

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON MONDAY  
10 MARCH 2008 AT KNARESBOROUGH HOUSE, KNARESBOROUGH.**

**PRESENT**    **Chair:** Councillor P Guest (Mayor)

**Councillors:** R Archibald, J Burdett, M Clemmitt, P Godsell, J Hawkins, L Powell, A Willoughby,  
and L Yorke-Davies.

**Late Arrivals:** none

**Early departures:** none

**323    ITEM 1 – APOLOGIES**

Apologies were received from Councillors B Asquith, J Brankin, R Hall, K Hawkins, P Pye, C Willoughby

**324    ITEM 2 - DECLARATIONS OF INTEREST**

All declarations are personal, unless otherwise stated.

Councillor P Guest            Item 6 Prejudicial Planning Applications – (119.I and 946.F)  
Item 6 Planning Application – 1366 knows applicant  
Item 5(b) – Member of Knaresborough Lions  
Item 15(d) – Member of Town Twinning

Councillor J Hawkins        Item 6 – Planning Application (1366) Prejudicial  
Item 6 - Planning Application (994.F) Knows Applicant  
Item 15(d) – Member of Town Twinning

Councillor M Clemmit        Item 6 Planning Application – 1366 knows applicant  
Item 5(b) – Town Twinning associated with Lions  
Item 15(c)– Member of C.A.P  
Item 15(d) –Chair of Town Twinning

Councillor A Willoughby    Item 5(b) – Member of Knaresborough Lions  
Item 9(d) - Member of the Ramblers, Harrogate

Councillor L Powell         Item 6 Planning Application – 1366 knows applicant

Councillor L Yorke-Davies    Item 6 Planning Application – 1366 knows applicant

Councillor Godsell            Item 6 Planning Application – 1366 knows applicant  
Item 15(c ) – Member of C.A.P  
Item 15(d) – Member of Town Twinning

Councillor J Burdett         Member of HBC – will consider any same item at HBC in the light of  
any new information.  
Item 6 Planning Application – 1366 knows applicant  
Item 15(d) – Member of Town Twinning

**325    ITEM 3 - MINUTES OF PREVIOUS MEETING**

**RESOLVED:** The Minutes of the meeting held 25 February 2008 be approved as a correct record and signed by the Chair subject to the following additions and amendments:

**Minute 307** M Clemmitt (570.A) 'neighbour'

**Minute 318** to include - (*Councillor P Guest declared a prejudicial interest, left the Council Chamber and took no part in the discussion or resolution relating to the agenda item 12a) Councillor J Burdett took the chair for this item*)

**326 ITEM 4 – KTC PUBLIC SPEAKING SESSION**

- a) Mr Prest, Chair, Knaresborough Horticultural Society re Item 9a) application for funding.  
Mr Prest told Councillors that the society was formed in 1852. The first president started the Great Yorkshire Show. They now have 2 shows, early August and late October. The society now has overheads and insurance, and would like support from the Town Council by way of a grant for £400.

**ITEM 9 – CORRESPONDENCE** a) Knaresborough Horticultural Society - application for funding.

**RESOLVED:** To give the Horticultural Society £400 by way of a Grant.

- b) Mr K Lloyd – Knaresborough Lions re Item 5b) Knaresborough Bed Race – to see how the Town Council can help the organisers to ensure the Bed Race continues.  
Mr Lloyd informed Councillors that the Lions were looking for support for the event not for financial support. Volunteers were sought for helping with road closures.

**ITEM 5 - BUSINESS REMAINING FROM PREVIOUS MEETING** b) Knaresborough Bed Race to see how the Town Council can help the organisers to ensure the Bed Race continues.

