

REPORT OF AN EXTRAORDINARY MEETING OF KNARESBOROUGH TOWN COUNCIL (KTC) HELD AT KNARESBOROUGH HOUSE, KNARESBOROUGH ON MONDAY 13 JUNE 2005

PRESENT Chair: The Town Mayor (Councillor R.W. Aspin)

Councillors J.L. Cooke, P. Godsell, P.R. Guest, R. Hall, B.J. Hallam (early departure, 8.53pm) K.B. Hawkins, J.E.E. Jackson, H.M. Lyon, D. Smith, J. Smith, M. Smith, C. M. Willoughby and A. J. Wright.

9278 ITEM 1 - APOLOGIES

None.

9279 ITEM 2 - DECLARATIONS OF INTEREST

Councillor K. Hawkins declared membership of Harrogate Borough Council (HBC) and the Renaissance Market Town (RMT) Town Team.

Councillors R. Aspin, R. Hall, J. Cooke and P. Guest declared membership of the RMT Town Team.

Councillor J. Smith declared membership of Harrogate Borough Council (HBC) and the Renaissance Market Town (RMT) Town Team.

Councillor D. Smith declared membership of Harrogate Borough Council (HBC)

Councillor P. Godsell declared membership of the Knaresborough Regeneration Partnership and the Knaresborough (Frazer) Theatre.

9280 ITEMS 3 - 5 – PRESENTATION BY WSP CONSULTANTS (RMT)

RESOLVED: 1. To suspend Standing Orders, throughout the meeting, to allow a two-way discussion.

County Councillor Hault, Chair of the Town Team, gave a summary of the RMT Initiative and the work of the Town Team over the past year. Following production of a Delivery Plan for Knaresborough (May 2005) the process was now at a stage at which the future of the Town Team, and delivery of projects, requires further discussion.

Mr S. Baillie, WSP, explained the work of the Town Team, over the past year, and referred Members to their agenda papers and a summary project list. A number of questions and answers followed with reference to project delivery, the CIP, community consultation, and project prioritisation.

(Note, @7.45 – 8.10pm, meeting suspended to allow refreshment break).

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Mr S. Leach (RMT consultant) requested the Council's views on a proposed merger of the RMT Town Team and Knaresborough Regeneration Partnership (KRP), as a vehicle to carry forward the Delivery Plan. Initial views were sought, with Members advised of an opportunity to discuss details at a Community Conference (provisional date of 16 July 2005). Questions, views and debate on the merits and disadvantages of the merger followed and it was:

RESOLVED:

2. That in principle KTC support the merger of the RMT Town Team and Knaresborough Regeneration Partnership,
3. That KTC support a strong democratic representation by County, District and Town Councillors, representing Knaresborough, on the merged Town Team/Partnership body,
4. That KTC formally support the RMT Delivery Plan Town Charter
5. That KTC consider the merged Town Team/Partnership body should develop and implement policy and not be a policy making body,
6. That the date of the Community Conference is to be confirmed, via the Clerk, to the Council
7. That the formal thanks of the Town Council be conveyed to WSP, S. Leach and Councillor Houlton for their presentation.
8. To reinstate Standing Orders.

The Meeting closed at 9.03pm.

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(Minute No 8181 Cont'd)

<u>Ref</u>	<u>Applicant</u>	<u>Details of Application</u>	<u>Observations</u>
41.M*	HSBC	Lowering of ATM with minor changes to entrance (revised scheme) – HSBC (Former Midland Bank Plc) 58 High Street.	No objections.
108.O**	Mr Leo Campagna	Demolition of restaurant and cottage, and erection of 3 No. houses and 2 No. apartments with various tree works including felling within the Knaresborough Conservation Area (revised scheme, site area 0.114ha) – Da Mario Restaurant, 15 Waterside.	Resolved: Defer consideration of proposals, to meeting of P&GP on 27 October 2003, to allow: i) Copy of Planning Inspector's report, re planning application 6.100.108.M/N, to be circulated to all Councillors. ii) Request plan to show proposed development in relation to existing dwellings.
108.P.CON**	Mr Leo Campagna	Conservation Area application for the demolition of restaurant and cottage – Da Mario Restaurant, 15 Waterside.	As above (108.0)
434.J.COUC*	Patricia Jennifer Russell	Change of use of ground floor from offices to chiropodists treatment rooms (use class D1) – Age Concern, 1 Green Dragon Yard.	No objections.
803.A*	Mr T Stuart	Erection of single storey rear extension – 1 Park Gate.	No objections.
909.B*	R G Eustance	Erection of rear conservatory – 42A Boroughbridge Road.	No objections.
1154.B.TPO*	Andrew Kirkham	Crown clean canopy by 5% removal of dead wood and removal of epicormic growth to base of crown of 1 No. Ash Tree within Area A13 of Tree Preservation	No objections subject to view of Arboricultural Officer.

