

**MINUTES OF THE MEETING OF KNARESBOROUGH TOWN COUNCIL HELD ON
WEDNESDAY 21 MAY 2008 AT KNARESBOROUGH HOUSE, KNARESBOROUGH.**

7.00pm - Presentation by Mr G Johnson, Otley Town Partnership - Farmers' Market for Knaresborough.

PRESENT **Chair:** Councillor P Godsell (Mayor)

Councillors: R Archibald, J Burdett, M Clemmitt, K Hawkins, L Powell, A Willoughby, C Willoughby and L Yorke-Davies..

Mr Johnson and his colleagues gave an introduction and insight into the back ground behind Otley Farmers Market. It was started in 1996 and consisted of Leeds City Council, Otley Council and the Chamber of Trade. The markets in Otley and Harrogate are both successful. The emphasis is on food and products, many being organic. Products are sourced as local as possible.

Various questions were raised and Town Councillors thanked Mr Johnson and his colleagues for their informative and interesting presentation.

PRESENT **Chair:** Councillor P Godsell (Mayor)

Councillors: R Archibald, J Burdett, M Clemmitt, K Hawkins, L Powell, A Willoughby, C Willoughby and L Yorke-Davies.

Late Arrivals: none

Early departures: none

404 ITEM 1 – APOLOGIES

Apologies were received from Councillors J Hawkins, B Asquith, and R Hall.

405 ITEM 2 - DECLARATIONS OF INTEREST

All declarations are personal, unless otherwise stated.

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| Councillor K Hawkins | Member of HBC – will consider any same item at HBC in the light of any new information |
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| Councillor A Willoughby | Item 9(d) (iii) – Member of Renaissance Knaresborough Item 10(a) – Committee Member Harrogate Group of Ramblers Association |
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| Councillor C Willoughby | Member of HBC – will consider any same item at HBC in the light of any new information |
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| Councillor J Burdett | Member of HBC – will consider any same item at HBC in the light of any new information |
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| Councillor L Yorke Davies | Item 9(d) (iii) – Member of Renaissance Knaresborough |
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| Councillor M Clemmitt | Item 9(a) (ii) – Councillor knows residents Item 17(g) – Chair of Town Twinning |
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Councillor P Godsell

Item 14 – Prejudicial item reference number 20
Item 17(g) - Personal – Member of Town Twinning**406 ITEM 3 - MINUTES OF PREVIOUS MEETING**

RESOLVED: That the Minutes of the meeting held on Wednesday 7 May 2008 be approved as a correct record and signed by the Chair, with exception to the following amendment, item 21 the word ‘it’ replaces the word ‘is’.

407 ITEM 4 – TO CONSIDER MATTERS ARISING FROM PRESENTATION by Mr G Johnson
re Farmers’ Market.

RESOLVED: i) That the Clerk writes to HBC highways stating that KTC wish to hold a Farmers Market in Knaresborough on the 3rd Friday of the month, in association with Otley Town Partnership, and are therefore enquiring whether any permission is necessary.
ii) That a copy of the letter is sent to Mr Johnson, thanking him for attending the meeting.

RESOLVED: To move to item 6 on the agenda.

408 ITEM 6 - KTC PUBLIC SPEAKING SESSION

Police Officers from Safer Neighbourhood Team came to introduce themselves to Councillors and to inform them of a musical event that is happening over the summer for youths in the district, ages 11 – 17 to try to reduce crime.

RESOLVED: To move to item 5 on the agenda.

409 ITEM 5 – KNARESBOROUGH CHRISTMAS LIGHTS: to consider the following motion
(proposer Cllr J Hawkins)

RESOLVED: To move to confidential session.

- a) That under Standing Order 1.5(b)(i) the order of business will be varied so that Christmas Lights will be discussed immediately before the public speaking session.
- b) That Paul Darley, if present, will be permitted to speak during the Christmas Lights debate in accordance with Standing Order 2.3(xvii).

It was noted that Mr Darley could not attend the meeting – but had submitted a letter, copies of which the Clerk handed out to Councillors.

Move to Item 15 (item to be taken in Confidential Session)

RESOLVED: To move to item 15 on the agenda.

410 ITEM 15 - OTHER MOTIONS SUBMITTED BY MEMBERS

- a) Knaresborough Christmas Lights – Proposer: Councillor June Hawkins

1. Following the cancellation of the Christmas Events Working Group meeting, this Council will at this meeting review and decide upon the contracts for the repair, replacement and storage of Christmas Lights.
(see unpublished minutes)

2. To increase the number of Councillors on the Christmas Events Working Group from five to six.

RESOLVED: That Councillors L Yorke Davies and R Archibald join this committee.

3. To appoint a Chair of this Working Group.

(This item to be tabled for the next Working Group meeting - Standing Orders 63c refers)

RESOLVED: To move out of confidential session.

ITEM 6 - KTC PUBLIC SPEAKING SESSION

See minute number 408

411 ITEM 7 - BUSINESS REMAINING FROM PREVIOUS MEETINGS

- a) Knaresborough Conservation Area Character Appraisal Public Consultation: 25 April to 6 June 2008. (Minute 384(f) refers.)

