

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD
ON MONDAY 31 JULY 2006 AT KNARESBOROUGH HOUSE KNARESBOROUGH**

Present: **Chair:** Councillor P Guest (Town Mayor)
Councillors: R Aspin, J Cooke, R Hall, B Hallam, K Hawkins, H Lyon, R Pearson,
D Smith, M Smith, J Smith, C Willoughby, A Wright.

Late arrivals: None

Early Departures: None

9892 ITEM 1 - APOLOGIES:

Apologies were received from Councillors P Godsell (holidays) and J Jackson (unwell).

9893 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

Councillor P Guest	Item 7b)i) – member of Executive of Chamber of Trade. Item 7b)ii) – letter refers to me by name. Item 8a) – current custodian of regalia case. Item 12e) – attends Access Group of meetings as Mayor Item 12h) – “Friend” of Bebra Gardens.
Councillor D Smith	Member of HBC – will consider any same item at HBC in the light of any new information. Item 5 - Planning Application 1629K – Prejudicial. Item 12g) – KTC rep. on Harrogate District Transport Forum. Item 12h) – receives Minutes from “Friends of Bebra Gardens”.
Councillor J Smith	Item 5 - Planning Application 1629K – Prejudicial.
Councillor R Aspin	Items 7e) and 7h) – Prejudicial Item 12h) – “Friend” of Bebra Gardens.
Councillor A Wright	Item 7h) – daughter will attend Castle School from September.
Councillor C Willoughby	Member of HBC – will consider any same item at HBC in the light of any new information. Items 7e) and 7h) – Prejudicial. Item 12h) – “Friend” of Bebra Gardens.
Councillor K Hawkins	Member of HBC – will consider any same item at HBC in the light of any new information. Substitute member of NYCC Area Committee

9894 ITEM 3 - MINUTES OF MEETING HELD 17 JULY 2006.

RESOLVED: That the minutes of the Committee meeting held on 17 July 2006 be approved as a correct record and signed by the Chair subject to an amendment to the Unpublished Minutes to show that Councillors P Guest, R Pearson, R Aspin, B Hallam, M Smith and R Hall were not present.

9895 ITEM 4 – OPPORTUNITY TO SPEAK

a) Mrs V Mount re. Planning Application 1629K.

(Councillors J and D Smith declared a prejudicial interest in the above and left the Council Chamber for the duration of Mrs Mount's speech and the Council's subsequent discussion and voting thereon).

Mrs Mount spoke about the traffic implications for the erection of a house in the grounds of 4/6 Bond End. She also referred to previous applications which had been rejected by the Planning Authority and the Planning Inspectorate on road safety grounds. A copy of her objection speech was circulated to Members.

9896 ITEM 5 - PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
1050.B.FUL*	Nik Hill	Conversion of first and second floor from shop and storage area to form 1 flat and erection of replacement shop front (Site Area 0.008ha) – 8 Kirkgate.	KTC supports the application.
1091.H.FUL*	Mr & Mrs Denton	Erection of rear conservatory (Revised Scheme) – 49 Kirkgate.	Object on the grounds of the adverse visual impact this conservatory would have on the Conservation Area.
1629.K.FUL**	Mr & Mrs Nimmo	Erection of 1 detached dwelling and formation of new vehicular access (Site Area 0.097ha) (Revised Scheme) – 4/6 High Bond End.	Object. The Town Council would urge Harrogate Borough Council to totally reject this application on road safety grounds.
1643.D.FUL*	Mr & Mrs E Lynch	Erection of single storey side extension and retention of pedestrian access (Revised Scheme) – Hylands, 10B Boroughbridge Road.	No objections.
1728.A.FUL*	Mr & Mrs J Danford	Erection of two-storey side extension – 40 Aspin Oval.	No objections.
2436.A.FUL*	Mr & Mrs Harrison	Erection of rear dormer window – 12 Abbey Cragg Way.	No objections.
2501.A.FUL**	Mr E P Nuttall	Erection of 1 dwelling with associated detached garage and alteration of vehicular access (site area 0.06ha) (Revised Scheme) – Land adjacent to 62 Boroughbridge Road.	KTC supports the application. This is much more in keeping with the street scene than the recently built properties on Boroughbridge Road.
2524.FUL*	Mr K Harper	Erection of two storey rear extension and conservatory – 28 Ripley Road.	No objections. (KTC believes the location address should be 28 Scotton Moor).

