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**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
MONDAY 26 FEBRUARY 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

**a) 7.00 pm - Presentation by Mr S Johnson and Councillor R Cooper (Environment HBC)
re Wheelie Bins**

PRESENT Chair: Councillor P Guest (Mayor)

Councillors: R Aspin, P Godsell, R Hall, J Hawkins, K Hawkins, J Jackson, H Lyon, R Pearson, D Smith, J Smith, M Smith, C Willoughby and A Wright.

The government have set limits to the amount being sent to landfill sites. All councils will be fined if they do not meet these set targets. The County Council have set reducing allowances and are encouraging an increase in recycling. HBC are considering implementing the following over the next few years:-

- 1) Wheelie bin for ordinary landfill waste collected every fortnight
- 2) Wheelie bin for recycled articles collected every fortnight (in between the landfill waste)
- 3) Wheelie bin for garden waste collected every fortnight (in between the landfill waste)

Members of the Council had the opportunity to ask questions in more detail. Queries were raised concerning: communal waste sites, choice of bin size, wheelie bins on pavements and bins being stolen.

The Mayor thanked Mr Johnson and Councillor Cooper, on behalf of the Council, for their informative presentation.

7.45 pm – Council Meeting: Present: Chair: Councillor P Guest (Mayor)

Councillors: R Aspin, P Godsell, R Hall, J Hawkins, K Hawkins, J Jackson, H Lyon, R Pearson, D Smith, J Smith, M Smith, C Willoughby and A Wright.

Late Arrivals: None

Early Departures: None

The Mayor told Councillors that he had been to the funeral of Brian Hiscoe and that he thought it appropriate to have a minute's silence in memory of Mr Hiscoe who was the Council's representative for the Harrogate and District Access group. Councillors stood for a minute in silence.

The Mayor reported that several people had approached him and told him that the Council meetings were too long, he didn't want any Councillors to walk out again, so Councillors were asked to take into consideration the fact that it was a long agenda.

The Clerk added her support and told Councillors that she had sought advice over the length of meetings from the SLCC. According to the Standing Orders Model Code meetings should end at 9pm. The Chair and Council should adopt 'rules of debate' which only allow Councillors 3 minutes on each item, it is then up to the Chair to allow Councillors back into the debate. This will be referred to the Standing Orders Working Group. Late meetings could put off future councillors and would not be seen as being family friendly. Councillors were asked to aim to finish the meeting by 9.30pm.

10091 ITEM 1 - APOLOGIES:

Apologies were received from Councillor B Hallam.

10092 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor P Guest

Item 9(e) - Member of Renaissance Knaresborough

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Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information Item 9(e) - Member of Renaissance Knaresborough
Councillor R Aspin	Item 9(e) - Member of Renaissance Knaresborough Item 12(c) – Chair of Sub Committee Item 14(d) – Member of HBC Sports Council Item 15(c) – Neighbourhood Watch Co-ordinator Items 15 (d) and 16(e) – ‘Friend’ of Bebra Gardens
Councillor A Wright	Item 6 - Planning Application 2007 – tried to buy land and is a friend of the architect - Planning Application 2661(b) and (c) knows applicant Item 9(c) – owns window suggested for painting
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Item 9 (d) - Prejudicial Item 15(d) and 16 (f)- ‘Friend’ of Bebra Gardens
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Item 6 - Planning Application 556 – been to functions at the club Item 9(d) - Prejudicial Item 9(e(i)) - Prejudicial
Councillor R Hall	Item 9(e) – Member of Renaissance Knaresborough
Councillor J Hawkins	Item 6 - Planning Application 556 – been to meetings at the club Item 9(d) - Prejudicial Item 9(e(i)) - Prejudicial

10093 ITEM 3 - MINUTES OF COUNCIL MEETING HELD 12 FEBRUARY 2007

RESOLVED: That the Minutes of the Council meeting held on 12 February 2007 be approved as a correct record and signed by the Chair with exception to resolution number 10088 recorded vote the name of Councillor Guest be changed to Councillor Godsell.