Order 1/1959 – Limehurst, Forest
Moor Road.

1492.B*	TDW Estates	Revision to Permission No. 6.100.1492.A.FUL for the erection of new shop front, removal of 2 No. ground floor windows, and formation of new doorway in side elevation for access to residential accommodation of first and second floors – 6B Castlegate.	No objections.
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1691.B**	Mr R Weddall	Demolition of existing bungalow and erection of replacement detached dwelling (site area 0.04 ha) – 5 Netheredge Drive.	No objections.
1702.A*	Mr G Bailey & Miss L Granger	Erection of single storey rear extension – 7 The Briars.	No objections.
2066.C.REM*	Mr & Mrs Newton	Reserved Matters application under Outline Application No. 6.100.2066.A.OUT for the erection of 1 No. detached dwelling and garage and formation of a new vehicular access (0.061 hectares) – Land to rear of Brampton, 23 Crag Lane.	No objections.
2300*	Mrs Bradley	Erection of rear conservatory – The Coach House, Charlton Manor Drive.	No objections.
2301.PROW*	The Wetherby Road Trust	Diversion of 82 metres of Bridleway No 50, Knaresborough – Bridleway No. 50 Knaresborough Harrogate District.	No objections.
2302*	Mr M Howe	Erection of rear ground floor extension and rear dormer extension – 31 Aspin Oval.	No objections.

County Matter Application

County Matter Application

County Matter Application

North Yorkshire County Council (NYCC)

Proposed change of use of Caretakers Bungalow to provide after school club – Aspin Park CP School, Knaresborough.

No objections.

* Item for determination by Head of Planning Services or Head of Planning Services/Chairman of Area 2 DC Committee.
** Item for determination by Area 2 DC Cttee.

8182 ITEM 6(a) – PLANNING ENFORCEMENTS – REPORT OF INVESTIGATIONS

- (i) Planning Ref: 6.100.1795 – Case No. 03/00363/PR15 – 3 Malham Way.

RESOLVED: Request that HBC inform KTC of outcome of Highways investigation.

- (ii) Case No. 03/00375/PR15 – 3 Greengate Lane.

RESOLVED: To receive and note.

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8183 ITEM 6(b) - 6.100.3.A.FUL – ERECTION OF TWO STOREY SIDE EXTENSION AND FRONT PORCH – 17 YORK LANE – TO NOTE THAT THE APPLICATION HAS BEEN WITHDRAWN.

RESOLVED: To receive and note.

8184 ITEM 6(c) - PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990 – 82/82A HIGH STREET, KNARESBOROUGH (GRADE II LISTED BUILDING)

RESOLVED: To receive and note.

8185 ITEM 6(d) - TOWN & COUNTRY PLANNING ACT 1990 – TOWN & COUNTRY PLANNING (TREES) REGULATIONS 1999 – 17 BIRKDALE AVENUE, KNARESBOROUGH – TREE PRESERVATION ORDER NO. 23,2003

RESOLVED: To receive and note.

8186 ITEM 7 – OPPORTUNITY TO SPEAK SCHEME – HBC PLANNING No 2 DEVELOPMENT CONTROL COMMITTEE – TUESDAY 14 OCTOBER 2003

- a) 6.100.197.H.FUL – Erection of 2 No. detached dwellings (site area 0.075ha) – Aspin Park Primary School, Grimbald Road, Knaresborough.
- b) 6.100.2295.FUL – Erection of 1 No. detached dwelling with integral garage – 1 Scotton Grove, Knaresborough.
- c) 6.100.2297.FUL – Demolish existing garage, erection of 1 No. detached dwelling with integral garage. Erection of detached garage to rear of existing dwelling and formation of new vehicular access – 13 Scotton Drive, Knaresborough.