* Item for determination by Head of Planning Services or Head of Planning Services/Chairman of Planning Cttee.

** Item for determination by Planning Cttee.

9897 ITEM 6 - PLANNING MATTERS & CORRESPONDENCE

(a) Planning Enforcements - (i) Confidential Papers (*see unpublished minute*)

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(ii) Report of Investigations:

- 06/00233/PR15 – Land at GR436695/456271, NE of Volvo Dealership, St James Retail, Business and Industrial Park.
- 06/00346/PR15 – Land comprising part of OS Field No. 8117, rear of No 22 Belmont Avenue.

RESOLVED: To receive and note.

(b) Tree Preservation Order 12/2006 – Spitalcroft Green, Spital Croft to note confirmation of this Order.

RESOLVED: To receive and note.

(c) To note the following **WITHDRAWN** planning application:

- (i) 6.100.2509.FUL – Erection of replacement detached garage with attached sun room and single storey side extension to dwelling – 20 Stockdale Walk.

RESOLVED: To receive and note.

(d) Dismissed Appeals:

- (i) 6.100.2072.A.FUL – Erection of 1 dormer window to rear and 1 dormer to window to side – 3 Tentergate Road.
- (ii) 6.100.2142.B.OUT – Outline application for the erection of 1 stable block with siting considered (site area 0.05ha) – Land adjacent to Tarran Barn at Grid Ref 436133,458598 Bar Lane.
- (iii) 6.100.1686.E.FUL – Erection of two storey side and single storey rear extension – Ridgefield Cottage, Forest Moor Road.

RESOLVED: To Receive & Note.

(e) Notice of Appeal Hearing – 10 am on 22 August 2006 at the Conference Room, Department of Development Services, Knapping Mount. - 04/00245/PR15 & 6.100.2211.B.FUL – Retention of siting of static caravan used as dwelling for one gypsy family and associated hardstanding (site area 0.09ha) – Land comprising part of OS Field No. 5710 Cass Lane.

RESOLVED: To receive and note.

(f) HBC Planning Committee – Opportunity to Speak – Tuesday 1 August 2006 at 2.00pm Crescent Gardens, Harrogate. (Note: No applications relating to Knaresborough).

RESOLVED: To receive and note.

9898 ITEM 7 - COMMUNICATIONS & MATTERS ARISING

- (a) Jacob Smith Park, Knaresborough – letter dated 10 July 2006 from Head of Parks and Open Spaces, HBC.
Members felt that Harrogate Borough Council had not addressed the issue of when the Park would be opened to the public.

RESOLVED: That a letter be sent to HBC requesting a copy of Miss Jacob Smith's Will and asking them to identify the areas of the Will which are the cause of the delays to the opening of the Park.

- (b) Knaresborough Green Space Festival:
- (i) Letter dated 11 July 2006 from President, Knaresborough Chamber of Trade & Commerce.
 - (ii) Letter dated 13 July 2006 from Director, NYCE.

It was noted that the meeting between Councillors Hall, Hawkins and Mr Culver-Dodds had not yet taken place. Councillor Hall reported that he was due to meet Mr Culver-Dodds in approximately two weeks' time (on other matters) but was willing to raise with him the Town Council's concerns re: the number of shops/businesses which actually benefited from the events organised by NYCE, disruption caused, lack of advertising and the lessons which have been learned from past events and how to ensure future events run smoothly.

RESOLVED: That the Council await the outcome of the above-mentioned meeting and in the meantime the letters be received and noted.

Councillor Smith requested that "the definition of Knaresborough's core business" be tabled for discussion at a future Town Council meeting.

- (c) Home to School Transport and Tendered Local Bus Services – Harrogate Area – letter dated 12 July 2006 from Public Transport Officer, NYCC.

RESOLVED: To receive and note.

- (d) Gambling Act 2005 – Statement of Licensing Policy – letter dated 14 July 2006 from Licensing Manager, HBC.

RESOLVED: That a letter be sent to the Licensing Manager expressing the Town Council's support for the fact that Parish Councils are to be consulted on gambling licence applications and that each application is to be considered on its own merits.