10094 ITEM 4 – KTC OPPORTUNITY TO SPEAK .

- a) Messrs R and N Trevett from CLAD Safety re. Item 7a – Proposed Planning Application for erection of a detached warehouse, office and shop at Grid Ref 436271/456198, Wetherby Rd. Messrs. Trevett told Councillors that their original application (6.100.2552.FULMAJ) had been withdrawn and that they had been considering the comments from Councillors. They are a local business and employ at present 12 local people, but they hope to double the staff in the new building. Councillors raised queries concerning expansion, signage and drainage.
- b) Mr Tony Cerexhe re. Item 9(e)(ii) – Request for FEVA 2007 funding. Mr Cerexhe told Councillors that FEVA would like to apply for funding of £1500. FEVA is expanding; they do try to be self-sufficient but this is proving difficult as many of the events are free.

RESOLVED: That a grant of £1,500 be awarded to FEVA 2007.

10095 ITEM 5 – MATTERS ARISING FROM PRESENTATION RE. WHEELIE BINS

Councillors felt that it was a good presentation. Their key point is that we can't keep damaging the environment.

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RESOLVED: That KTC send a letter of thanks for an excellent presentation.

10096 ITEM 6 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
07/00265/ FUL 460.J*	Mr & Mrs J E Hanson	Conversion of office to form 3 flats (Site Area 0.02ha) – Yorke House, 2 Iles Lane.	No objections.
07/00280/ FUL 556.O*	Knaresborough Town AFC	Erection of spectator stand, single storey side extension to changing rooms and formation of new vehicular access – Knaresborough AFC, Manse Lane.	No objections.
07/00945/ FUL 737.B*	Mr & Mrs Parks	Erection of two storey rear extension (Revised Scheme) – 10 Stockwell Road.	No objections.
07/00675/ FUL 873.C*	Mr & Mrs H May	Erection of two storey and single storey rear extension, single storey extension and 2 bay windows to front, single storey extension and triple garage with living accommodation over to side, side porch, alterations to roof, new vehicular access and felling of 5 unknown trees within area A14 of Tree Preservation Order 01/1959 – Orchard Spring, Ripley Road.	Object KTC should not agree to anything until HBC specify the location and species of the 5 trees concerned.
07/00726/ FUL 2007.A**	Mr & Mrs Rennison	Erection of 3 terraced dwellings with linking car port to 10 Brewerton street, alterations to rear and side boundary walls and formation of hard standing to front. (Site Area 0.05ha) – Land 10-14 Brewerton Street.	No objections.
07/00737/ FUL 2261.B**	Mr J Bradley	Demolition of shop and erection of 2 dwellings (Site Area 0.007ha) - 11 Cheapside.	No objections.
07/00741/ CON 2261.C**	Mr J Bradley	Conservation area application for the demolition of shop - 11 Cheapside	No objections.
07/00734/ FUL 2517.A*	Mr & Mrs Simon Yorke-Davies	Erection of single storey rear and front extensions (Revised Scheme) – 34 Woodpark Avenue.	No objections.
07/00485/ CON 2560*	G R & L M Bentley	Conservation area application for the demolition of bungalow – The Bungalow, Spitalcroft, Calcutt. (Deferred from previous meeting).	Object KTC oppose demolition of any property until we know what's to be erected in place.

* Item for determination by Harrogate Borough Council Head of Planning Services or Head of Planning Services /Chairman of Planning Committee.

** Item for determination by Planning Committee

10097 ITEM 7 - PLANNING MATTERS & CORRESPONDENCE

- a) Proposed Planning Application by CLAD Safety - letter received 20 February 2007 (Note: previous application 6.100.2552.FULMAJ - Erection of detached warehouse, office and shop – Land at OS grid reference 436271/456198 Wetherby Road, Knaresborough – **withdrawn**.)

RESOLVED: To receive and note.

- b) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

RESOLVED: To receive and note.

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(ii) Report of Investigations

- 07/00006/PR15 – 12 Scriven Road)
- 07/00037/PR15 – 20 Waterside
- 07/00049/PR15 – Piccadilly Motors Ltd, Bar Lane Garage, Boroughbridge Road

RESOLVED: To receive and note.

- 07/00038/PR15 The Lido Caravan Park, Wetherby Road

RESOLVED: That the Clerk ask HBC to ensure that there is some land available for old caravans and that there is also some land for open spaces.

c) To note the following **Appeal Decision:**

- i) 6.100.2495.FUL – Erection of two storey side and single storey rear extensions – Mr D Welsby – 11 Fountains Way – **Appeal dismissed.**

RESOLVED: To receive and note

10098 ITEM 8 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 27 February 2007 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough is to be heard, be received and noted (No Councillor from KTC to attend).