RESOLVED: To receive and note (a – c) above (no Councillor able to attend the meeting as KTC representative).

8187 ITEM 12 – CODE OF CONDUCT

The Chair referred to Minute 8160:-

Councillors,

I would like to remind you all that the code of conduct is the formal code adopted by our council to guide the behaviour of councillors. You all signed up to this in May 2003 when you took office.

I expect you all to behave in a responsible manner and to observe this code.

Under general obligations a member must treat others with respect – this includes your fellow councillors.

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A member must not in his official capacity, or any other circumstance, conduct himself in a manner which could reasonably be regarded as bringing his office or authority into disrepute.

A member must, if he becomes aware of any conduct by another member which he reasonably believes involves a failure to comply with the authority's code of conduct, make a written allegation to that effect to the Standards Board for England as soon as it is practicable for him to do so.

As a council, we have a collective responsibility to the electorate, the people of this town, and to the democratic process as a whole. Incidents such as that which took place at the last meeting, seriously undermine the council. It is damaging to the council and also to the personal credibility of councillors.

This council should work effectively. We should be concentrating on the items on the agenda. We should not have our meetings interrupted by discourteous behaviour. It wastes valuable time and diverts people's concentration. It also shows the council in a poor light.

I do want all councillors to feel able to contribute to each meeting. I do not want councillors to feel intimidated from voicing their views and engaging openly in debate for fear of another councillor resorting to objectionable behaviour.

I will not tolerate a reoccurrence of the behaviour I witnessed at the last meeting (29.09.03).

If necessary I will use Standing Order Number 11, Disorderly Conduct which states the following:-

If at a meeting any Member of the Council, in the opinion of the Chairman notified to the Council, misconduct themselves by persistently disregarding the ruling of the Chair, or by behaving irregularly, improperly, or offensively, or by wilfully obstructing the business of the Council, or any behaviour contrary to the General Obligations of the Parish Councils (Model Code of Conduct Order 2001, the Chairman or any other Member may move "That the Member named be not further heard" and the motion if seconded shall be put and determined without discussion.

RESOLVED: To receive and note.

8188 ITEM 8(a) - PROPOSED TRAFFIC CALMING MEASURES – STOCKWELL LANE, KNARESBOROUGH

Reference letter and map dated 23 September 2003 from Chief Engineer (Highways & Transportation), HBC.

RESOLVED: That the Town Council inform HBC:

- (i) It supports the proposed traffic calming measures on Stockwell Lane, Knaresborough.

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(Minute No 8188 Cont'd)

- (ii) Of the view that traffic may be diverted onto Manor Road, and that therefore traffic calming measures on Manor Road should be included within the scheme.

8189 ITEM 8(b) - A UNITARY NORTH YORKSHIRE: NORTH YORKSHIRE COUNTY COUNCIL'S SUBMISSION TO THE BOUNDARY COMMITTEE FOR ENGLAND, SEPTEMBER 2003

Reference letter dated 24 September 2003, and NYCC's Submission, from Leader of the Council, NYCC.

RESOLVED: That KTC inform NYCC that its preferred option for local government reorganisation is the pairing of District Councils, with Harrogate and Craven Councils merging to create a unitary authority.

8190 ITEM 8(c) – KNARESBOROUGH CHILDRENS' DAY – SATURDAY 10 JULY 2004

Reference letter dated 23 September 2003 from District Community Tutor, King James's School.

RESOLVED: That KTC contact Knaresborough Community Church to

- (i) ask if they are willing to organise Childrens' Day 2004, on the terms specified by King James's School;
- (ii) request 'no parking' signs be operational on one side of King James's Road, during Childrens' Day 2004, in the interests of road safety and traffic flow;
- (iii) provide Councillor R Hall's contact details re the hire of portaloos.

8191 ITEM 8(d) – KNARESBOROUGH TOWN COUNCIL – QUALITY PARISH STATUS

Reference letter dated 29 September 2003 from Borough Administrator, HBC.

RESOLVED: That KTC defer progression of a Charter, with HBC and NYCC, until the outcome of the current review of local government reorganisation is known, and that the Clerk be authorised to monitor and manage this process accordingly.

