

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON  
MONDAY 29 JANUARY 2007 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

In view of the large number of planning applications, the Chair suggested a 10 minute period for Councillors to study the plans.

**7.40 pm – Council Meeting: Present: Chair:** Councillor P Guest (Mayor)

**Councillors:** R Aspin, P Godsell, J Hawkins, (arrived 8.40pm), K Hawkins, J Jackson, H Lyon, R Pearson, D Smith, J Smith, M Smith, C Willoughby and A Wright.

**Late Arrivals:** J Hawkins 8.40pm

**Early Departures:** None

**10063 ITEM 1 - APOLOGIES:**

Apologies were received from Councillors R Hall and B Hallam.

**10064 ITEM 2 - DECLARATIONS OF INTEREST**

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 5 - Prejudicial – Planning Application 2461.B Item 8b - Member of Chamber of Trade Item 8c - Member of Renaissance Knaresborough Item 8d – ‘Friend’ of Bebra Gardens
Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information Item 8c - Member of Renaissance Knaresborough
Councillor R Aspin	Item 5 – Planning Application 365.F – lives close by Item 8c - Member of Renaissance Knaresborough Item 8d – ‘Friend’ of Bebra Gardens
Councillor M Smith	Item 8d – ‘Friend’ of Bebra Gardens
Councillor A Wright	Item 8b – Owner of a town centre shop Item 10a – Owner of an adjacent property
Councillor J Jackson	Item 5 – Prejudicial – Planning Application 2556.
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Item 5 – Prejudicial – County Matters planning application 324 Item 8c - Prejudicial Item 8d – ‘Friend’ of Bebra Gardens
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information.
Councillor P Godsell	Item 5 – Planning application 710b (her Dentist)

**10065 ITEM 3 - MINUTES OF COUNCIL MEETING HELD 15 JANUARY 2007**

**RESOLVED:** That the minutes of the Council meeting held on 15 January 2007 be approved as a correct record and signed by the Chair.

Ref. Minute 10059 – Councillor Wright queried why this item was to be discussed again (Agenda Item 10b refers). Councillor J Smith explained that the item had been tabled at his request for reasons which would become clear when that item was discussed.

Councillor J Smith reminded Members that at the last meeting the reporting of “Apologies for Absence” had been discussed. There was further discussion of this matter and it was

**FURTHER RESOLVED:** That in future the Minutes record only those apologies which have been received by the Clerk prior to the meeting and any apologies received after the meeting be recorded at the end of the Minutes of that meeting.

**10066 ITEM 4 – KTC OPPORTUNITY TO SPEAK - None received.****10067 ITEM 5 - PLANNING APPLICATIONS**

**RESOLVED:** That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
06/06294/ADV 298.S*	Knaresborough Toyota	Display of one non-illuminated free standing directional sign, four non-illuminated free standing pylon signs, one internally illuminated pylon sign, four free standing pole mounted non-illuminated signs and two 4m high pole mounted non-illuminated banners (Revised Scheme) – Knaresborough Toyota Ltd, York Road.	Object – There are too many of these very tall signs and banners. They are obtrusive and damaging to the visual amenity of the entrance to Knaresborough. (Should HBC be minded to approve the application the Town Council would like to see a condition limiting the illumination of these signs to 10.00pm.)
07/00113/FUL 365.F*	Mr R Outing	Erection of first floor side extension – 15 High Bond End	No Objections.
07/00391/FUL 383.B*	Mr & Mrs P Ellis	Erection of 2 dormer windows to side and conversion of loft space to form additional living accommodation – 18 Greengate Lane.	No Objections.
06/06293/FUL 710.B*	Mr & Mrs Whitehead	Erection of rear conservatory – 3 Stockwell Grove.	No Objections.
06/03226/LB 1067.M*	Ms S J Hall	Listed building application for a balustrade and installation of French doors within existing window opening – 7 Castle Mills, Waterside	Object – the symmetry of a Listed Building would be lost and this development would have a harmful effect on the architectural quality of the building.