- a) 6.500.133.E.FULMAJ – Change of use of land from touring caravans to allow siting of 40 static caravans with formation of access – The Lido Caravan Park, Wetherby Road.

10099 ITEM 9 – COMMUNICATIONS AND MATTERS ARISING

- a) Review of the Quality Town and Parish Council Scheme – letter dated 6 February 2007 from Rural Social & Communities Division, Defra.

RESOLVED: To receive and note.

- b) Knaresborough Town Council – Appointment of External Auditor - letter dated 9 February 2007 from Manager, Audit Policy and Practice.

RESOLVED: To receive and note.

- c) Graffiti on Gable end of Stockwell Shops, Knaresborough letter dated 13 February 2007 from Environmental Cleansing & Enforcement Manager, HBC.

RESOLVED: That the Clerk write to HBC with a strongly worded letter asking them to remove it immediately.

(Having declared a prejudicial interest Councillors J Hawkins, K Hawkins and C Willoughby left the Chamber for the duration of the item below (9d) and took no part in the discussion or voting thereon).

- d) Alleged Breach of the Code of Conduct – Notice advising of Standards Board decision not to refer complaints for investigation – letter dated 13 February 2007 from Referrals Case Manager, The Standards Board for England.

RESOLVED: To receive and note.

(Having declared a prejudicial interest Councillors J Hawkins and K Hawkins left the Chamber for the duration of the item below (9e) and took no part in the discussion or voting thereon).

- e) Request for Grant Funding

- (i) The Knaresborough ‘Towns Windows’ Project – letter dated 14 February 2007 from “Town Windows” Project Manager, Renaissance Knaresborough

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RESOLVED: That a grant of £900 be awarded to Renaissance Knaresborough re. the “Knaresborough Town Windows” Project.

- (ii) Knaresborough Festival of Entertainment & Visual Arts (Feva) 2007 – letter dated 19 February 2007 from Director of Music, Knaresborough Festival plus copy of audited accounts for 2006.

See resolution number 10094.

10100 ITEM 10 – JACOB SMITH PARK

A letter from Mr A Clarke was handed out to Councillors at the meeting for consideration. The main query was why it had taken so long for KTC to obtain a copy of this will.

RESOLVED: To write to HBC saying ‘having read the will we as representatives of the people of Knaresborough would like the park open as soon as possible in accordance with the terms of the will:-

with no development what so ever.

Recorded vote –	FOR	AGAINST	ABSTAIN
	Councillor D Smith		
	Councillor J Smith		
	Councillor Aspin		
	Councillor M Smith		
	Councillor A Wright		
	Councillor Pearson		
	Councillor Jackson		
	Councillor Lyon		
	Councillor Willoughby		
	Councillor K Hawkins		
	Councillor Hall		
	Councillor Godsell		
	Councillor J Hawkins		
	Councillor Guest		
	(14)	(0)	(0)

10101 ITEM 11 – CLIFF FACES IN KNARESBOROUGH

Councillor J Smith reported (as Chair of the Emergency Risk Committee) on a disaster that occurred at the weekend in which tons of rubble had come down from the cliff face on Spitalcroft. The rubble fell across the road and completely demolished a garage. There is the problem of who is responsible. A concern is that this could happen again. Councillors were informed that KTC had spoken to HBC’s solicitor with a view to warning the public that it was in their best interest to check their deeds and get their own independent advice.

RESOLVED: That the Clerk draft a letter and get the solicitor at HBC to check it before delivering to the public.

10102 ITEM 12 – REPORTS AND RECOMMENDATIONS/MATTERS ARISING

a) Office Workload - Clerk to report.

The Clerk reported briefly that since her report at the last meeting (12.2.07) office hours had risen slightly for the Clerk, decreased for the Deputy Clerk and the Admin Assistant’s hours had remained the same.

RESOLVED: To receive and note

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b) Minutes of Special Committee Meeting (Office Computers Committee) held Monday 19 February 2007.

RESOLVED: That in view of the nature of the matter to be discussed, this item be dealt with at the end of the meeting in Confidential Session, and subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the meeting be not open to members of the public.

c) Report of Horseshoe Fields Sub-Committee held 29 January 2007.

RESOLVED: That the recommendations of the Sub Committee be approved.

10103 ITEM 13 – ACCOUNTS FOR PAYMENT – SCHEDULE OF ACCOUNTS 305

RESOLVED: That the accounts for payments, amounting to £11,627.90 as detailed on Schedule of Accounts No.305 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (Councillors J Smith & R Aspin signatories).