RESOLVED: That the following observations are made to HBC –

- 1) KTC are generally in agreement with the Appraisal document.
- 2) KTC do not support the proposal to extend the Conservation Area a short distance up Ripley Road as there is little value within this extension. If the tree lined approach to the town is to be protected then a larger extension is required.
- 3) KTC are in favour of the Article 4 Directive being used to remove all permitted development rights from all of the Knaresborough Conservation Area.
- 4) The draft document needs to be more strongly worded regarding the preserving of the world famous iconic view of the viaduct from the castle grounds.

412 ITEM 8 – PLANNING APPLICATIONS

RESOLVED: That observations be made to the Planning Authority upon the planning applications in Knaresborough stated hereunder, as indicated opposite each application:

| <u>Ref</u> | <u>Applicant</u> | <u>Details of Application</u> | <u>Observations</u> |
|---|--|---|---|
| 08/01731/FUL 136.G* | Mr and Mrs Pender | Erection of single story side extension, detached garage, 1 dormer window to east elevation, raising of roof height and conversion of loft to form additional living accommodation (revised scheme) – Kisdon, Forest Moor Road. | KTC object – still substantial increase in size of foot print in Green Belt area. |
| 08/01975/FUL 882.A** | Mrs C Layne | Demolition of bungalow and erection of 8 dwellings, formation of vehicle access and 1.8 m high boundary fence (Site Area 0.44ha) – Little Garth, Manse Lane. | KTC comment – height of boundary fence too high. |
| <i>Councillors J Burdett and K Hawkins declared a personal interest in planning application 882.A above – as Councillors know resident.</i> | | | |
| 08/00248/ADV 1259.L* | Going Places Leisure Travel Ltd. | Display of 1 non-illuminated fascia and 1 non-illuminated projecting sign – 54 High Street. | No Objections |
| 08/00247/FUL 1259.M* | Going Places Leisure Travel Ltd. | Installation of 2 condenser units to rear – 54 High Street. | No Objections |

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| 07/05862/LB 1259.N* | Thomas Cook | Listed building application for the retention of 1 non-illuminated fascia sign and 1 non illuminated projection sign to front elevation -54 High Street. | No Objections | |
| 07/05865/LB 1259.O* | Thomas Cook | Listed building application for the retention of external alterations to include the installation of 2 condenser units and internal alterations to include the formation of 1 doorway – 54 High Street. | No Objections | |
| 08/01871/FUL 1403.J* | Citibond Investment Ltd | Conversion of first and second floors to form 2 flats (Site Area 0.006ha) – 13 Market Place. | KTC support application | Unanimous |
| 08/02021/LB 1403.K* | Citibond Investment Ltd | Listed building application for the conversion of first and second floors to form 2 flats with various internal alterations including removal of staircase and installation of 2 staircases, 2 shower rooms and WC – 13 Market Place. | KTC support application | |
| 08/00364/OUT 2310.C** | Mr S Richardson | Outline application for the erection of 1 detached dwelling with layout and access considered (Site Area 0.03ha) – South Dene, 5 Stockwell Grove. | Unanimous KTC support application | |
| 08/01971/FUL 2625.A.FUL* | Mr D Watson | Erection of single story rear extension and 1 front and 1 rear dormer windows (revised scheme) – 18 Hambleton Grove. | KTC object – front dormer windows are too big, a dominant intrusive feature in the street and spoils the symmetry of the street. | Unanimous |
| 08/01456/FUL 2660* | Mr Kurt Forward | Installation of replacement front door and retention of 1 front and 2 rear replacement windows – 18 Bardale Close. | No Objections | |

* Item for determination by HBC Head of Planning Services or Head of Planning Services /Chairman of Planning Committee

** Item for determination by Planning Committee

413 **ITEM 9 - PLANNING CORRESPONDENCE:**

- a) **Planning Enforcements** –
- (i) Confidential Papers (*see unpublished minutes*)
 - (ii) Report of Investigations:
 - 08/00186/PR15 – Braeside House, Ripley Road

RESOLVED: To receive and note.

- b) To note the following **WITHDRAWN PLANNING APPLICATION:**

- i) 6.1002085.C.FULMAJ - Erection of 10 dwellings with formation of new vehicular access and road (site area 0.27ha) – Former Timber Yard, Hambleton Grove.
- ii) 6.100.21627.A.OUT – Outline application for the erection of 4 dwellings and 3 garages with layout and access considered (Site Area 0.08ha) (Revised Scheme) – 10A Boroughbridge Road.

RESOLVED: To receive and note.