06/06043/FUL 1091.I*	Mr & Mrs J Denton	Temporary retention of 1.9 metre high boundary fence – 49 Kirkgate.	Object – If allowed, this could set a precedent for further high fences. It can be seen from the Castle, is intrusive and could actually hinder the growth of the hedge.
06/06048/LB 1091.J*	Mr & Mrs J Denton	Listed building application for the temporary retention of a 1.9 metre high boundary fence – 49 Kirkgate.	Object -See comments as 1091.I
06/06120/FUL 1148.K*	Coteba Ltd	Amendment to approved planning permission 6.100.1148.J.FUL to relocate secure compound and bin store and formation of 3 additional car parking spaces – Knaresborough Service Station, Boroughbridge Road.	No Objections.
07/00283/COU 1183.E*	S & H Recovery Service Ltd.	Change of Use from bus depot (Class Sui Generis) to vehicle repair and storage depot (Class B2) – Diesel LPG Limited (Formerly Wray's Coaches – Harrogate District Travel), Manse Lane.  <i>(Councillor J Smith summarised the contents of several letters of objection received from owners of neighbouring properties).</i>	Object on the grounds that the applicant's operations would continue to produce noise, dust, fumes and general disturbance to neighbours at all hours of the day and night.
<b>(VOTE RECORDED AS UNANIMOUS)</b>			
07/00101/FUL 1888.C*	Mr J Tennant	Erection of side conservatory – 6 Castle Mills, Waterside.	Object – Such development would detract from the character of the Mill.
07/00173/LB 1888.D*	Mr J Tennant	Listed building application for erection of side conservatory and installation of internal French doors – 6 Castle Mills.	Object -See comments as 1888.C
07/00324/FUL 2066.G**	Major Property Ltd	Erection of 1 detached dwelling with new vehicular access (site area 0.057ha, Revised Scheme) – Land to rear of Brampton, 23 Crag Lane.	No Objections.
06/03842/FULM AJ 2420.A**	S and A Abel	Conversion of outbuildings to form 12 dwellings and erection of 4 associated garage blocks (Site Area 0.44 ha) (Revised Scheme) – Manse Farm, York Road.	Support - The Town Council welcomes the improved access arrangements.
06/06406/FUL 2461.B*	Entreprise Inns Plc	Conversion of outbuildings to form 6 short term holiday lets – The Old Royal Oak, Market Place.	Support.
<i>(Having declared a prejudicial interest in the above planning application ( 2461B.) Councillor Guest left the Council Chamber for its duration and took no part in the discussion or voting thereon. Councillor Godsell took the Chair)</i>			
07/00249/FUL 2504.A*	Mr & Mrs G Smith	Erection of single storey and first floor rear extension (Revised Scheme) – 6 Park Way.	No Objections.
07/00022/FUL 2550.A**	Jane Fryer	Erection of 2 semi-detached dwellings with new vehicular access (Site Area 0.01ha) – Land to the south of 4 Middleton Cottages, Blands Hill.  <i>(Councillor D Smith summarised the contents of a letter received from owners of a the property directly opposite the proposed development)</i>	Object on the following grounds: Concern over access/visibility – Blands Hill is notoriously busy and dangerous. More vehicles means more pollution, noise and exhaust fumes. Loss of light and privacy for neighbouring properties. The above would all be inappropriate in a Conservation Area.

## 2676

07/00189/FUL 2553.FUL*	Mr & Mrs Kearns	Erection of rear conservatory – 7 Aspin Avenue.	No Objections.
07/00192/FUL 2554.FUL*	Mr & Mrs Mark	Erection of replacement rear conservatory – 20 Ripley Road	No Objections.
07/00197/FUL 2555.FUL*	Mr Miles	Erection of rear conservatory – 6 Aspin Park Drive	No Objections.
07/00208/FUL 2556*	Mr & Mrs Skaife	Erection of rear conservatory – 9 Aspin Avenue	No Objections.

*(Having declared a prejudicial interest in the above planning application (2556) Councillor Jackson left the Council Chamber for its duration and took no part in the discussion or voting thereon).*

07/00255/FUL 2557*	Mr B Reid	Erection of single storey rear extension and raised decking – 28 Aspin Oval.	No Objections.
07/00369/FUL 2558*	Mr & Mrs Watmouth	Erection of rear conservatory – 6 Blair Park	No Objections.
<u>County Matters</u> <u>324</u>	NYCC	Proposed retention of Elliott prefabricated unit 3302 at King James's School, King James Road.	No Objections.

*(Having declared a prejudicial interest in the above County Matters planning application Councillor Willoughby left the Council Chamber for its duration and took no part in the discussion or voting thereon).*

\* Item for determination by Harrogate Borough Council Head of Planning Services or Head of Planning Services /Chairman of Planning Committee.