- (e) Holy Trinity Church Steeple – letter dated 18 July 2006 from Churchwarden, Holy Trinity Church.

RESOLVED: That the grant of £2,980 awarded by the Town Council towards the cost of repairs to the Church steeple be made upfront, with the proviso that the money be returned in the event of the project not going ahead.

(Councillors Aspin and Willoughby declared a prejudicial interest in the above item, left the Council Chamber for its duration and took no part in the discussion or voting thereon).

- (f) Green Dragon Yard – letter dated 19 July 2006 from Director of Development Services, HBC.

Members expressed various concerns over the way in which this work had been carried out including:

- the gaps between the cobbles are too large – more cobbles are required
- the work has been carried out as though setts, rather than cobbles, were being laid
- instead of being a cobbled yard it is now a concrete yard with cobbles in it
- it doesn't match any other cobbled areas in Knaresborough
- it should not be necessary to wait for 12 months before remedial action is taken

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Councillor Hall offered to meet with the Director of Development Services to ensure his full comprehension of the Town Council's concerns on this matter.

RESOLVED: That the Clerk be asked to write to Mr Richards clarifying the Town Council's concerns and conveying Councillor Hall's offer to meet with Mr Richards.

- (g) Trees in Castle Grounds at Knaresborough – letter dated 20 July 2006 from Head of Parks & Open Spaces, HBC.

RESOLVED: That the Clerk reply to Mr Kilburn with further details of the public consultation which took place prior to the townspeople's and Council's decision to request the removal of 2 Lime trees, and clarifying the townspeople's and Council's wish that the remaining Limes in the Castle grounds be crown thinned by a minimum of 20% in accordance with best arboricultural practice.

- (h) Merger of Manor Infant & Castle Church of England Schools – letter dated 21 July 2006 from School Organisation Committee.

Councillor Wright reminded Members that at its last meeting the Council had agreed to endeavour to establish the legality of the actions of the Manor Infants School Governing Body at its meeting of 13 October 2005.

RESOLVED: That the letter from the Schools Organisation Committee be received and noted.

(Councillors Aspin and Willoughby declared a prejudicial interest in the above item, left the Council Chamber for its duration and took no part in the discussion or voting thereon).

- (i) Knaresborough House – Heating Improvements – letter dated 21 July 2006 from Principal Facilities Manager, HBC

RESOLVED: That the Clerk be asked to (i) obtain assurances from HBC re. the safety of the public and staff during these works

- (ii) check the availability of the Council Chamber during the planned works and to find an alternative venue in case such need arises.

- (j) Statute of Blind Jack – letter dated 24 July 2006 from Dr A Kellett.

RESOLVED: (i) That the brief of the Working Group be widened to look at all possibilities for a statue of Blind Jack and to consider how it is to be funded.

- (ii) That the Town Council agree to have 3 representatives from the Civic Society on the Working Group and that a meeting be arranged as soon as possible.

9899 ITEM 8 - TO CONSIDER REPORTS AND RECOMMENDATIONS/MATTERS ARISING

- (a) Mayor's Regalia Case – To consider Deputy Clerk's report.

RESOLVED: That the Clerk be authorised to purchase a new regalia case as proposed in the above report.

- (b) Report of Town Meeting held 24 July 2006 to consider implications for Knaresborough of HBC's LDF Consultation Document "Plan the Future With Us".

Following lengthy consideration of the report of the Town Meeting held 24 July 2006 it was

RESOLVED: (i) To endorse the Motion that was carried, i.e.

"That Knaresborough should not be given just the three options as outlined on page 3 of the newspaper "Plan the Future With Us, but that we are treated fairly like Ripon". (i.e. by population rather than area)

- (ii) That the report of the meeting (incorporating minor amendments and voting figures where available) be submitted to Harrogate Borough Council.

Councillor Smith requested that the routing of roads and traffic be tabled for a future meeting of the Town Council.

9900 ITEM 9 – REMEMBRANCE SUNDAY – 12 NOVEMBER 2006

RESOLVED: That the date of the pre-meeting (Monday 4 September 2006, 7.00 pm at Knaresborough House) to discuss arrangements for the above, be received and noted.

The Chair expressed his wishes for a good turnout on Remembrance Sunday.