**RESOLVED:** That KTC support the Lions to ensure the Bed Race continues. **Unanimous**

- c) County Councillor Richard Hall re Item 11a matters arising from the Annual Town Meeting.  
(Proposed Post Office Closures)  
County Councillor R Hall gave Councillors a follow up to Proposed Post Office Closures. He reminded Councillors that the petition closure date was 4 April 2008. There were no numbers available for response to the petition, but County Councillor Hall requested response from KTC by way of:-
- Letter writing
  - Local radio and television
  - KTC to take ownership of campaign
  - Mayor to write to the Post Office with a breakdown of responses
  - Stall in market place to raise public awareness

**327 ITEM 5 - BUSINESS REMAINING FROM PREVIOUS MEETING(S)**

- a) Farmers Market for Knaresborough –to consider the following motion:-  
To coincide with the first Farmers Market the Town Council will consider the possibility of providing some street entertainment and artistic events. A Council Committee shall be created as follows:-
1. Name of Committee – Events Committee.
  2. Composition – Four Councillors, plus a maximum of two non-voting co-opted members
  3. Delegated authority:-
    - i) To organise street entertainment and artistic events to coincide with the first of the proposed Knaresborough Farmers' markets.
    - ii) To co-opt non voting members of the Committee, if the committee so desires.
    - iii) To agree expenditure up to a limit of £600 to come from the Council's grants budget.
    - iv) To investigate the feasibility of an ongoing annual arts event to take place in the Spring of each year. This event will be small-scale in nature in comparison with *feva* which we acknowledge as the town's premier artistic festival, but may act as a show case for *feva*.

*Volunteers for composition of committee Councillors L Powell, B Asquith, R Archibald, and P Guest*

**RESOLVED:** That the above motion be carried.

**Unanimous**

b) Knaresborough Bed Race – to see how the Town Council can help to ensure the Bed Race continues.  
*See minute no – 326b*

c) Allotments Code of Practice for Burning Garden Refuse.

**RESOLVED:** That the Clerk writes to the KASHS to suggest that the Code of Practice be revised to include some days of the week that are bonfire free.

### **328 ITEM 6 – PLANNING APPLICATIONS**

**RESOLVED:** That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
08/00816/FUL* 6.100.100.C	Mr and Mrs Newton	Erection of single storey front and rear extensions and first floor side extension – 53 Grimbold Road.	No Objections
08/00934/RENE W* 6.100.119.I	Lido Leisure Ltd	Renewal of unimplemented permission 6.100.199.A.CO.U for the conversion of 1 dwelling to form managers accommodation with office above and 3 holiday lets (Site Area 0.287 ha) – Plompton Mill Farm.	KTC object i) would like the site made into a permanent site for the permanent residents. ii) are concerned about ownership of the site in the future.
<i>(Councillor P Guest declared a prejudicial interest, left the Council Chamber and took no part in the discussion or resolution relating to the agenda item above (6.100.119.C) Councillor J Burdett took the chair for this item)</i>			
08/00663/FUL* 6.100.643.E	Mr and Mrs Mackrill	Erection of single storey side extension and replacement detached garage – 22 Belmont Avenue, Calcutt.	No Objections
08/00935/RENE W* 6.100.946.F.	Lido Leisure Ltd	Renewal of unimplemented permission 6.100.946.C.CO.U for the conversion of redundant agricultural buildings to form 4 holiday lets and demolition of redundant toilet blocks to allow the formation of hard standing to form 8 car parking spaces – The Lido Caravan Park.	No Objections
<i>(Councillor P Guest declared a prejudicial interest, left the Council Chamber and took no part in the discussion or resolution relating to the agenda item above (6.100.946.E) Councillor J Burdett took the chair for this item)</i>			
08/00707/RENE W* 6.100.994.F.	W Kirkby	Renewal of unimplemented permission 6.100.994.RE.M for the erection of 1 detached dwelling with layout, access, scale, appearance and landscaping considered (site area 0.178ha) – land north of Holbeck House, Calcutt Bridge, Calcutt North.	KTC object and re-iterate what they have said before:- The entrance shown involves demolition of an existing wall which is an attractive feature within the street scene and contributes to the character of Calcutt. KTC does not wish to see this wall demolished.
08/00570/FUL* 6.100.1018.B.FU L	Mr and Mrs J Douglas	Erection of two storey and single storey side and rear extension (revised scheme) – 19 Bardale Close.	No Objections
08/00845/FUL* 6.100.1037	Mr and Mrs P Tomalin	Erection of sun room to side with terrace over – 25 Waterside.	No Objections
08/00916/FUL** 6.100.1096.A.FU L	Tracey Dunne	Erection of 1 end terrace dwelling and single storey rear extension to existing dwelling (site area 0.04ha) – 82 Manor Road.	No Objections