- c) To note the following NOTICE OF **APPEAL** re HBC's refusal of planning permission

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i) 08/00045/REFPP and 6.100.247.N.COUC (Appeal Ref: APP/E2734/A/08/2070955) - 35 High Street – Change of use of newsagent (Use Class A1 – Shops) to form one A1 Unit and one A2 Unit (Use Class A2 – Financial and Professional Services) (Revised Scheme). *(KTC comments – Object as this is within defined core shopping area, and to division of the shop (policy S5 seeks to ensure the property remains in retail use)*

RESOLVED: To receive and note.

d) To note the following applications approved by HBC (**subject to conditions**) **contrary to KTC observations:**

- i) 6.100.1067.N.LB – Listed building application for various external alterations including installation of 1 window and replacement of 1 window to rear elevation and various internal alterations including the removal of 2 walls and 1 door – Mill House, 5 Castle Mills, Waterside. *(KTC comments: Object to change and appearance to historic building for no apparent reason).*
- ii) 6.100.2618.B.FUL – Erection of rear porch and rear conservatory – 17 Chadwick Park. *(KTC comments: Object – Increase in size of footprint in Green Belt).*
- iii) 6.100.2651.FUL – Installation of 2 painted panels to front elevation – 5 & 7 Briggate – *(KTC comments: Object – should be seasonal not on listed buildings and not in Conservation Area).*

RESOLVED: To receive and note.

414 ITEM 10 - HBC PLANNING COMMITTEE - Opportunity to Speak –Tuesday 20 May 2008 at 2.00pm Crescent Gardens, Harrogate.

RESOLVED: That details of the above meeting, at which the following application relating to Knaresborough was to be heard, be received and noted. (No Councillor from KTC to attend).

- a) 6.100.2656.FUL – Demolition of existing dwelling and erection of 2 detached dwelling (Site Area 0.49ha) – Netheredge, Lands Lane.

415 ITEM 11 – CORRESPONDENCE

- a) Request for funding from Knaresborough Silver Band (Income and Expenditure account for year ended 31 December 2007 and Minutes of AGM held 26 February 2008).

RESOLVED: To give the Silver Band a grant of £360 for the year 2008-9.

- b) Signs at Knaresborough House letter dated 28 April 2008 from Assistant Chief Executive, HBC.

RESOLVED: That the Clerk set up a meeting with officers of HBC with Councillors A Willoughby, P Godsell, L Yorke Davies, M Clemmitt and L Powell.

416 ITEM 12 - REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS

- a) Christmas Lights Working Group meeting held 9 April 2008.

RESOLVED: To receive and note.

417 ITEM 13 – REPORTS FROM THE CLERK

None

418 ITEM 14 – ACCOUNTS FOR PAYMENT AS PER SCHEDULE OF ACCOUNTS 332

RESOLVED: That the accounts for payments, amounting to £8,500.81 as detailed on Schedule of Accounts No.332 be authorised for payment and the Clerk and two signatory Councillors be authorised to sign the cheques on the Council's account in settlement of the payments concerned (*Councillors A Willoughby and M Clemmitt signatories*).

ITEM 15 - OTHER MOTIONS SUBMITTED BY MEMBERS

See minute number 410

419 ITEM 16 – INFORMATION EXCHANGE

- a) Clerk– re email from Ted Wilkinson Knaresborough Fire Station – thanks to all involved with the Emergency Group who have put in a lot of hard work over the last 6 months.
- b) Clerk – Derek Lewis from HBC has assured the chairs in the chamber will be repaired.
- c) Clerk – The hedge that ran along the front of the football ground along Manse Lane has been removed, concerns over birds nesting etc, the Clerk was advised to contact Police & HBC enforcements.
- d) Councillor A Willoughby – The Youth Shelter is up & youths sitting on it.
- e) Councillor A Willoughby - Horseshoe Fields Bridge work due to start over next 12 days (it may take 4 weeks to complete).
- f) Councillor A Willoughby – Friends of Bebra Gardens AGM on 22 May at the Borough Bailiff 7pm.
- g) Councillor J Burdett – Fire Brigade reports of several false calls to the Community Centre, problems then finding key holders.
- h) Councillor J Burdett – Fire Brigade have a practice on Wednesday 28 May at 6.30pm, volunteers needed.
- i) Councillor L Yorke Davies – CCTV meeting – up dating the control room later this year.
- j) Councillor M Clemmitt – Terry Maude has asked for support from Councillors, at fund raising events for Blind Jack Statue.

420 ITEM 17 - TO RECEIVE THE FOLLOWING DOCUMENTS

- a) The Clerk – The Journal of the Society of Local Council Clerks May 2008.
- b) Clerks and Councils Direct, May 2008.
- c) White Rose Update May 2008 – (e-mailed to all individual Councillors).
- d) Harrogate & District Access Group – Minutes of Quarterly Meeting held on 16 April 2008.
- e) Assembly Digest – Spring 2008.
- f) Yorkshire and the Humber Regional Training Partnership, YLCS and East Riding & Northern Lincolnshire Local Councils Association - Annual Joint Training Conference for Parish and Town Councillors and Clerks, Royal Hotel, Scarborough 26 September to 28 September 2008.
- g) Minutes of Knaresborough Town Twinning Committee held on 13 March 2008.
- h) Notes of meeting held 4 April 2008 re. King George V Land.

RESOLVED: To receive and note.