8192 ITEM 8(e) – RENAISSANCE MARKET TOWNS (RMT) 2004/5

Reference letter dated 1 October 2003, and RMT Gateway profiles, from Economic Development Officer, HBC.

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(Minute No 8192 Cont'd)

RESOLVED: Thanks be conveyed to Mr N Avison, HBC for the work undertaken in identifying key issues and express the Town Council's support of these.

8193 ITEM 8(f) – PARISH CONSULTATION MEETING – GROUP 1 – SEPTEMBER 2003

Reference letter dated 2 October 2003, and Action List, from Borough Administrator, HBC.

- RESOLVED: (i) HBC be requested to provide details of its capital projects over the next 10 years.
- (ii) The Clerk be requested to follow up the receipt of outstanding information, from HBC, as noted in the Action List.

8194 ITEM 8(g) – HISTORIC PLAQUE FOR FORMER POST OFFICE, HILTON LANE/HIGH STREET

Reference letter dated 2 October 2003 from Chief Officer, Age Concern, Knaresborough.

RESOLVED: The Town Council thank Age Concern Knaresborough for its enquiry and advise it does not wish to install a plaque, at the site of the former Post Office, Knaresborough.

8195 ITEM 9 – KNARESBOROUGH COMMUNITY FOOTBALL PARTNERSHIP COMMITTEE – MEETING HELD 1 OCTOBER 2003

The Clerk reported that Councillor A Wright was unable to attend the above meeting. Minutes had been received and will be recorded at the next Council meeting (available from Clerk's office). Partnership were next to meet on 23 October 2003 and 25 November 2003.

RESOLVED: To receive and note.

8196 ITEM 10 – KTC SUB-COMMITTEES AND WORKING GROUPS (Ref: Min 8169)

- Assets Sub-Committee – meeting held 8 October 2003

RESOLVED: That in view of the confidential nature of the business to be transacted, the following item pertaining to the Assets Sub-Committee be dealt with in Private Session, and subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended) the meeting be not open to members of the public.

- Priorities Sub-Committee – meeting to be held early November 2003.
- Knaresborough Britain-in-Bloom Sub-Committee – meeting to be held 28 October 2003.
- Land to rear Frogmire Road Working Group – meeting to be held October/November 2003.

RESOLVED: To receive and note the above.

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(Minute No 8196 Cont'd)

- Queen Victoria Drinking Fountain Working Group

The working group reported a review of papers relating to the fountain from which it concluded that Mr McGrath, owner of Badger Hill, would appear to have rights of ownership.

RESOLVED: A letter be sent to Mr McGrath, Badger Hill, asking for a formal decision in writing as to the future of the fountain, appealing to re-site it where it can be seen by all.

- The Budget and Precept 2004/05 Working Group

The Clerk reported the Sub-Committee had met on 13 October 2003, on an informal basis, and had no recommendations at present.

RESOLVED: To receive and note.

8197 UNPUBLISHED MINUTE

8198 ITEM 11 – BT PAYPHONES REVIEW: (Ref: Mins 8133 and 8164)

The Clerk reported that, despite extensive advertising, no comments had been received to date.

RESOLVED: That KTC inform BT Payphones it

- (i) has no objection to the proposed removal of the payphone at Meadow Lane/Halfpenny Lane;
- (ii) objects to the proposed removal of the payphone at Bond End, adjacent to the Worlds End Public House, given its proximity to the River Nidd and its essential role in reporting any incidents/accidents and contacting emergency services. (It is noted that this locality offers a poor reception for mobile phones).

Note: ITEM 12 – SEE MINUTE 8187

8199 ITEM 13 – KTC STAFFING

RESOLVED: That in view of the confidential nature of the business to be transacted, the following item pertaining to KTC Staffing be dealt with in Private Session, and subject to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (as amended) the meeting be not open to members of the public.

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8200 UNPUBLISHED MINUTE

8201 ITEM 14 – KNARESBOROUGH CIP (Ref: Min 8122) – COUNCILLORS TO PROPOSE RESPONSE FOR KTC FORMAL SUBMISSION

RESOLVED: Councillors to submit individual comments.

8202 ITEM 15 – ‘A BOARDS’ IN KNARESBOROUGH TOWN CENTRE

(NB: Councillor R Aspin declared a prejudicial interest in item 15, left the Council Chamber and took no part in discussion or voting thereon).

