) The Clerk – re Inspector Karen McCabe’s report re the LDF, HBC have given KTC a copy which is in the office for members of the public.

C 09/30 ITEM 15 – TO RECEIVE THE FOLLOWING DOCUMENTS

- a) Overview and Scrutiny Review 2008/9– Letter dated 22 December 2008 from the Assistant Chief Executive, HBC. There is a workshop about this on Tuesday 27 January 2009 at 5.30pm in the Council Chamber, Harrogate. The date for any written submissions on this report has been extended to 31 January 2009. For further information, contact Mark Codman 01423556153, mark.codman@harrogate.gov.uk
- b) Safer Neighbourhoods - Policing Pledge – e-mail from North Yorkshire Police on 29 December 2008
- c) Harrogate and District Access Group – Minutes of the Quarterly meeting held on 18 December 2008
- d) Magazine “The Clerk” – January 2009 edition
- e) Magazine “Clerks and Councils Direct” January 2009 edition and accompanying “Councils and Suppliers Guide and Yearbook” – received 12 January 2009
- f) Renaissance Knaresborough Executive Committee – Minutes of meeting held 16 December 2008

RESOLVED: Receive and note.

Meeting ended at 10 pm