

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
WEDNESDAY 7 MAY 2008 AT KNARESBOROUGH HOUSE, KNARESBOROUGH.**

PRESENT **Chair:** Councillor P Guest (Mayor)

Councillors: R Archibald, B Asquith J Burdett, M Clemmitt, , R Hall, J Hawkins, K Hawkins,
L Powell, A Willoughby, C Willoughby and L Yorke-Davies.

Late Arrivals: none

Early departures: none

378 **ITEM 1 – APOLOGIES**

Apologies were received from Councillor P Godsell and the Knaresborough Post.

379 **ITEM 2 - DECLARATIONS OF INTEREST**

All declarations are personal, unless otherwise stated.

Councillor K Hawkins Member of HBC – will consider any same item at HBC in the light
of any new information
Item 6 – Planning application 1866 and Item 7d – Councillor knows
neighbour.

Councillor J Hawkins Item 6 – Planning application 866 and Item 7d – Councillor knows
neighbour.

Councillor M Clemmitt Item 9a – Member of Harrogate Lions
Item 7a (i) 08/00186/PR15 – Councillors knows owner.

Councillor A Willoughby Item 5a – Prejudicial
Item 6 – Planning application 1168H and Item 1866E – Prejudicial
Item 7d - Prejudicial
Item 9a – Prejudicial
Item 15c – Member of Renaissance Knaresborough

Councillor C Willoughby Member of HBC – will consider any same item at HBC in the light
of any new information
Item 6 – Planning application 1866 and 7d – Councillor knows
neighbour

Councillor B Asquith Planning Application 1168 – Councillor knows artist

Councillor R Hall Item 5a, Item 6 - Planning application 1168 and Item 15c – KTC
delegate for Renaissance Knaresborough
Item 9a - Prejudicial

Councillor L Yorke Davies Item 5a, Item 6 - Planning application 1168 and Item 15c-
Member of Renaissance Knaresborough

Councillor J Burdett	Member of HBC – will consider any same item at HBC in the light of any new information Item 15e) – Member of Harrogate Voluntary Services
Councillor P Guest	Item 5a) - Prejudicial and Planning Application 1168 Item 6 – Application 1866 - Prejudicial Item 7d - Prejudicial Item 7f - Prejudicial Item 9a – Member of Knaresborough Lions Item 9d(i) - Prejudicial Item 15c) Member of Renaissance Knaresborough

380 ITEM 3 - MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the meeting held on Monday 21 April 2008 be approved as a correct record and signed by the Chair, with exception to the following amendments:
Item 381(e) remove the word previously and add on Meadow Road.
Item 369 J and K Hawkins instead of 'I' live there, add 'Councillor' lives there.
and P Godsell instead of ' my husband' is a bus driver, add 'Councillor's husband'.

381 ITEM 4 – KTC PUBLIC SPEAKING SESSION

a) Mrs S Head re item 10 – Annual Town Meeting

Mrs Head explained that the Civic Society have their AGM soon and she wanted KTC to carry the motion from the Annual Town Meeting that KTC push for a Band Stand in the Castle Grounds, as is was what the people of Knaresborough want.

ITEM 10 – MINUTES FROM ANNUAL TOWN MEETING

Councillors debated item 519(e) relating to the Band Stand and decided to leave the matter to the Performance Area Committee.

382 ITEM 5 – BUSINESS REMAINING FROM PREVIOUS MEETING(S)

(Having declared a prejudicial interest in planning application 1168 below, Councillors A Willoughby, R Hall, L Yorke Davies and P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this application.)

a) Planning Application 6.100.1168.H.FUL – Renaissance Knaresborough. *(See Minute 381 Item 14(d))*

RESOLVED: KTC support this application subject to the condition that the paintings are up for no more than 4 years from the date they are put up.

b) Traffic Calming and Traffic Signals Consultation – Halfpenny Lane & Hyde Park Road, Knaresborough – to ratify views expressed at last meeting under Information Exchange *(Minute 381 Item 14(e) refers)*

(Councillors J and K Hawkins both declared a personal interest as both Councillors live along Halfpenny Lane).

RESOLVED: That KTC ratify the views they made on 21 April 2008.