Councillor A Wright referred Members to recent newspaper reports on the actions being taken by HBC, in Harrogate and Knaresborough, to secure the removal of ‘A Boards’.

RESOLVED: That KTC inform HBC

- (i) it is opposed to the removal of ‘A Boards’ in principle, as they are considered to be important to the economic vitality of the Town (Knaresborough). However it is recognised that where ‘A Boards’ cause an obstruction on the footpath they should be removed;
- (ii) it is concerned at the lack of consultation, on the policy of ‘A Board’ removal, with traders, the Town Council and other interest groups in Knaresborough (eg Age Concern, Henshaws, Harrogate & District Access Group), and
- (iii) request that options as adopted by other Local Authorities, such as a Code of Conduct or Licence, be considered in consultation with relevant interest groups.

8203 ITEM 16 – KTC CHRISTMAS LIGHT REPAIRS

The Clerk reported that the quoted cost for repairs to 24 Christmas illuminations is £1,500 + VAT. This cost is comparable with that of 2002/03 and that quoted in the approved 3 year tender.

RESOLVED: That approval be given to the repair of KTC Christmas illuminations, at a maximum cost of £1,500 + VAT.

8204 ITEM 17 – SITE OF SCRIVEN W.I BUILDING, KNARESBOROUGH

(NB: Councillors J Cooke and J Jackson declared a personal interest – members of Aspin W.I).

Councillor A Wright raised the possibility of KTC purchasing the site for a community use. Further to discussion it was

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(Minute No 8204 Cont'd)

- RESOLVED: (i) To ask HBC, as Local Planning Authority, if it considers the W.I site at Scriven to be Community Land to which relevant Local Plan policy applies, and if so request confirmation that the Borough Council would not be minded to support redevelopment of the site for housing.
- (ii) To contact the Scriven W.I and enquire if they would be willing to sell the site to KTC, for community use, and negotiate on the purchase cost accordingly.

8205 ITEM 18 – REQUEST FOR LOAN OF ‘RIBSTON PIPPIN’ BY RHS, HARLOW CARR

RESOLVED: That further to its request the ‘Ribston Pippin’ be loaned to the RHS, Harlow Carr for 3 months, to enable display and investigation to its origin and history.

8206 ITEM 19 – COUNCILLOR TRAINING (PLANNING)

RESOLVED: The Clerk to arrange Councillor training on Planning, based on the SLCC Working with Your Council Course, as a single, main session with ½ hour follow up (if required).

8207 ITEM 20 – KNARESBOROUGH REGENERATION PARTNERSHIP (RMT)

The Clerk reported on Officers meeting, held 7 October 2003, at which matters relating to the RMT initiative were discussed. Minutes would be circulated on receipt.

RESOLVED: To receive and note.

8208 ITEM 21 – SCHEDULE OF ACCOUNTS FOR PAYMENT

RESOLVED: That the Accounts for Payment amounting to £1,405.07 as detailed on Schedule of Accounts No 234 be authorised for payment, and 2

Members and the Clerk be authorised to sign the cheques on the Council's account in settlement of the payments concerned.

8209 ITEM 22 – INFORMATION EXCHANGE

- a) **HBC, DLAS Awards for all Presentations (17 November 2003, Knaresborough House).**
- b) **Quality Councils – to note SLCC Regional One Day Conference to be held Friday 21 November 2003 at 10.00 am – 3.00 pm at the Bridge Hotel, A1, north of Wetherby.**

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(Minute No 8209 Cont'd)

- c) **Frogmire Road area – siting of mast** – notification received from HBC that the mast had been relocated, to increase distance from neighbouring dwellings. (Councillor A Wright asked that the Clerk notify HBC of concerns regarding proximity to public footpath).
- d) **White Lines, entrance to Fisher Street** – implies is a one-way road. Councillor C Willoughby enquired if review could be undertaken as soon as possible.
- e) **A59** – query re-surfacing works proposed. Councillor B Hallam enquired if these had been undertaken.
- f) **Knaresborough Bus Station** – meeting proposed on site **3 November 2003**.
- g) **Mayor's Coffee Morning, Saturday 1 November 2003, 10.00 am – 12 noon, Cliff House, Knaresborough.**

The meeting closed at 9.55 pm.