\*\* Item for determination by Planning Committee

## **10068 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE**

- a) **Planning Enforcements** – (i) Report of Investigations:
- 06/00696/ADVERT – The Crown Inn, High Street
  - 07/00004/PR15 – Land Adjacent to Mother Shiptons Inn, Blands Hill.

**RESOLVED:** To receive and note.

- b) **WITHDRAWN** planning application:

- i) 6.100.874.F.FUL – Installation of replacement windows, alterations to front bay window and erection of 0.9m high railing to front – The Mitre Hotel, Station Road.

**RESOLVED:** To receive and note.

- c) To note the following **Appeals Decisions:**

- i) 6.100.2504.FUL – Erection of two-storey rear extension – 6 Park Way- **Appeal dismissed**
- ii) 6.100.2211.B.FUL – Appeal against Enforcement Notice & Refusal of Planning Permission - Land comprising part of OS Field No. 5710 Cass Lane – **Appeal allowed**

**RESOLVED:** To receive and note

d) **Application approved by HBC (subject to conditions) contrary to KTC observations:**

- i) 6.100.162.A.FUL – Erection of single storey rear and side extension with replacement detached garage – 17 Woodpark Drive. (*Note: KTC object – Over- intensive and will interfere with neighbours.*)

**RESOLVED:** To receive and note.

e) **Tree Preservation Order:**

- i) No.81/2006 – 41B Abbey Road – Notice of Confirmation dated 11 January 2007, the effect of which is to bring the order into full operation.

**RESOLVED:** To receive and note.

**10069 ITEM 7 - HBC PLANNING COMMITTEE – Opportunity to Speak – Tuesday 30 January 2007 at 2.00pm Crescent Gardens, Harrogate.**

None received for Knaresborough.

**RESOLVED:** To receive and note.

**10070 ITEM 8 – COMMUNICATIONS AND MATTERS ARISING**

- a) **Green Dragon Yard** – e-mail dated 11 January 2007 from Chief Engineer (Highways), HBC.

**RESOLVED:** That in view of his involvement with this matter, consideration of this item be deferred until Councillor Hall is able to be present.

- b) **Knaresborough Edwardian Weekend 2006** – letter dated 17 January 2007 from Mrs Eileen Ferguson for Knaresborough Retailers.

**RESOLVED:** (i) That when a date and time has been agreed for a representative of North Yorkshire Cultural Events to attend a Council meeting to discuss the above, Mrs Ferguson be informed accordingly.

- (ii) That those Councillors who agreed to deliver Edwardian Weekend questionnaires to businesses in the Town ensure that all those on the list supplied by Mrs Ferguson receive a copy.

- c) **Knaresborough Initiatives fund – Grant Scheme** – letter dated 17 January 2007 from Chair of Renaissance Knaresborough

**RESOLVED:** To receive and note.

*(Having declared a prejudicial interest Councillor Willoughby left the Chamber for the duration of the above item (8c) and took no part in the discussion or voting thereon).*

- d) **Friends of Bebra Gardens** – letter received 19 January 2007 from Secretary, Friends of Bebra Gardens.

**RESOLVED:** That the letter be received and noted and the Council's congratulations be conveyed to the Friends of Bebra Gardens on their success in obtaining a Lottery "Awards for All" grant towards development of a "Masterplan" for the Gardens.

**10071 ITEM 9 – OFFICE WORKLOAD AND QUOTATIONS FOR NEW COMPUTERS**

**RESOLVED:** That in view of the nature of the matter to be discussed, this item be dealt with at the end of the meeting in Confidential Session, and subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the meeting be not open to members of the public.

**10072 ITEM 10a – GRAFFITI ON GABLE END OF STOCKWELL SHOPS**

Councillor Godsell reported that Harrogate Borough Council had agreed to remove the offending graffiti. Harrogate had acknowledged that it is their policy to remove graffiti from Council-owned property within 14 days.

Various suggestions were put forward as to how future occurrences might be prevented including the use of non-stick paint and provision of a pitched roof with a hipped gable end. Following discussion it was

**RESOLVED:** That the above suggestions be forwarded to Harrogate Borough Council and that Councillors check that the graffiti is removed and continue to monitor the situation.