383 ITEM 8 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
08/01862/TPO 59.V*	Mrs Hilary MacKenzie	Various tree works to various species of trees within woodland W5 and area A11 of Tree Preservation Order No. 1/1959 – Abbey House, 51 Abbey Road.	No Objections
08/01560/FUL 108.V*	Mr M Collingwood	Erection of 1.3m high balustrade to form roof terrace to rear – Teardrop Cottage, 15 Waterside.	No Objections
<i>(Having declared a prejudicial interest in planning application 1168 below, Councillors A Willoughby, R Hall, L Yorke Davies and P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this application.)</i>			
08/01060/FUL 1168.H*	Renaissance Knaresborough	Installation of 1 painted panel to front elevation – The Market Tavern, 12 Castlegate.	KTC support this application subject to the condition that the paintings are up for no more than 4 years from the date they are put up.
08/01437/TPO 1823.C*	Mr M Cresgrove	Felling of 1 Larch tree within group G1 of Tree Preservation Order 1/1959 – Riverdale, Spitalcroft, Calcutt.	No Objections
08/01659/TPO 1927.B*	Mrs Wilkes	Felling of 2 Larch trees within group G1 of Tree Preservation Order 1/1959 - Little Runswick, Spitalcroft, Calcutt.	No Objections
08/01162/FUL 2542.B*	F C Enhancements Ltd	Conversion of dwelling to form 3 flats with erection of 3 storey side and rear extensions and raised roof height (Site Area 0.029ha) – 2 Waterside.	KTC object,;- this proposal would make this building higher in such a dominant position, would detract from the visual amenity of 'High Bridge' - a listed structure and also a Scheduled Ancient Monument (taken from HBC's Conservation Area Charter p 32) and will detract from the views in this tourist area of the town. The proposal would have windows over looking the public area of the bridge, and windows over looking the public park. Converting one dwelling into three dwellings would increase the traffic on a road (Waterside) where traffic is restricted in order to improve the enjoyment of pedestrians. The proposal would result in an impractical parking situation due to difficult reversing manoeuvres and the need to turn around if the 3 spaces are all found to be full.
08/01829/FUL 2659*	Winston UK Ltd	Erection of single storey rear extension to Nos. 128, 130 and 132 and formation of lightwell to rear of 124 and 126 - 124-132 High Street.	No Objections - KTC welcome this application – an improvement to the properties. Unanimous
08/01519/LB 2659.A*	Winston UK Ltd	Listed building application for erection of single storey rear extension to Nos. 128, 130 and 132, formation of lightwell to rear of 124 and 126 and various internal and external alterations – 124-132 High Street.	No Objections - KTC welcome this application – an improvement to the properties. Unanimous

(Having declared a prejudicial interest in application for certificate of lawfulness 1866 below, Councillor P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this application.)

Application for Certificate of Lawfulness

08/01459/ CLEUD 6.100.1866.E	Mrs J Palmer	Application for Certificate of Lawfulness for the existing use of land as domestic curtilage – Fawley, Ripley Road.	Councillor R Hall can state that the land has not been in continuous use as domestic curtilage for a period of 15 years.
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- * Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee
** **Item for determination by Planning Committee**

384 ITEM 7 - PLANNING CORRESPONDENCE:

- a) **Planning Enforcements** – (i) Confidential Papers (*see unpublished minutes*)

(Having declared a prejudicial interest in 7a(ii) 08/00122 below, Councillor P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this item.)

(Councillor A Willoughby declared a personal interest in item below 7a (ii) 08/00122 - Member of Knaresborough Lions as Piccadilly Motors sponsor the Bed Race).

- (ii) **Report of Investigations:**
- 08/00122/BRPC – Piccadilly Motors Ltd, Bar Lane Garage Boroughbridge Rd.

The Clerk was asked to contact HBC Enforcement Department to point out that Piccadilly Motors have planning permission for staff to park on site, and if they are not doing so – why?

- 08/00150/PR15 – 82 High Street

RESOLVED: To receive and note.

- b) To note the following **WITHDRAWN PLANNING APPLICATION:**

- (i) 6.100.946.F.RENEW – Renewal of unimplemented permission 6.100.946.C.COUC for the conversion of redundant agricultural buildings to form 4 holiday lets and demolition of redundant toilet block to allow the formation of hard standing to form 8 car parking spaces – The Lido Caravan Park.

RESOLVED: To receive and note.