9901 ITEM 10 - KNARESBOROUGH HOUSE TENANCY AND MANAGEMENT AGREEMENTS - letter dated 18 July 2006 from the Solicitor to HBC.

RESOLVED: That the letter and the revised versions of the proposed Tenancy and Management Agreements be considered by a small working group comprising Councillors K Hawkins, J Smith, C Willoughby and Mr A Benton (former Clerk).

9902 ITEM 11 – ACCOUNTS FOR PAYMENT

RESOLVED: That the accounts for payments, amounting to £2,798.92 as detailed on Schedule of Accounts No.293 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (Councillors J Smith & R Aspin signatories).

9903 ITEM 12 – DOCUMENTS RECEIVED

RESOLVED: To receive and note the following documents (available from Clerk's office):

- (a) Sustainable Communities Bill – letter from Phil Willis MP dated 20 July 2006 confirming that he had signed Early Day Motion No. 641 in support of this Bill in October 2005.

- (b) North Yorkshire Criminal Justice Board Newsletter Issue 2 and leaflet entitled 'Working together to deliver justice in North Yorkshire'.
- (c) District Development Sub-Committee – Agenda for meeting to be held at Crescent Gardens at 4.30pm on Thursday 27 July 2006.
- (d) Boroughbridge Road – Notice of Carriageway Resurfacing between its junctions with Scriven Road and The Avenue (work commencing 25 July 2006 for approximately 1 week).
- (e) Harrogate & District Access Group – Minutes of Annual General Meeting and Quarterly Meeting 15 June 2006.
- (f) North Yorkshire Police Authority leaflet "Improving our Quality of Life".
- (g) Harrogate District Transport Forum – Minutes of General Meeting held 14/07/05 and Agenda for General Meeting to be held at Crescent Gardens at 2.00pm on 25/07/06.
- (h) Friends of Bebra Gardens – Minutes of meeting held Thursday 6 July 2006.

It was noted that the following further documents had been received:

- (i) Copies of the Bilton Conservation Group's response to the Harrogate District Local Development Framework Consultation in respect of Housing & Employment and the Statutory Green Belt.
- (j) Letter received by some Councillors re. Grazing Land at Conyngham Hall – to be tabled for discussion by the Town Council at its next meeting.

Councillor D Smith gave a brief report of the Harrogate District Transport Forum meeting held 25 July 2006 at which the Harrogate and Knaresborough Integrated Transport Strategy had been discussed. The reinstatement of Ripon rail station had been brought up and Councillor Smith had pointed out that Knaresborough wished to have a rail halt at Halfpenny Lane.

9904 **ITEM 13 - INFORMATION EXCHANGE**

- a) Trial traffic lights to be installed on railway bridge on Stockwell Road - works to commence Monday 7 August 2006 (*Councillor Guest*)
- b) Meeting of Harrogate Citizens Advice Bureau earlier this evening (31 July 2006) – The Harrogate branch Manager has been running an outreach facility in Knaresborough for the past 2 years. This facility has now had to be withdrawn. Do Councillors know of anyone willing to take over (6 hour working week – salary approx. £3,500). New venue also required. Might KTC be willing to help towards salary costs? (*Councillor D Smith*).
- c) Aspin Lane resurfacing works no longer going ahead due to problems with contractors and finances (*Councillor J Smith*).
- d) Horseshoe Fields Bridge – The Royal Corps of Engineers have agreed to assist in refurbishing the bridge; funding now required for materials. Would Council agree to Mr Keith Wilkinson (Secretary of Bilton Conservation Group) giving a presentation to the Council at its next meeting? (14 August 2006) (*Councillor Aspin*).
- e) Town Crier's costume – I propose, with the agreement of the Council, to take Miss Buckle to a dressmaker in Harrogate who has made a costume for the (lady) Town Crier of Masham (*Councillor M Smith*).
- f) Old Town Hall in the Market Place currently undergoing refurbishment. Access to the balcony appears to be clear at the moment. Suggest the Clerk visits the building to explore possibility of using balcony for Christmas Carol Service/tree-lighting ceremony (*Councillor Wright*).
- g) Out-of-date signs – some of these, on private land, require removal - could this issue be discussed at a future meeting? (*Councillor J Smith*).

Meeting closed at 9.25 pm.