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08/00942/FUL* 6.100.1119.A.	Mr and Mrs Longstaff	Erection of rear and side extensions with accommodation in roofspace, 1 rear dormer window and pitched roof to side dormer window 17 Boroughbridge Road.	No Objections
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*(Councillor J Hawkins declared a prejudicial interest, left the Council Chamber and took no part in the discussion or resolution relating to the agenda item below (6.100.1366))*

08/00781/FUL** 6.100.1366	Mr and Mrs S Jones	Erection of ground floor and first floor side extensions – New Row Cottage, High Bond End.	No Objections
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08/00743/TPO* 6.100.1954.H.TPO	Jackie Hargreaves	Felling of 1 Prunus tree within area A1 of Tree Preservation Order 12/1990 – West Lodge, Ripley Rd.	KTC have no objections providing the arboriculturist officer at HBC is in agreement.
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08/00763/FULMA J** 6.100.2085.C.	The Fisher Partnership	Erection of 10 dwellings with formation of new vehicular access and road (site area 0.27ha) – Former Timber Yard, Hambleton Grove.	KTC would support this but have concerns re safety/vehicular access, they would like the developers to re-consider the access point. <b>UNANIMOUS</b>
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08/00454/FUL* 6.100.2103.A.FUL	Mr and Mrs G Gray	Erection of single storey front extension – Holgate Lodge, 44 Aspin Avenue.	No Objections
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\* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

\*\* Item for determination by Planning Committee

### **329 ITEM 7 - PLANNING CORRESPONDENCE:**

#### **a) Planning Enforcements – Report of Investigations:-**

- 08/00013/PR15 – Land east of Low Bridge
- 08/00073/PR15 – 15 Castlegate
- 07/00643/ADVERT – 17 High Street
- 08/00071/PR15 – Spitalcroft Green and Land opposite Spitalcroft, Calcutt

**RESOLVED:** i) To receive and note.

ii) Councillor Godsell to investigate the opening hours for 08/00073 15 Castlegate.

Unanimous

b) To note the following **CONFIRMATION OF TREE PRESERVATION ORDER** No. 73, 2007 Woodland at Knaresborough Anglers Club, Ripley Road, Knaresborough.

**RESOLVED:** To receive and note.

c) **Notice of APPEAL** re HBC's refusal of planning permission:

08/00008/REFPP and 6.100.394.B.FUL (Appeal Ref: APP/E2734/A/08/2066434/WF) – 2 Park Gate, Knaresborough – Retention of 1.8m high boundary fence and proposed extension to fencing.

**RESOLVED:** To receive and note.

d) To note the following **APPEAL DECISIONS** re HBC's refusal of planning permission (*available to view at Clerk's Office*)

- i) 07/00151/REFPP and 6.100.394.A.FUL (Appeal Ref: APP/E2734/A/07/2058526 /WF) – 2 Park Gate, Knaresborough – Erection of two storey side extension and pitched roof to front porch: **appeal dismissed.**

- ii) 06/00029/PR and 6.100.1091 (Appeal Ref: APP/E2734/F/07/2050827 and 2051537) – 49 Kirkgate, Knaresborough – Appeal against enforcement notice re erection of boundary fence within the curtilage of a listed building: **appeal dismissed.**
- iii) 07/00145/REFPP and 6.100.2550. B. FUL (Appeal Ref: APP/E2734/A/07/2056681/WF) - Land to the south of 4 Middleton Cottages, Blands Hill, Calcutt – Erection of 2 semi-detached dwellings with vehicle access and parking off Spitalcroft (site area 0.04ha) (Revised Scheme) : **appeal allowed.**

**RESOLVED:** To receive and note.

**330 ITEM 8 - HBC PLANNING COMMITTEE - Opportunity to Speak –Tuesday 11 March 2008 at 2.00pm Crescent Gardens, Harrogate.**

**RESOLVED:** That details of the above meeting, at which the following application relating to Knaresborough is to be heard, (No Councillor from KTC to attend).

- a) 6.100.2606.B.FUL – Erection of detached dwelling and garage (Site Area 0.11ha) – Eddystone, King James Road.