- c) To note the following **APPEAL DECISION** re HBC's refusal of planning permission

- (i) 07/00168/REFPP and 6.100.254.A.FUL - (Appeal Ref: APP/E2734/A/08/2062423/NWF) – The Old Goods Yard, Stockwell Road – Retention of 3 portacabins and 3 storage containers and the use of the site for office, sales and storage of chimney products plus retention of outside covered pallet racking: **Appeal Dismissed.**

RESOLVED: That the Clerk contacts HBC planning department to suggest that as the appeal has been dismissed an attempt is made to clear the site.

- (ii) 07/00189/REFPP and 6.100.460.J.FUL - (Appeal Ref: APP//E2734/A/07/2054533/NWF) – Yorke House, 2 Iles Lane – Conversion of office to form 3 flats (Site Area 0.02ha): **Appeal Dismissed**

RESOLVED: To receive and note.

(Having declared a prejudicial interest in 7d below, Councillor P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this item.)

- d) **ENFORCEMENT NOTICE APPEAL** 6.100.1866.D.FUL & 06/00207/PR15 (Appeal Ref: E2734/A/07/2056166 & APP/E2734/C/07/2056166 – Fawley, Ripley Road. Appeal re HBC's refusal of planning permission for change of use of land to form domestic curtilage and the service of an enforcement notice in respect of an alleged breach of control.

RESOLVED: To receive and note.

- e) To note the following application approved by HBC (**subject to conditions**) **contrary to KTC observations:**
- i) 6.100.119.I.RENEW – Renewal of unimplemented permission 6.100.199.A.COUP for the conversion of 1 dwelling to form managers accommodation with office above and 3 holiday lets (Site Area 0.287 ha) – Plompton Mill Farm. *(KTC comments: Object (i) would like site made into a permanent site for the permanent residents. (ii) are concerned about ownership of the site in the future.)*

RESOLVED: To receive and note.

(Having declared a prejudicial interest in 7f below, Councillor P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this item.)

- f) **Knarborough Conservation Area Character Appraisal Public Consultation: 25 April to 6 June 2008** – letter dated 24 April 2008 from Principal Conservation & Design Officer, HBC

RESOLVED: That this item be deferred until meeting 21 May 2008 to give Councillors time to go through the document.

385 ITEM 8 - HBC PLANNING COMMITTEE - Opportunity to Speak –Thursday 8 May 2008 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following applications relating to Knarborough are to be heard, be received and noted. (No Councillor from KTC to attend).

- a) 6.100.1096.A.FUL – Erection of 1 end terraced dwelling and single storey rear extension to existing dwelling (Site Area 0.04 ha) – 82 Manor Road.
- b) 6.100.2085.C.FULMAJ – Erection of 10 dwellings with formation of new vehicular access and road (Site Area 0.27 ha) – Former Timber Yard, Hambleton Grove.
- c) 6.100.2401.E.FUL – Erection of 1 detached dwelling with detached garage, new vehicular access and the felling of 6 Apple trees, 1 Plum tree, 1 Greengage Plum tree and 1 Mulberry tree within the Knarborough Conservation Area (Revised Scheme) – 1 Boroughbridge Road.
- d) 6.100.2627.A.OUT – Outline application for the erection of 4 dwellings and 3 garages with layout and access considered (Site Area 0.08 ha) (Revised Scheme) – 10A Boroughbridge Rd.

386 ITEM 9 – CORRESPONDENCE

(Having declared a prejudicial interest in item 9a below, Councillors A Willoughby and R Hall, left the Council Chamber and took no part in the discussion or voting thereon.)

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(Councillor P Guest changed his interest in item 9a below to Prejudicial, left the Council Chamber and took no part in the discussion or voting thereon, Councillor J Burdett took the chair for this application)

- a) Knaresborough Bed Race – letter dated 16 April 2008 from 2008 Bed Race Chairman.

RESOLVED: That KTC sponsor the mahogany shield up to a maximum of £150.

(Councillor C Willoughby declared a personal interest in item 9b below as Councillor works at King James School).

- b) King James's School Enrichment Day, Friday 4 July 2008 – letter dated 25 April 2008 from Head of Year 12

RESOLVED: That Councillors K Hawkins and A Willoughby are willing to attend, if KJS desire.

- c) Burning of Waste on the Knaresborough Allotments – letter received 23 April 2008 from Secretary, Knaresborough Allotment's Self Help Scheme.