*(Cllr J Hawkins joined the meeting (8.40 pm).*

**10073 ITEM 10b – INTERNALLY ILLUMINATED EXTERNAL SIGNS**

Councillor J Smith felt that the Town Council should write to Harrogate Borough Council advising of the Town Council's recent decision to look at the merits of each case on an individual basis when commenting on planning applications relating to internally illuminated external signs.

Councillor Hawkins reported that Harrogate would be very shortly undertaking public consultation on this subject and that Knaresborough Town Council should use such an opportunity to influence policy at source. Following further discussion of the matter it was

**RESOLVED:** That details of the public consultation be awaited and that no action be taken in this matter in the meantime.

**10074 ITEM 11 – ACCOUNTS FOR PAYMENT**

**RESOLVED:** That the accounts for payments, amounting to £3,082.09 as detailed on Schedule of Accounts No 304 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors J Smith & R Aspin signatories*).

**FURTHER RESOLVED:** That the current £30 limit for petty cash be raised to £50 forthwith.

**10075 ITEM 12 - TO RECEIVE THE FOLLOWING DOCUMENTS**

- a) EU Inforegio News No 150, October 2006.
- b) EU Inforegio News No 151, November 2006.
- c) The Clerk – Journal of the Society of Local Council Clerks – January 2007.
- d) Harrogate District Local Development Framework (LDF) Supplementary Planning/Document: Guidelines for Equestrian Development in the Nidderdale Area of Outstanding Natural Beauty. (*copy of public consultation document available from Clerk's office*).

2679

e) Minutes of Access meeting held 14 December 2006.

**RESOLVED:** To receive and note.

**10076 ITEM 13 - INFORMATION EXCHANGE**

- a) **Work by Andrew Cheetham (Artist in Residence at Knaresborough Castle, Summer 2006)** – Councillor Guest had attended an exhibition of this work produced during the Summer and wondered whether the Council might be interesting in purchasing one of the exhibits and looking at a new logo in the style of the artist’s work (item to be tabled for next Council meeting).
- b) **Mrs Grace Bleach – 105th Birthday** – Councillor Guest reported that in his Mayoral capacity he had arranged for flowers to be sent to Mrs Bleach at Hewitson Court.
- c) **Mayor’s Report to Annual Town Meeting (5 March 2007)** – The Mayor would welcome Councillors’ assistance and contributions.
- d) **Harrogate and District Transport Forum** – Councillor Mrs D Smith reported on a recent meeting at which the following issues had been discussed:
  - the pressures faced by the Little Red Bus as a result of the referral of some patients to this facility by the Ambulance Service.
  - Rail Halt for Knaresborough East – this is currently third choice behind Horsforth (1<sup>st</sup>) and Bilton (2<sup>nd</sup>).
  - Harrogate’s very successful Car Share scheme is to close due to lack of funding.
- e) Councillor Aspin reported his success in completing a **Sponsored Walk in aid of Follifoot Riding School**.
- f) **Knaresborough House User Groups** - Councillor Hawkins reported that (subject to ratification by Cabinet) Harrogate Borough Council would be revising their policy and in future allowing meetings of Town Twinning including an evening reception prior to the Bed Race, FEVA committees and events, 2 usages per annum for Mayoral charity events, and 2 usages each per annum for meetings of political groups, all free of charge.
- g) **Litter Bins** – Councillor Godsell reported that several bins in the Town had been vandalised and litter and glass strewn over a wide area. It was agreed that the possibility of asking HBC to provide vandal-proof metal bins be tabled as an agenda item for the next meeting.
- h) The Deputy Clerk reported that **Inspector A Chapman** would be using “**Opportunity to Speak**” at the next Council meeting to introduce himself and speak briefly on Neighbourhood Policing. He was willing to do a longer presentation at a later date if the Council so wished.
- i) The Deputy Clerk also reported that the **Civil Contingencies/Resilience Officer, HBC** would be making a presentation on an **Emergency Plan for Knaresborough to members of the KTC Emergency Response Group on Thursday 1<sup>st</sup> February 2007 at 10.30 am at Knaresborough House**, to which all Members were welcome.

**10077 UNPUBLISHED MINUTE – OFFICE WORKLOAD AND QUOTATIONS FOR COMPUTERS** (see Minute 10071)

*Meeting closed at 9.25 pm.*