**331 ITEM 9 – CORRESPONDENCE**

- a) Knaresborough Horticultural Society - application for funding.

*See minute no 326a*

- b) Review of contaminated land strategy for Harrogate District – letter from the Area Environmental Health Officer, HBC dated 21 February 2008.

**RESOLVED:** To receive and note.

Unanimous

- c) Jacob Smith Park – Consultation Process – copy letter from the Clerk to Scriven Parish Council to the Head of Parks and Opens Spaces, HBC re. the views of Scriven Parish Council dated 24 February 2008.

**RESOLVED:** *i)* Thanks to Scriven Parish Council for the information.

*ii)* To receive and note.

Unanimous

- d) Application to add a Footpath at Abbey Road, Knaresborough to the Definitive Map and Statement – copy letter from Definitive Map Office, North Yorkshire County Council, addressed to Dr A Kellett and received at the Clerk’s Office 26 February 2008.

**RESOLVED:** That the Clerk writes to Penny Noake at NYCC asking that NYCC continue to process the claim for the Rights of Way. (Clerk to mention that the initial claim in 1985 was from Dr Kellett who was Mayor of KTC at that time)

**332 ITEM 10 – REPORTS AND MINUTES OF COMMITTEES/WORKING GROUPS**

None received.

**333 ITEM 11 - REPORTS FROM THE CLERK**

- a) To consider any urgent matters arising from the Annual Town Meeting (3 March 2008)

*i)* Post Office Closures- *see minute number 326c*

ii) Licensing of the Burger Van 11pm – 4am. A request had been received from Mr Lee to support his objection, and to represent the people affected in this area.

**RESOLVED:** To write to HBC Licensing Authority objecting to the presence of this in the Market Square.  
Unanimous.

b) It was noted that the Mayoral Nomination for the year 2008-9 is Councillor P Godsell.

**334 ITEM 12 - ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 328**

**RESOLVED:** That the accounts for payments, (ledger numbers 148 and 149) amounting to £242.00 as detailed on Schedule of Accounts No.328 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors P Godsell and A Willoughby signatories*). (*146 and 147 to be deferred until next meeting.*)

**335 ITEM 13 – OTHER MOTIONS SUBMITTED BY MEMBERS**

None received.

**336 ITEM 14 - INFORMATION EXCHANGE**

- a) Councillor Guest – Christmas Events meeting 2.30pm Wednesday 12 March at Knaresborough House
- b) Councillor Clemmitt – Town Twinning meeting 7.30pm Thursday 13 March at Knaresborough House.
- c) Councillor A Willoughby – rebuilding of Horseshoe Fields Bridge – trees being removed from the water.
- d) Councillor A Willoughby – Resource Futures Leeds – competition won by Knaresborough Businesses – money awarded to plant trees – plan is to spread around several areas.
- e) Councillor A Willoughby – Youth Shelter – drawings have been received in preferences to go to HBC.
- f) Councillor P Godsell – Fraser Theatre – ‘Diamond and Tiara’ Ball on 26 April 2008.
- g) Councillor L Powell – attended the North Yorkshire County Council meeting in Harrogate re the Post Office closures – unanimous vote against closure of Aspin Lane.
- h) Councillor P Guest – informed Councillors that 2 complaints had been received and that the Clerk was following the Complaints Procedure.

**337 ITEM 15 - RECEIVE THE FOLLOWING DOCUMENTS**

- a) Temporary Road Closure – High Street, Starbeck – 21.00 Saturday 5 April until 09.00 Sunday 6 April 2008.
- b) Temporary Road Closure – Forest Lane, Harrogate – between the hours of 21.50 and 06.30 each evening/morning from Tuesday 10 June to Thursday 12 June 2008.
- c) Minutes of Knaresborough Community and Police Group meeting held 11 December 2007.
- d) Minutes of Town Twinning Committee Meeting held on 10 January 2008 (*ca*)
- e) Funding Bulletin and Events Diary- March/April 2008 from the Harrogate and Area Council for Voluntary Services.
- f) The Clerk – The Journal of the SLCC, March 2008.

**RESOLVED:** Receive and note.

**Meeting ended at 9.30 pm**

**Next Council meeting Wednesday 26 March 2008 (Bank Holiday Monday)**