RESOLVED: i) That the Clerk contacts the KASHS to suggest that they look into the possibility of banning bonfires at the allotments.
ii) That this item is looked at meeting 2 June 2008 and the Clerk issues Councillors with a copy of the Deeds.
iii) That the Clerk contacts HBC to request copies of a map of land that HBC own under the parish of Knaresborough.

(Having declared a prejudicial interest in 9a(i) below, Councillor P Guest left the Council Chamber and took no part in the discussion or voting thereon; Councillor J Burdett took the chair for this item.)

- d) Application for Grant Funding: Centre On Gracious Street – letter dated 16 April 2008 from COGS Fundraiser

RESOLVED: That KTC give £5,000 grant to COGS.

- e) Harrogate District Sports Council – letter dated 24 April 2008 and invitation to affiliate.

RESOLVED: That this matter is left in the hands of the Clerk.

387 ITEM 10 - REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS

- a) Report of Town Meeting held 3 March 2008.

RESOLVED:

- Item 519d re Parking on Pavements i) To receive and note.
ii) That the Clerk write to the Police to encourage them to be more vigilant in keeping pavements of the town usable to the width of a wheelchair.
Item 519f re Bed Race iii) That the Clerk contacts HBC to arrange a meeting between Councillors Hall, K Hawkins and the new Chief Executive at HBC to discuss the new procedures.

388 ITEM 11 – REPORTS FROM THE CLERK

- a) Staff Lieu Hours

*The Clerk reported that the lieu hours up to 7 May were as follows:-
Clerk 19.25 hours, Deputy Clerk 10.5 hours, Admin Assistant 1.75.*

- b) KTC representation on HBC Standards Sub-Committee

RESOLVED: That Councillor J Hawkins is the Representative and L Powell the Substitute Representative for this Sub-Committee.

389 ITEM 12 – ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 331

RESOLVED: That the accounts for payments, amounting to £1,625.76 as detailed on Schedule of Accounts No.331 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors R Hall and M Clemmitt signatories*).

390 ITEM 13 - OTHER MOTIONS SUBMITTED BY MEMBERS

To consider the following Motion proposed by Councillor A Willoughby:

“That Knaresborough Town Council write to John Burton, Head of Transport, HBC, to request that his department look into the provision of a dedicated “Police Only” parking bay on Fisher Street Knaresborough, in the vicinity of the CCTV pole. This has been requested by a Police Officer as it would enable them to provide a useful Police presence near the bus station and Sainsbury's, at a location where there had been such a provision previously. Knaresborough Town Council is in favour of this facility.”

RESOLVED: To accept the above motion.

391 ITEM 14 – INFORMATION EXCHANGE

- a) Councillor Guest – re Post Office Closures Post Watch has been to see both Aspin Lane and High Street Post Offices – taking measurements and comments from residents of Knaresborough.
- b) Councillor C Willoughby – Knaresborough in Bloom meeting Tuesday 13 May in Committee Room.
- c) Councillor J Burdett – Emergency Risk meetings - May 13 and 20 for a briefing and practise.
- d) Clerk - Christmas Lights meeting Thursday 8 May had to be cancelled as several Councillors unable to attend.
- e) Clerk – Garry Atkins (Community Leisure Manager HBC) wishes to use King George V playing field on Friday 30 May for a children's football tournament. The partnership managing the event involves the Police, Knaresborough Celtic, 4 Youth Service and HBC.

392 ITEM 15 - TO RECEIVE THE FOLLOWING DOCUMENTS

- a) New Guidance for Use of Household Waste Recycling Centres – guidance leaflets available from Clerk's office or from County Council web site: www.northyorks.gov.uk/hwrc
- b) Yorkshire Rural Community Council – invitation to renew membership (£35) (note, KTC declined last year) and details of Annual Rural Community Buildings Conference to be held on Saturday 17 May 2008 at Kiveton Park and Wales Village Hall (£5 plus VAT for member, £10 plus VAT for non-members)
- c) Renaissance Knaresborough – Progress Report (March 2008) (*ca*) – *further details available from www.harrogate.gov.uk/regeneration*
- d) North Yorkshire Criminal Justice Board Newsletter Issue 5.
- e) Harrogate & Area Council for Voluntary Service and Ripon CVS newsletter and mailings, May 2008.

RESOLVED: To receive and note.

Meeting ended at 9.45