10104 ITEM 14 REQUESTED ITEMS

a) Mayor's Support Staff (Minute No 10090(c) deferred from Meeting 12 February 2007.) - (Mayor to report).

The Mayor reported that he would like additional help from support staff with regard to his proposed charity ball. It was noted that because of the demands and pressures on the office staff, fundraising in connection with the mayors charity had always been undertaken by past Mayors. The matter was not discussed further.

b) Mayor's Allowance (Minute 10090(d) deferred from Meeting 12 February 2007.) - (Mayor to report).

The Mayor requested that the Mayoral allowance be increased, as in his experience it was currently insufficient. It was pointed out that the appropriate time for reviewing this was when preparing the budget. (December/January)

RESOLVED: That the figure for Mayoral allowance be reviewed in December 2007/January 2008.

c) Toilets at bus station (Minute 10090(f) deferred from Meeting 12 February 2007.) - (D Smith to report).

Councillor D Smith informed Councillors that she had received a letter from a member of the public stating that the toilets at the bus station shut at 6pm. Councillors felt that this was a cut in public services and that they should remain open later.

RESOLVED: That the Clerk contacts (Paul Leonard) HBC requesting that the toilets remain open until 10pm.

d) Sports Council Strategy for the Harrogate District - A Wright to report.

Councillor Wright had investigated this re Hay a Park. Harrogate District's strategy had been produced 4 years ago and 1 recommendation was that a Sub District strategy was produced. This had not happened.

RESOLVED: That the Clerk contacts (Tony Stevens) Harrogate Borough Council asking that they implement the Sub District Strategy for Knaresborough as per their recommendations.

e) New representative for King George V Committee - (Councillor Wright resigning). (Minute 10084(g)(iii) deferred from Meeting 12 February 2007.

RESOLVED: That this item be deferred until the next Council meeting as the wording should read 'Knaresborough Football Partnership'

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- f) Possible Town Twinning with Italy (Minute 10090(b) deferred from Meeting 12 February 2007.) - (Mayor to report).

The Mayor reported that there is a town in Italy that is interested in Town Twining. They are supposed to be linking up with Meadowside School (along with 4 other European schools) in June/July this year.

(Councillor K Hawkins declared a Declaration of Interest for Meadowside School)

RESOLVED: That the in coming/future Mayor meet with the group and try to find out more information, and report back to the Council.

10105 ITEM 15 ITEMS FOR INFORMATION

- a) Details of Annual Town Meeting 5 March 2007.
b) Harrogate Borough Council Spring Clean – April 2007 - Interested groups please contact Robin Derry on 01423 4556649 or robin.derry@harrogate.gov.uk
c) Knaresborough Community & Police Group – next meeting to be held 6 March 2007 at 7.30pm
d) Friends of Bebra Gardens – next Meeting Thursday 22 February 2007 at 7pm at The Loft, Green Dragon Yard.

RESOLVED: To receive and note.

10106 ITEM 16 RECEIVE THE FOLLOWING

- a) NSPCC – The Hike Against Cruelty to Kids ‘Last of the Summer Wine’ Challenge Walk 1 September 2007.
b) Local Works – Campaign for the Sustainable Communities Bill Passes 2nd Reading.
c) HBC Newsletter re Local Government Reorganisation.
d) Local Police Brief - February 2007.
e) Knaresborough Community & Police Group – Minutes of Meeting held 12 December 2006.
f) Friends of Bebra Gardens – Minutes of meeting held on 25 January 2007

RESOLVED: To receive and note.

10107 ITEM 17 INFORMATION EXCHANGE

- a) A group from the Christmas Lights Working Group went to meet an Acorn representative to see the Christmas Lights in storage. The meeting went well and several of the lights were lit up and repair work was discussed. *(Councillor Wright)*.
b) Martin Weeks at HBC is willing to take parties round the Royal Hall if Councillors are interested. The Clerk will contact HBC to get some dates. *(Councillor Pearson)*.
c) The Trompe l’oeil at the Fraser Theatre is finished *(Councillor Godsell)*.

10102b MINUTES OF SPECIAL COMMITTEE MEETING
(Office Computers Committee) held Monday 19 February 2007.

Move into confidential session – (see unpublished minutes)

Move out of confidential session.

Meeting ended at 9.50pm